

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
April 17, 2019
PUBLIC SESSION AGENDA

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DATE: [April 17, 2019](#)
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute & Patriotic Reading - **Zachery Marker, Rhiya Stevens, Connor Dibattista, Julianna Louviere, Keira Zingaro, Matthew Jean, Angad Bhandal, Amber Graham, Mackenzee Olden, Matthew Hribik, and Jaydin Macklin**
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. March 11, 2019 [Executive](#) and [Public Budget Meeting](#)
March 13, 2019 [Executive](#) and [Public Budget Meeting](#)
March 18, 2019 [Executive](#) and [Public Budget Meeting](#)
March 20, 2019 [Work Session](#)
March 27, 2019 [Executive](#) and [Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month - [see list](#)**
 - **Eagle Scout - Dillon Freeman**
 - **The Climate & Communication Sub-Committee**
 - **The Athletic Sub-Committee**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*

XII. Presentations

XIII. Committee Reports

Strategic Planning Committee - [see report](#)

Buildings & Grounds Committee - no report

Finance Committee - no report

Communications Committee - no report

Curriculum Committee - [see report](#)

Legislative Report - no report

Policy Committee - no report

Special Education Advisory Committee - no report

Scholarship Committee Report - [see report](#)

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - [see report](#)

XIV. Superintendent's Monthly Report -

A. Personal Update - *Administrative hirings have been completed. In the course of this school year, we have hired our Director of Guidance, Middle School Principal, and, with this agenda, our Young School Vice-Principal. These accomplishments mark an important step in our future and set the stage with solid leadership across the district. The administrative team is whole and looks forward to a bright future.*

B. [Superintendent's Monthly Report - April 2019](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.

XVI. Superintendent Bell's report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS

*IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND
DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT
MEETING.*

A

PERSONNEL

- R.C.V.** 1. Recommend approval of the following substitutes for the 2018/19 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

none

Sub Secretaries

none

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V.** 2. Recommend accepting the following list of Emergent Hires, as listed:

- a. **none**

- R.C.V.** 3. Recommend accepting, with regret, the **retirement/resignation** of:

- a. Recommend approval to accept, with regret, the resignation of **Shara Katlin**, Special Education Teacher at B. Bernice Young

School, effective June 30, 2019. Ms. Katlin is also requesting payment of all accumulated sick, personal, and family illness days as per the negotiated contract. Ms. Katlin will have served the district for 2 years.

- b. Recommend approval to accept, with regret, the resignation of **Virginia Rulli**, School Nurse at Burlington Township High School, effective June 30, 2019. Mrs. Rulli is also requesting payment of all accumulated sick, personal, and family illness days as per the negotiated contract. Mrs. Rulli will have served the district for 6 years.
- c. Recommend approval to accept, with regret, the retirement/resignation of **Carol D'Ilio**, Monitor at Burlington Township Middle School @ SS, effective July 1, 2019. Mrs. D'Ilio is also requesting payment of all accumulated sick, personal, and family illness days as per the negotiated contract. Mrs. D'Ilio will have served the district for 11 years.
- d. Recommend approval to accept the resignation of **Donald Lintner** as the Head Wrestling Coach for the 2019-2020 school year.
- * e. Recommend approval to accept, with regret, the resignation of **Ashley Nock**, LDTC at B. Bernice Young School, effective June 30, 2019. Ms. Nock is also requesting payment of all accumulated sick, personal, and family illness days as per the negotiated contract. Ms. Nock will have served the district for 1 year.

R.C.V. 4. Recommend approval of the following leaves of absence:

- a. Recommend approval of a maternity/child-rearing leave of absence for employee #29404266, effective September 1, 2019 through June 30, 2020, returning to work on September 1, 2020.
- b. *(Approved effective March 25, 2019 through April 26, 2019 returning to work on April 29, 2019, on the March 27, 2019 Agenda)* Recommend approval of a medical leave of absence for employee #18513358, utilizing sick days, effective March 25, 2019 through June 30, 2019, returning to work on July 1, 2019.

- * c. Recommend approval of a maternity/child-rearing leave of absence for employee #34694414, effective September 23, 2019 through March 6, 2020, returning to work on March 9, 2020.
- * d. *(Approved effective March 20, 2019 through April 18, 2019 returning to work on April 22, 2019, on the March 27, 2019 Agenda)* Recommend approval of a medical leave of absence for employee #33918129, utilizing sick days, effective March 20, 2019 through April 26, 2019, returning to work on April 29, 2019.
- * e. *(Originally approved effective March 8, 2019 through April 12, 2019, returning to work on April 15, 2019 on the February 27, 2019 Agenda)* Recommend approval of a medical leave of absence for employee #34673921, effective March 8, 2019 through May 15, 2019, returning to work on May 16, 2019.

R.C.V. 5. Recommend approval of the following positions:

- a. [Personnel Listing for 2018-2019 as of April 17, 2019](#)
- b. Recommend approval of **Keith Lex** as substitute Summer Paint Team Supervisor.
- * c. Recommend approval of **Casey Kocsis** as Vice Principal at B. Bernice Young School, effective July 1, 2019 through June 30, 2020, at a salary of \$90,000.00, pending meeting employment requirements.
- * d. Recommend approval of the following students to serve on the summer paint team:
Alexandria Argueta
Francine Bacon
Troy Cognigni
Craig Cook
Milan Ellis
Lian Frederick
Shane Hannigan
Briana Hazzard
Alex Hirt
Daniel Horta

Jake Lomurno
Bhargav Mangala
Christopher Maurice
Erin McGlew
Aiyana Ray
Aiman Shaikh
Saman Shaikh
Zain Shaikh
Kush Soni
Brandon St. Omer
Zhanye Vines
Angelique Walters
Donovan Wright
Zachary Chivers (substitute)
Anna Cook (substitute)
Zainab Gbadamosi (substitute)
Nathan Klinger (substitute)
Grace Randolph (substitute)
Aiyona Reddon (substitute)
Julie Winder (substitute)

- * e. Recommend approval of **Michele Ripish** as Confidential Office Assistant, effective May 16, 2019, at a salary of \$45,000.00, pending meeting employment requirements.
 - * f. Recommend approval of **Danielle Straughn** as ESL Teacher at Burlington Township Middle School @ Springside, effective September 1, 2019 through June 30, 2020, at the MA level, step “F”, salary as negotiated, pending meeting employment requirements.
 - * g. Recommend approval of **Brooke Martin** as School Nurse at Burlington Township High School, effective September 1, 2019 through June 30, 2020, at the BA+15 level, step “D-E”, salary as negotiated, pending meeting employment requirements.
- R.C.V.** 6. Recommend approval of the following **transfers**:
- a. **Erin Anderson** - transfer from Special Education Teacher at

Burlington Township High School to Social Studies Teacher at Burlington Township Middle School @ Springside effective September 1, 2019 through June 30, 2020.

- b. **Alyssa Krisanda** - transfer from English Teacher at Burlington Township High School to Special Education Teacher/English Teacher at Burlington Township High effective September 1, 2019 through June 30, 2020.

R.C.V. 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

- a. **none**

R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions for the 2018-2019 school year, as listed:

- a. [Extra/Co-Curricular & Coaching Stipends as of April 17, 2019](#)

R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2018-2019 school year, as listed:

- a. **Amy Sullivan** for an additional 5 hours to complete grading required for an employee that is on leave.

R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

- a. **none**

R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:

- a. **none**

R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

- a. **none**

B. STUDENTS

R.C.V. 1. Recommend approval of home instruction for the following students, as listed:

a. **none**

R.C.V. 2. Recommend approval of the special education or alternative placement, as listed:

* a. **Student 8344193628** to attend BCSSSD - Elementary per IEP.
Student 8540896847 to attend Garfield Park per IEP.
Student 1064158407 to attend BCSSSD per IEP.
Student 2642966518 to attend Brookfield Academy per IEP.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability:

* a. Recommend approval for the following students to be permitted to complete their school year, no tuition, as per policy for the 2018-2019 year.
Student 6390300545 at Fountain Woods School.
Student 3672252204 at Fountain Woods School.
Student 8729071755 at Burlington Township Middle School.
Student 3304827593 at Burlington Township Middle School.
Student 8845492113 at B. Bernice Young School.

C. MISCELLANEOUS

R.C.V. 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

a. [District Facilities Report - March 2019](#)

b. [Field Trips - Submitted March 2019](#)

c. [Student Demographics - March 2019](#)

- d. [Suspension Report - March 2019](#)
(Report is considered privileged in nature.)
- e. [Residency Flash Report - March 2019](#)
- f. [Presenter Approval Forms - Submitted March 2019](#)

* R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

- a. First Reading (*Revised First Reading where noted*)
none
- b. Final Adoption:
(~~strikeouts~~ indicate proposed removal of language noted; **bold** indicates additional language to be added)
[**Regulation 7441 - Electronic Surveillance in School Buildings and on School Grounds**](#)
updated to reflect current practice under new legislation that BTPD have access to all cameras at all times in live view.
[**Policy 2468 - Independent Educational Evaluations**](#)
updated for dollar limits district will pay for various evaluations requested.
[**Policy 1642 Earned Sick Leave Law**](#)
[**Regulation 1642 Earned Sick Leave Law**](#)
recommended to comply with new statute for all employers.
- c. Job Descriptions - First Reading:
none
- d. Job Descriptions - Second Reading:
none
- e. Job Description - Reviewed:
none
- f. Rescind Job Description:
none

R.C.V. 3. Recommend approval of overnight trips:

- a. **none**

- R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)
- a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

198840	199249	199521	199911	
199119	199385	199559		

- R.C.V. 5. Recommend acceptance of the Period 1 2018-2019 SSDS reports:
[Trainings](#)
[Incidents](#)
- R.C.V. 6. Recommend approval of the [SRO agreement between Burlington Township School District and the Township of Burlington](#) for the period January 1, 2019 to December 31, 2019.
- R.C.V. 7. Recommend approval for the Burlington Township Schools to approve a membership resolution for the **Burlington County Scholastic League** and the **New Jersey State Interscholastic Athletic Association** for the 2019-2020 school year.
- R.C.V. 8. Recommend approval of the [revised 2018-2019 School Calendar](#).
- R.C.V. 9. Recommend approval of the [revised 2019-2020 School Calendar](#).
- * R.C.V. 10. Recommend approval to provide transportation and chaperones for Project Graduation on June 21, 2019.
- * R.C.V. 11. Recommend approval free summer girls' soccer camp to be held on Saturday, August 17, 2019, utilizing the soccer field areas at the Fountain Woods School from 10:30am to 12:30pm. The BTHS girls' soccer coaching staff (Kim Lamanteer, Sara Stringfellow, Deja Williams, Chandler Richardson, and Diego

Ibarra) along with upper classmen players on the BTHS Girls Soccer Team will facilitate this camp. This camp will be available for Burlington Township area girls going into grades 2 through 8. If inclement weather prevails during the operation of the camp, Mrs. Lamanteer is requesting permission to utilize the Hopkins Faulkner gym.

- * R.C.V. 12. Recommend approval of the Comprehensive Equity Plan review team 2019-2022 as follows:
Elizabeth Scott
Katina George
Christopher Giannotti
Peter Teifer
Ann Britt
Nicholas Bice
Rafe Vecere
(Note: Revision to item originally approved March 27, 2019)
- * R.C.V. 13. Recommend approval to accept the Burlington Township High School's participation in the Amazon Future Engineer Program which provides free curriculum and support for students enrolled in the AP Computer Science A course.

D. BUSINESS

- R.C.V. 1. Recommend approval for payment of the [April Bill List with Supplemental](#).
- R.C.V. 2. Recommend approval of the following business reports:
- a. Treasurer's Report - [March 2019](#)
 - b. Board Secretary's Report - [March 2019](#)
 - c. Cafeteria Report - [March 2019](#)
 - d. Transfer Report - [March 2019](#)
- R.C.V. 3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of March 31,

2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- R.C.V. 4. Recommend acceptance of the following reports on Tuition:
- a. Tuition Contracts Billed - none
 - b. [Tuition Contract Paid - March 2019](#)
- R.C.V. 5. Recommend approval of the following change orders to **Jottan, Inc.** in the contract for the Partial Roof Replacement Phase II project at the Burlington Township High School:
- a. Change order #1 for a credit of (\$50,000.00) for the unused allowance in the contract.
 - b. Change order #2 for a credit of (\$20,000.00) for back charges for damaged computers, asphalt paving, and concrete sidewalk.
- R.C.V. 6. Recommend approval of a contract for participation in cooperative transportation services with **Gloucester County Special Services School District** for the 2019-2020 school year.
- R.C.V. 7. Recommend approval of School Bus Emergency Evacuation Drill Reports for February 28, 2019 for **Burlington Township High School, Burlington Township Middle School, Fountain Woods School, B. Bernice Young School and Hampton Academy**
- R.C.V. 8. Recommend approval of an agreement for Professional Services for the 2019-2020 school year with **Burlington County Special Services School District** to provide the special services as needed per the cost schedule.
- R.C.V. 9. Recommend Approval of a Joint Transportation Agreement with **Burlington County Educational Services Unit**, effective July 1, 2019 through June 30, 2020 for the following:
- a. Special Education Summer School Routes (July 1, to

August 31, 2019)

b. Special Education Winter Bus Routes

c. Public, Non-Public and Vocational School Routes

- * **R.C.V.** 10. Recommend approval of a revision to the extension of the shared service arrangement for Technology Services with **Edgewater Park School District** for the period April 1, 2019 to March 31, 2020 assigning rights from the PittBull Secure Technologies competitive contract in the amount of \$167,535.52 which includes a service fee of \$7,977.88 (*Note: Revision to item originally approved January 30, 2019 to reflect a reduction of services effective July 1, 2019*).
- * **R.C.V.** 11. Recommend approval to authorize the Business Administrator to submit a grant application for the **2019 BACCEIC Safety Grant** in the amount of \$16,844.92.
- * **R.C.V.** 12. Recommend approval to accept the following donations from the Burlington Township Foundation totaling \$2,471.00:
 - \$500.00 from the High School Family Association for the Culinary Program for Teacher Appreciation Week.
 - \$971.00 from a donation through the Benevity Giving Platform for the Cheerleading Program.
 - \$1,000.00 from The Wawa Foundation for Project Freshmen F.I.R.S.T.
- * **R.C.V.** 13. Recommend approval of a change order to **North Eastern Hardwood Floors Inc.** in the contract for the Gym Floor and Bleacher Replacement project at the Burlington Township High School for a credit of (\$34,566.00) for the unused allowance in the contract.

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer

all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Personnel Action Session **May 1, 2019**

Next Board of Education Business Meeting **May 22, 2019**