

**Trimble County Public Library
Board of Trustees Application**

In order to provide quality library service to Trimble County, the Trimble County Public Library requires a working team of a Library Director and a Board of Trustees who are informed and make the necessary decisions. The Board will actively seek applicants to fill any vacancy that occurs.

The Library Board is composed of five trustees who are appointed by the County Judge Executive with the approval of the fiscal court from a list provided by the Commissioner of the Kentucky Department for Libraries and Archives. Boards meet once each month at a regularly scheduled time. A quorum, or majority, of trustees is required to make decisions. Board meetings are open to the public and must be held in a public place. The library board's minutes, budget, annual report and many other documents are subject to open records requests.

A trustee term is four years, unless fulfilling an unexpired term. Board members can serve for two consecutive terms. No authority rests in the individual trustee; only in the board taking action as a quorum. More than three absences from regular monthly board meetings during any 12-month period of a trustee's term results in an automatic resignation. It is critical that each person appointed to the Board of Trustees be willing to perform the duties of a trustee. Trustees receive no payment for their work.

Prospective Trustees should be aware of the following criteria:

1. Commit the time that is necessary to carry out the duties of a Trustee. This includes time to become and stay knowledgeable about public library issues, to attend Board meetings, and to carry out Board assignments.
2. Be genuinely interested in public libraries and understand the importance of public libraries in meeting the educational, recreational, and informational needs of the community.
3. Understand the local community, its social and cultural needs, and be willing to communicate those needs to the Board.
4. Be able to work with others to reach a common goal.
5. Be open-minded, intellectually curious, and respectful of the opinions of others.
6. Have the courage to plan creatively and direct the effective implementation of those plans.
7. Be able to withstand pressures and prejudice that would restrict or prevent equal library service to all.

Duties of a Trustee:

- Be familiar with Library policy. Work with a quorum to set library policy
- Employ and evaluate the director.
- Help set long range plans for the library.
- Be an advocate for the library in the community and with state and local officials.
- As a team member, contribute your ideas, questions, and concerns on all issues under discussion and allow everyone to freely contribute differing viewpoints

If a candidate has questions or requires additional information, please contact a Trustee or attend a Board meeting. **Board meetings are held the third Thursday at 5:30 p.m. at the Trimble County Public Library Community Room.**

Please submit completed applications to:

Board of Trustees, Trimble County Public Library, 35 Equity Drive, Bedford, KY 40006.

Trimble County Public Library
Application

Name _____

Residence Address _____

Business Name _____

Business Address _____

Occupation/Profession _____

Business Phone _____ Home Phone _____ Email _____

I have been a resident of Trimble County since: _____

I am a registered voter: Y _____ N _____

Please describe any qualifications [work experience, education, attributes, skills/training] that you feel would provide positive input to the work of the library board. *Please use another sheet of paper if necessary.*

Please describe any former or current public service activities and accomplishments in the community [school groups, service clubs, other boards or commissions].

Please explain why you are interested in becoming a library trustee.

Please indicate those areas in which your knowledge would be of benefit to the library board:

Finance Personnel Long Range Planning

Legal Technology Building Programs

Public Relations Management Governmental Relations

Energy Conservation Other: _____

Please discuss briefly the goals and directions that should be important to this Board.

What do you see as the library's role in the future?

Other comments:

Signature

Date