

**Youth and Family Program Coordinator
Abington Friends Meeting
Job Description**

Abington Friends Meeting (AMM) is looking for a creative, energetic, and spiritually grounded person to fill the Youth and Family Coordinator position in the Meeting. This position runs from September through mid-June. Onsite hours are Sunday mornings, 9:45 am - 12:45 pm, with an additional 3 - 5 hours per month needed for program support. Compensation will be \$17-20 per hour, commensurate with experience.

Responsibilities and Expectations:

- Bring energy and creativity to the co-operative planning and implementation of Quaker youth programming for the Abington Monthly Meeting community, aimed at Meeting youth and families.
- Oversee youth programming every Sunday, arriving by 9:45 a.m. to prepare for the morning
- Oversee childcare staff each Sunday
- Regular communication with families
- Attend Family Programming Committee Meetings, as necessary

Requirements: Adult with experience in working with children and good communication and organizational skills. Familiarity with Quakerism is a plus. Background check and child abuse clearance will be required for this position.

Please send an email describing your interest to Loretta Fox at AbingtonMeeting@abingtonfriends.net, and attach your resume. Please include your current address, email, and phone number.

Review of applications and interviews will be held with potential candidates in the hope that we can fill this position as soon as possible.