



AGENDA

SMS Governance Board Meeting of the Whole

September 12, 2022 · 5:30pm

Location: Sparta Montessori Schools, LMC

OR Join Zoom Meeting: <https://spartan-org.zoom.us/j/99866397909>, Meeting ID: 998 6639 7909, Passcode: 271897

Board Members: Rachel Frazee (Chair), Sam Fish (Co-Chair), Megan Metcalf (Secretary), and Shannon Ontiveros (Treasurer) - **Advisory Board Members:** Dr. Wendy Bernett (Principal/Administrative Supervisor), Alicia Gaunkey (Administrative Secretary), Teachers and other staff present, **Invited Guests:** Larsi B., Janet N., Gretchen Almquist

(3 min) (Rachel) Welcome, Call to Order, and Roll Call, Confirm that the meeting has been posted, Approval of agenda

(5 min) (Public/Board Input) Vision/Mission Moment (Share): Someone shares a story that brings the mission and/or the pursuit of academic achievement alive. How has a Montessori teacher, staff, GB Member made a powerful difference in the life of a child or youth? **(2 min)**

(Rachel) Consent Agenda (Action): (meeting minutes, Financial Report, Committee written reports, Principal's written report, Bylaws previously discussed)

- [Approval of last meeting's minutes \(6/28/2022\)](#)

(10 min) (Dr.Wendy) Principal's Report (Presentation and Discussion): Contract Goals from Sparta School Board meeting

(10 min) Committee Reports: (do not need to report every meeting - just if there is a recommendation or discussion needed from board - must submit written report 8-14 days ahead of scheduled meeting - to be limited to 10 min)

- **(Sam Fish) (Presentation and Discussion)** PTO Committee: Calendar of Events and Budget recommendations for 2022-23

(10 min) Financial Report (Shannon - Treasurer) (Presentation and discussion)

(10 min) Board Education (Rachel) (Materials Sent In Advance) (Presentation and Discussion)

- [Robert's Rules of Order Intro sheet](#)

(10 min) Annual Board Business (Rachel) (Review and Discussion)

OLD BUSINESS

- Review New officers and appointed committee chairs voted in 6/28/2022
- [Board Member Terms of Agreement Form](#)

(20 min) NEW BUSINESS

- Review 2022-23 [Board Calendar of Events](#)
- [Review and Summarize June GB Retreat: SMS Strategic Planning](#) Session • Prioritize GB Board Goals and objectives for 2022-23 school year and commit to a [action/work plan](#)

(2 min) Last Thoughts (Rachel) - Summarization and Review

- Review decisions made and action steps. Identify the three things all board members should be doing/thinking about between now and the next meeting.

(3 min) Board Meeting Assessment (Rotate Board members picking one question) •

- “Did we spend our time effectively today?” “What can we do to be more effective?” • “Are there any board members who have been frequently absent? How do we want to handle these situations?”
- To our school leader: “What’s keeping you awake at night?”
- What will you do differently as you plan for, or when you attend, your next board meeting?

Announcements

Adjourn

Mission: We will provide a Montessori education that emphasizes the growth of the whole child through character education and child-centered learning.

Vision: Our children will demonstrate the strength and courage to be positive influences (innovators) for themselves, the community, and the world.