

Cloyne Guest Policy and Nice Room Guidelines Update

Guest policy

Guests are allowed to sleep in the Nice Room under the following guidelines:

Vocabulary:

Hosting is defined as welcoming the guest into the house, allowing them access to the house through letting them in, taking responsibility for the guest's behavior, and ensuring that their guest understands and complies with all house and BSC policies

A guest is defined as anyone who does not presently have a contract for room or board at Cloyne.

The Nice Room: This is common space, first and foremost. The Nice Room is where support groups are held, a study space, a communal "bask in sun" space, and a "nice" place where everyone is welcome.

GOAT: Greatest of all time, the Guest Operations Accessibility Team-member, "The **goat** is a member of the family Bovidae and is closely related to the sheep as both are in the goat-antelope subfamily Caprinae. There are over 300 distinct breeds of goat. Goats are one of the oldest domesticated species."

*All house members are encouraged to have guests stay in their rooms. If that is not an option, the Nice Room will be available to be used by guests under the following stipulations:

2. Guests can use the Nice Room at 10:00 pm and must check-out at 10:00 am. The Nice Room is available for members of the house to use between 10:00 am and 10:00 pm. During this time guests are asked to minimize their presence in the Nice Room (e.g. have sleeping bags put away). When the Nice Room is not being used as a guest room between 10:00 am and 10:00 pm, it is common space first and foremost.

1. The bulk of guests' belongings are stored **in a single closet in the Nice Room** or in their host's room.
2. A member may reserve the Nice Room for guests by **using the online calendar**.

3. If reservation conflicts arise, members should talk with each other to see if their guests can co-use the Nice Room. The **GOAT** shall be consulted in the event of further conflict.

1. Guests are not allowed to sleep in any other common space without approval of Council.
2. There will be a workshift appointed to oversee use of the Nice Room and oversee the online calendar.
 - a. There will be a check in list by the entryway to allow members to see who is the delegated host and how long the guests will be staying in the Nice Room.
 - b. Anyone can stay in the Nice Room as a guest. We recommend staying to be capped at three days and if guest exceeds that amount, they need to receive council approval by the Sunday before their stay.

- c. Anyone who receives council approval to be hosted by an official member of the house is considered a guest.

4. The **Guest Operations Accessibility Team**-member oversees the Nice room. They oversee this space, keeping everything organized, habitable, mediate any conflicts that arise and keep members knowledgeable about guest policy and the calendar.

Compensation:

Fall and Spring – 2 hours workshift credit per week.

Summer – 1 hour workshift credit per week, if needed.

Maintain the Nice Room by making sure guests are accounted for.

Maintain cleanliness of the Nice Room, and maintain its ADA accessibility.

Keep members aware about guest policy via creating flyers to be posted around the house.

Give Arie Pollock and Isabel Emmons a compliment everytime you see them.

Oversee member House Improvement projects in the Nice Room.

Notice when belongings are left for over two days after the guest has left and place belongings in free pile.

The **Guest Operations Accessibility Team**-member will oversee white board that will be placed by the entryway.

Ensure guests keep belongings in the closet during the times the space is used as common space for support circles.

Any guest who leaves behind unclaimed cash for over two days, their cash will be deposited into the Goat Account, a new fund to buy a house Goat.

Maintaining the guest calendar.

Making sure every guest has a host and that it's been approved by council the Sunday before.

Action Items:

- Motion to get a white board and a curtain. Check makerspace.
- confirm w/ workshift that they have hours for this
- Create an online calendar as an example as what that would look like.
- turn this document into a google slides situation