

Bolton Free Library
Board of Trustees' Annual Meeting Minutes
January 10, 2024

1. Meeting called to order by the presiding officer at 6:31pm.

2. Attendance: Carla Cumming, Michelle Pollock, Mary Ciccarelli, Linda Breen, Eric Pfau, Sarah Jordan

Absent: Dusty Caldwell, Jane Gabriels, Elizabeth Green

3. Results of the election announced by the election officials:

1 year term (2025) – William Adamczak

5 year term (2029) – Lynn Lavelle

5 year term (2029) – Teri Ross

Motion to accept these election results made by Mary Ciccarelli and seconded by Dina Schmidt. Passed.

4. Review and acceptance of minutes of the previous Annual Meeting

· Minutes from January 2023

Motion to accept the minutes of the previous Annual Meeting made by Carla Cumming and seconded by Michelle Pollock. Passed.

5. Annual Financial Report:

Motion to accept the Annual Financial Report made by Dina Schmidt and seconded by Linda Breen. Passed.

6. Annual Director's Report:

Motion to accept the Annual Directors Report made by Dina Schmidt and seconded by Carla Cumming. Passed.

7. Social Media Report:

Motion to accept the Social Media Report made by Mary Ciccarelli and seconded by Linda Breen. Passed.

8. Annual Report to Town:

Megan will give the Library Reports to the Town once everything is collected.

9. Official newspapers named:

The Post Star, The Sun, The Mirror, and The Chronicle are named the official newspapers.

Motion to accept the Official Newspapers made by Carla Cumming and seconded by Mary Ciccarelli. Passed.

10. Official bank named:

TD Bank

Motion to accept the Official Bank made by Michelle Pollock and seconded by Dina Schmidt. Passed.

11. Annual Sexual Harassment Training Requirement

· Link to training will be provided as this is required annually for all Board members.

12. Continuing Education Requirement

- As of January 1, 2024, each member, elected or appointed, of a board of trustees shall be required to complete a minimum of two hours of trustee education annually.

13. Awards, if any, presented:

- Linda Breen recognized the longstanding service of Carla Cumming. Carla has been a Board member since 2014 and President for many years. Her many contributions include the Buildings and Grounds Committee, Grants Committee and more. Her contributions have been invaluable.

- Linda Breen recognized longstanding Treasurer Michelle Pollock for her many years of dedicated work as the Treasurer, Book Sale Coordinator, and Farmers Market Coordinator, and we are very lucky she will continue to maintain the Treasurer books until the new Treasurer is ready to begin.

14. Establish the next Annual Meeting date and time: January 9th 2025 at 6:30pm

15. Adjournment: Meeting was adjourned at 6:46pm.

Motion to Adjourn made by Michelle Pollock and seconded by Dina Schmidt. Passed.