

CCSS Code of Conduct

The CCSS aims to foster an inclusive and welcoming environment in our lounge space and at our events. Individuals participating in any CCSS event or service are expected to:

- Treat others with fairness and respect. This means being inclusive of individuals regardless of their gender, sexual orientation, race, religion, or creed. It means respecting the opinions of others, even when they differ from yours.
- Behave in a way that reflects positively on the society. This means refraining from excessive profanity, vulgarity, bullying and harassment (i.e. offensive and inappropriate remarks, unwelcome physical contact, intentionally causing disruptions or discomfort). It means conducting yourself in a civil and considerate manner.
- Obey the rules and policies outlined by Carleton University. The CCSS is a community within Carleton University, and thus society members are subject to its policies. For more information, refer to Carleton University's [Student Rights and Responsibilities Policy](#).

Sanctions

Those caught in violation of the Code of Conduct, depending on the severity of the violation, may be sanctioned as follows:

- A verbal reminder of the Code of Conduct that governs our society.
- An instruction to leave the CCSS lounge space/event until ready and willing to follow the Code of Conduct.
- A temporary or permanent suspension of CCSS membership and privileges, upon review of the violation at a Board of Directors meeting.
- A report of the violation filed to Student Affairs, in which case further sanctions may be incurred as described in Carleton University's [Student Rights and Responsibilities Policy](#).

Reporting

If you experience or witness a potential violation of the CCSS Code of Conduct, you may report the incident using one of the following methods:

Anonymous form: <https://forms.gle/nt5czZSKCaYC1Pci7>
Email: inclusion@ccss.carleton.ca

For urgent incidents/emergencies, dial 4444 from any campus telephone, or 613-520-4444 from any mobile phone to contact Campus Safety Services.