

Tentative April State Officer Agenda Chattanooga, TN

Reminder: TBR files the student travel authorizations and provides check for this one. I will secure advisor and officer rooms.

This agenda is subject to change...please check back for updates.

REMINDER: EASTERN TIME ZONE

PARKING AT MARRIOTT IS \$50-\$60 A NIGHT

COMPETITION SCHEDULE IS 1ST PRIORITY, PLEASE COMMUNICATE ANY SCHEDULING CONFLICTS WITH US IN THE GROUPME

Addresses:

The Signal, 21 Choo Choo Ave, Chattanooga, TN 37402

 CARTA South Parking Garage-The parking lot at the Signal is owned by a private company, not the Signal, they will ticket vehicles that are not paying through the app. The CARTA South Parking Garage is the cheaper option.

Chattanooga Convention Center, 1 Carter St, Chattanooga, TN 37402

Marriott Hotel Two Carter St, Chattanooga, TN 37402

Friday, March 13, 2026

- 4:00 pm Meet at Marriott Hotel Check-in
- 5:00 - 6:00 pm Conference Assignments and Planning PDP sessions
- 6:00 - 8:30 pm Dinner on your own(using reimbursement) and explore Chattanooga
- 8:30 pm Head back to Hotel
- 8:45-9:15 pm Officer meeting
- 9:15 pm Table read and prep
- 11:00 Retire for Night

Saturday, March 14, 2026

- 8:00 am Breakfast (using reimbursement)
- 9:00-10:30 am Convention Center Onsite Logistics Planning
- 10:30-11:30 am Opening Ceremony Script
- 12:00 pm Lunch (using reimbursement)

- 1:30-2:30 pm Awards Banquet and Recognition Script
- 2:30-4:00 pm Closing Ceremony Script
- 4:00 pm Conference Setup and Prep
- 7:00 pm Head to Dinner (using reimbursement)
- 8:45 pm officer meeting time and last-minute prep
- 11:00 pm Retire for Night

Sunday, March 15, 2026

- 8:00 am Breakfast (using reimbursement)
- 9:00-11:30 am Onsite Logistics Planning, then Warehouse
- 12:00 Lunch (using reimbursement)
- 1:30-3:30 pm Script Review
- 4:00-7:00 pm Registration
- 7:30 pm Head to Dinner (using reimbursement)
- 9:00 pm officer meeting time and last-minute prep
- 11:00 pm Retire for the night

Monday, March 16, 2026

BRING CHANGE OF CLOTHES AND TABLETS TO SIGNAL

- 7:00 am Breakfast (using reimbursement)
- 8:00-11:00 am Work at the Convention Center/Signal
- 11:00 am Lunch (lunch provided at CCC)
- 11:30 am head to signal
- 12:00-4:30 pm Setup and Script Review
- 5:00 pm Doors Open
- 5:30-7:15 pm Opening Ceremony
- 7:15 pm Photos, debrief, cleanup, dinner delivered (using reimbursement)
- 8:00 pm practice
- 10:00 pm Head to Hotel
- 11:00 pm Retire for Night

Tuesday, March 17, 2025

BRING CHANGE OF CLOTHES AND TABLETS TO SIGNAL

- 7:00 am Breakfast (using reimbursement)
- 8:00-9:00 am Set up and practice PDPs
- 9:00-10:00 am PDP Group 1
- 10:00-11:00 am PDP Group 2
- 11:00 am Lunch (lunch provided at CCC)

- 11:30 am head to signal
- 12:00-5:00 pm Setup and Script Review
- 5:00-5:30 pm Eat at signal (provided)
- 5:30 pm Doors open
- 6:00-8:00 pm Awards and Recognition Banquet
- 8:15 pm Photos, debrief, and cleanup
- 9:00-11:30 pm Practice at signal
- 11:30 pm head to hotel
- 12:00 am Retire for Night

Wednesday, March 18, 2026

YOU CAN LEAVE A TRAVEL BAG IN HQ WITH CHANGES OF CLOTHING AND TABLETS

- 7:00 am Breakfast and check-out of hotel (using reimbursement)
- 7:30-8:45 am Table read and final review
- 8:45 am head to Choo Choo
- 9:00-11:30 am Champions festival, eat (using reimbursement), engage with members, announce lucky duck awards
- 11:30 am head to CCC to practice
- 12:30 pm Doors open to Closing
- 1:00-4:00 pm Closing Ceremony
- 4:30 pm Final pack up, National officer discussion
- 5:00 pm Head Home