



## Board Meeting Minutes 25 October 2022

### UUMAN's Covenant

Embracing **wonder and awe**, I feel part of something larger than myself and strive to act selflessly on behalf of all living things. To deepen my **connections**, I assume best intentions, offer support, and create opportunities for fun that bond and energize the community. With **love**, I commit to speak my truth, listen to the truth of others, and ask for and offer understanding and forgiveness. With **courage**, respect, and a willingness to grow, we move from Me to We, knowing that, together, we can face challenges with integrity and purpose. Recognizing that our individual differences make us collectively stronger, we partner beyond our walls to build a **just** society. **We make this covenant with each other...** so that, together, we can transform our world.

### UUMAN's Mission

Nurture our Spirit ~ Strive for Justice ~ Transform the World

### UUMAN's Vision

To be a vital and visible community for all, bravely working toward the day when social, economic, and environmental justice is a reality.

**Attendees:** Past President Jennifer Ratcliffe, President Miriam Patanian, Vice President Mike Chambers, Minister Dave Dunn, DRE Lexie Tangney, Secretary Elizabeth Norris, Member Randy Blasch, Member Stanley Parker.

**Chalice Lighting & Check-In: Chalice Lighting** - (In anticipation of the elections)

[<https://youtu.be/i-2cdeplmTQ>]

**Keeping the Main Thing the Main Thing:** In anticipation of autumnal celebrations Dia de los Muertos/interconnectedness) - [<https://www.youtube.com/watch?v=tMtN1cYeOGM>]

### Review of Action Items and Minutes

#### Consent Agenda

Minutes: Unfinished

Board Reports

Finance: Approved

Minister's: Approved

Religious Exploration: Approved

Program Council Report: Unfinished

- Reports requested going forward from: finance, ALDT, rentals, healthy congregations, program council.
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**Action Item Review** (Elizabeth Norris) See Action Items at the end of these minutes.

## **General Business Updates**

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### **Coffee House / Concert Update**

Plans are in the works for November 19, 2022 for a Concert at UUMAN. Decisions will be finalized before week-end. Promotions on facebook etc. The Board approves a concert on November 19th, 2022 by the band Fisheye with Bruce and Dirk helping out with sound.

- 8th Principle - [Randy Blasch](#)
  - Randy Blasch is proposing a discussion of accepting the 8th Principle formally at UUMAN. There will be directed group discussions with ministries and affinity groups including youths, young adults, program council groups, etc. We hope to ensure a well-educated and informed group of delegates to GA to ensure our Congregation's understanding of the 8th Principle are supported.
  - Hoping for once monthly meetings about the 8th Principle
  - We should be cognizant of supporting the healthy congregations team while going through this process to ensure we have a healthy congregation.
  - Our congregation receives 3 votes plus one for our minister. This may get more interest in being a delegate at General Assembly and we must look into processes to approve delegates for GA.
- Dave's Board Report
  - Rev Dave Dunn's Schedule for 2024
    - Sabbatical is tentatively scheduled for January - May 2024.
    - We have the funds to hire a visiting Minister 3x per month
    - UUA has a few resources from congregations to support through a Sabbatical.
      - A Sabbatical Committee may be formed.
      - Dave will request guidance from the UUA
    - New TV is coming to help logistics for second hour classes etc
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- DRE Report
  - Concerns about low attendance with kids
    - A list is being assembled of families who have not been attending recently
- Solar Panels
  - Last Sunday was the first time we created more energy than we used
- The Board wishes to begin receiving monthly reports from each of the Committees that report to the board - finance, aldt, rentals, healthy congregations, program council.
- [Board Calendar](#) - Miriam Patanian
  - Form Stewardship team, develop campaign
    - Miriam Patanian has reached out to the Stewardship team to request two co-chairs for Stewardship.
    - Continuing with seasonal stewardship
  - Prepare for Congregational Meeting
- Benefits Update - Mike Chambers
  - Met with the group, progress is being made, applications will be submitted.



- Rental Discussion - Miriam Patanian
  - HA group has been our guests for three weeks without issue. \$500 rental deposit at \$20/month without rent after \$500 is achieved.
  - A door code will be created and provided to the HA group.
  - This is a group of 30-50 people
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- Upcoming events:
  - Congregational Meeting - Sunday, November 20, 11:15a-12:30p
  - UUA General Assembly - June 21-25 2023, Pittsburgh PA

#### **Increase and Retain Membership - Carla, Jen R**

- Website update
  - Website needs a big update to integrate our three calendars (Breeze, Google, Events) and provide a new modern look
    - Members-only section of the website will be created
    - OOW may add a QR Code to the Order of Worship or have one available in Sanctuary to provide more information to new members
- Leadership
  - Class to be offered during Second Hour in January - [Centered Leadership, Part 1](#). Requesting Board Members to lead each session.
    - 1/8 - Jennifer Ratcliffe
      - Being in Covenantal Community
      - Being in Congregational Community: Making Decisions
      - Community as a Spiritual Practice, Part 1
    - 1/22 - Mike Chambers
      - Participating in a Faith Community
      - The Meaning of Membership
    - 2/5 - Carla
      - Community as a Spiritual Practice, Part 2
      - Interconnected Web: UUA and Beyond
      - The Congregation is the Curriculum: Faith Development
- Policy update
  - New policy -
    - photo release/naming
  - Policy document - Bob Popp, Jennifer Ratcliffe working on pulling this together
    - We are hoping for a table of contents for where to find what and links to each document
    - Discussions are being had about some parts of the website being members only
    - Each Group should have accessible policies
- Anxious for the results of the Under the Harvest Moon Auction.
- Planning to promote Amazon Smile, Kroger cards, and Redbubble again.
  - We have secured more funds through Amazon Smile than predicted (financial reports will be corrected to show this - currently shown under general fund raising)
  - Plan to research complaints about the ease of use of both
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## Upcoming Events

- August 6 Southern Region Board transition training processing session (10am-12pm)
- Confirm August 6 as the date for Board retreat, Miriam's deck (1p-4:30p)

## Assignments

Chalice Lighting & Extinguishing; KMTTMT; Newsletter article due by the 26th to [Becky Norris](#) :

- August - Mike Chambers
- September - - Jennifer Phillippi
- October - Jennifer Ratcliffe
- November - Elizabeth Norris
- December - Carla Kapeskas
- January - Mike Chambers
- February - Jennifer Phillippi
- March
- April
- May
- June - Miriam

## Action Items

### September ✓ ✕

- Dave and Miriam will find the original plan for the playscape. ✓
- To gather information and hopefully identify a champion, Jennifer P and Miriam will talk to Kelly Callen and Lexie will talk to Merilee Huffnagel about the playscape. ✕
- Miriam to follow up with Shelley about ongoing plans to restructure the Care Circles. ✓
- Lexie will add information to the OOW about children's RE in the 2nd hour. ✓
- Elizabeth will get the August minutes and the Program Council report (missing from this month's notes) and send them to the Board for approval. ✓ Requested
- Dave Dunn will send the link to the UUA Lab courses, so we can determine which ones to use for leadership development. ✓
- The Board needs to consider and identify candidates for upcoming Board vacancies. ✕
- Miriam will continue talking to Janet Lacey and Laura Keck about our desire to resume Coffee House. ✓
- The Board will use the word "squirrel" as a code word for when we're out of covenant. ✓
- Lexie will check with Robin Day to see if we can advertise the fall festival on our sign out front. ✓
- Lexie and Dave will discuss ways that we can better organize our participation in Pride Day. ✓
- Jennifer R will continue to work with Communications about improving our website. ✓
- Jennifer R will work with Membership/Worship to update the materials we give to new attendees. ✕
- Miriam and Jennifer P will work on our response to the IRS about our 501C3 status. ✓
- Mike C will draft a photo policy section to add to our Social Media policy. ✓



- Mike C and the Personnel Committee hope to complete our applications for healthcare benefits and the retirement plan in October. ✓
- Miriam will speak to Bob Popp about consolidating our policies into one searchable document, similar to the UUFA (Athens) policy doc. ✓
- Miriam will communicate the Board's decision on reinstalling the Premo tree platform to Operations and the ALDT. Dave will communicate to Premo. ✓

#### October ✓ ✕

- Dave Dunn will reach out to Janet Lacey about Coffee House
- Dave Dunn will reach out to Laura Keck about hospitality for Coffee House
- Dave Dunn will look into processes for designating GA Delegates for the Congregation should we have an influx of interested members.
- Dave Dunn will discuss practical Sabbatical details with the UUA
- Dave Dunn will request PC get a note taker/secretary
- **Elizabeth Norris will send an email two weeks prior to next Board Meeting for monthly reports from finance, ALDT, rentals, healthy congregations, program council.**
- Miriam Patanian will request that Don Grosse speak at the pulpit requesting assistance for campus maintenance
- Miriam Patanian will request Laura Keck give a membership report for Congregational Meeting
- Miriam Patanian will request that Shelley Nagrani will give a Program Council Report for CM
- Miriam Patanian will send out the Notice of the Congregational Meeting with reminder that childcare is available and RSVP for childcare requests
- Miriam Patanian will reach out to Bruce Langston about technological needs for Congregational Meeting
- Miriam Patanian will create notice of Congregational Meeting, date, time, vegetarian potluck details, childcare request forms.
- Lexie Tangney will create a Breeze Form for childcare requests and send the link to Miriam Patanian due on October 27, 2022 ✓
- Miriam Patanian will make a unique code for fellowship hall for the HA code due Friday
- Miriam Patanian will tell HA group not to come November 4th
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**Chalice Extinguishing** - by Emily Richards - Our Work has just begun

Adjourn

Respectfully,  
Elizabeth Norris, Secretary  
UUMAN Board of Trustees

