

Terms of Reference for Standing Committees

TERMS OF REFERENCE

CAAMSE EMPLOYER-EMPLOYEE LIAISON COMMITTEE

The Central Alberta Association of Municipal and School Employees CAAMSE Employer-Employee Liaison Committee is established as a standing committee of the Board, with responsibilities for work as detailed below:

- Purpose
 - The committee is established to discuss matters of common interest which are not related to collective bargaining or remuneration and provide a means of communication between the parties.
- Powers and Duties
 - Items which are contained in the Collective Agreement shall not be discussed by the Liaison Committee.
 - The Liaison Committee is advisory only. Therefore no information discussed at these meetings is to be passed on to the news media other than by mutual consent of the CAAMSE Local and the Board.
 - The Committee may make recommendations to the Board or CAAMSE Local as a result of its discussions.
 - Any changes to these terms of reference require the ratification of both the CAAMSE Local and the Wild Rose School Division Board.
- Membership
 - Two Trustees
 - CAAMSE Representatives (up to a maximum of 5)
 - Deputy Superintendent (Committee Chair), Director of Student Support Services and other administrative support as required

- Meetings
 - Three times per year