Date and Time: September 10, 2024 **Dixon Education Center - 5:00 p.m. to 6:00 p.m.** **Facilitator: Ruth Thompson, Director of Special Education, Staunton City Schools**
Present: Melissa Ruiz, Amy Ursenbach, Stephanie Jetton, Barbara White, Nicole Majer, Emily Hilbert, Karen Joyner, Rosanne Wykes, Tiffany Eimers, Ruth Thompson Absent: No longer member(s): Jennifer Van Norman

Agenda Item	**Discussion**
Meeting Minutes	April 30th, 2024(reviewed) These minutes are posted on the SCS SEAC website.
Important Policies & Regulations SEAC Guide Overview of Regulations	A review of the purpose of the SEAC committee was given. Ruth shared the special education performance report, specifically focusing on parent involvement. Subcommittee Names: Community & Parent Engagement/Family Resources- Stephanie, Nicole, Karen Discussion concerning community partnerships and resources. The offer to have someone from DARS, Jeff Knight, WWRC, would be great An attorney to discuss guardianship for the 18-year old students would be a good community member addition. The Just Children program has law folks who will help. Officers- Nomination for Chair-Melissa Ruiz
Operational Guidelines	Bylaws need to be turned into the school board for the October agenda. The bylaws need to go to the school board for their approval. They were reviewed and will be shared. SCS DRAFT - by laws
Parent Resources & Tools & Community Resources	Critical Decision Points, on VDOE website, under parent resources- has a great deal of wonderful resources. PEATC does a SEAC and Critical Decision points training, Wright's Law book links are available ARC has a fantastic booklet for local resources
Next Meeting	**Places to put flyers for meetings:** Public Library YMCA, Coffee Shops, Parks and Rec, Augusta Health

	Could schools post on their individual Facebook? Will continue to be in weekly Principal emails to families. Discuss the offices of Secretary and Vice Chair at the next meeting. Nov 12, 2024 at AR Ware Jan 14, 2025, March 11, 2025, May 6, 2025

Operational Guidelines - Resources:
SCS DRAFT - by laws