



2024-2025

Studios Tuition & Payment Policies and Terms

Tuition

Tuition breakdown below by class length. *Classes are broken down into semesters but year round enrollment is highly encouraged.*

		45min Class	60min Class	75min Class
Full Year	Mon 9/16 - Sat 5/31	\$795	\$955	\$1145
Semester 1	Mon 9/16 - Sun 1/26	\$396	\$490	\$593
Semester 2	Mon 1/27 - Sat 5/31	\$421	\$521	\$630

Performance Fees

Year End Performance Fee

To participate in the end of the year performance, you will need to pay a performance fee of \$125 PER class your child is enrolled in. **Recital tickets are not covered in the performance fee.** The performance fee covers the costs associated with costumes, rentals of the theater, and staffing for rehearsals and has increased this year due to increased costume costs. The total amount is based on the number of classes taken. Your child will get to keep the costume after the last performance. **The performance fee is non-refundable after the costume has been ordered.**

Making Payments

Credit Cards

CityDance accepts Checks and Credit Cards (Visa/Mastercard only).

Checks

All checks **MUST** include the student's full name and invoice number in the memo line to be processed. Check payments can be made in person at the front desk and written out to CityDance Productions, Inc. If paying via personal check, please email colleen@citydance.net to make arrangements with Director of Programs, Colleen Queen.

A \$35 insufficient funds fee will be applied for any returned checks, and the total amount due must be paid in cash or by credit card in person or over the phone.



Cash

All cash payments must be paid in person at the front desk.

Payment Plans

Please reach out to studios@citydance.net if you would like to set up a payment plan. Payment plans require you to have a credit/debit card on file that will automatically debit tuition and fees.

Payment Options

CityDance provides three different payment options.

Payment Option	Due Date	Fees
Full Payment*	<u>Year Round & Semester 1:</u> September 16, 2024 <u>Semester 2:</u> January 27, 2025	No fees
2 Payments**	<u>Year Round:</u> 1st pmt: September 16th 2nd pmt: January 27th <u>1st Semester:</u> 1st pmt: September 16th 2nd pmt: November 11th <u>2nd Semester:</u> 1st pmt: January 27th 2nd pmt: March 24th	Setup fee: \$20
Monthly**	<u>Year Round:</u> 1st of each month Sept 1st - May 1st <u>1st Semester:</u> 1st of each month Sept 1st - Jan 1st <u>2nd Semester:</u> 1st of each month Feb 1st-May 1st	Setup fee: \$40

* Full payment accounts have a grace period of 15 days. After that, a \$25.00 late fee is applied for all overdue balances.



** 2 payments and monthly accounts are required to have a credit/debit card on file that will automatically debit tuition and fees. It is the responsibility of the parent to ensure that the card on file is up to date. Any rejected cards will be given a 7 day period to make payment afterwards the account will be charged a \$25.00 processing fee.

Terms & Conditions

CityDance's primary form of communication is email. CityDance no longer issues paper invoices and will send all payment information to the associated email address. Please be sure you update us if your email address changes. It is the parent/guardian's responsibility to review and understand the required tuition and fee amounts and make timely payments. Nonpayment or late payments without proper communication may jeopardize your child's place at CityDance.

CityDance does not issue full refunds. Staffing and operational expenses are arranged on the basis of anticipated enrollment and are not eliminated when your child withdraws. Tuition will not be pro-rated or refunded for absences. Any credit or special cases must be approved by the Executive Director, Ivy Chow. In case of a student injury, illness or relocation for which withdrawal from class is warranted, CityDance must be informed within 7 days of the event with appropriate documentation. A prorated refund will be issued based on the date that we received the information.

If a class is canceled due to low enrollment, CityDance will make every effort to place the student in another suitable class; in the event an alternate class is unavailable, CityDance will provide prorated refunds.

If you have any questions about CityDance's Payment Policies and Terms, please do not hesitate to contact our staff at studios@citydance.net and a staff member will respond accordingly.