

**GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education**

**October 10, 2023
7:00 p.m.**

“Together Everyone Achieves More”



Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

MINUTES

I. PUBLIC SESSION

A. Meeting Called to order by Mrs. Miller at 7:05 PM

B. Statement of Open Meeting Compliance

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date and location of this meeting was delivered to the Courier Post, the Voorhees Sun, the Borough of Gibbsboro, and posted on the official school bulletin board and district website.

C. Flag Salute

D. Roll Call

Mrs. Miller present	Mr. Alexander present	Mrs. Balut present
Mrs. Carrington absent w/ notice	Mrs. Covaci absent w/ notice	Mr. Hooper present
Mr. MacFerren absent w/ notice	Mr. Parsinitz present	Ms. Whyte present

Also present were: Mr. Marcellus, Mr. Sahli, Mr. Cordery, and community members.

E. Recognition & Presentations

1. Student Council [Presentation](#)

Two members of Student Council provided an update on the attachment above.

F. Public Participation – First Opportunity No one came forward at this time.

This is the time when anyone from the public who wishes to speak to the Board may do so. Please make your comments about agenda items only. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

G. Approval of the Minutes

1. September 12, 2023 [Regular and Executive Sessions Minutes](#)

Motion made by Mr. Parsinitz, seconded by Mr. Alexander, with a vote of 6-0, the above minutes from the September 12, 2023 Regular and Executive Sessions were unanimously approved.

H. Correspondence

1. Facilities Use - School gym after the tree lighting in December. The date is December 5th from 7:00-8:30 pm. .

Motion made by Ms. Whyte, seconded by Mr. Hooper, with a vote of 6-0, the above Facilities Request was unanimously approved.

I. Finance

1. Motion to approve [Bills to be Paid for October](#) in the amount of \$88,341.85.
2. Ratify and Affirm Health Benefits for September in the amount of \$100,847.33.
3. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of August 31, 2023, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending August 31, 2023, as follows:

- | | |
|----------------|--------|
| 1. Increased - | \$0.00 |
| 2. Decreased - | \$0.00 |

James Cordery

October 10, 2023

Business Administrator

Date

4. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of August 31, 2023 , and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Board Secretary's Report [August Secretary's Report](#)
Treasurer's Report [August Treasurer report](#)
6. Motion to approve September 2023 payroll in the amount of \$392,449.64.
7. Motion to approve [August Reclassifications and Adjustments](#)

Motion made by Mrs. Balut, seconded by Mr. Alexander, with a vote of 6-0 , the above Finance Items 1-7 were unanimously approved.

J. Policy - First Reading

[Policies/Regs for 1st Reading-Alert 231](#)

Motion made by Ms. Whyte, seconded by Mr. Parsinitz, with a vote of 6-0 , the above policies and regulations were approved for First Reading.

K. Committee Reports

1. Camden County School Board
Next meeting is Thursday 10/12/2023
2. New Jersey School Boards

Delegates Assembly looking for Resolutions.

3. Educational Services Commission

Continues to operate efficiently and working on budgets.

L. Public Participation - Second Opportunity

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Mrs. Hooper: Complimented the new newsletter. Asked about the curriculum and teacher use. Also, asked how to access the curriculum.

Mr. Marcellus answered that our lessons match the standards which match state standards. Walked her through how to access the curriculum on-line.

Mrs. Reese: Are there future plans to streamline the grades and assignments? Currently, it is not a very smooth process.

Mr. Marcellus answered that this is on desk to address this week with the Companies.

II. SUPERINTENDENT'S REPORT

A. For Your Information: [Spring 2023 Testing Results](#), Renaissance Program.

B. Superintendent's Monthly Report [Attachment](#)

C. Personnel Report [Attachment](#)

D. Facilities Report [Attachment](#)

E. Nurse's Report [Report](#)

Mr. Marcellus provided an overview of the items above. Explained the new Renaissance Program and students achieving Gold, Silver, Bronze status. Will be asking the student council for suggestions on prizes.

Mr. Marcellus provided an overview of the Spring 2023 testing results linked above.

Motion made by Mr. Alexander, seconded by Mr. Hooper, with a vote of 6-0, the above items A-E were unanimously approved.

III. OLD BUSINESS

A. None at this time

IV. NEW BUSINESS

A. Ratify/Affirm submission of [Biannual SOA for Paraprofessional Staff](#) to the county.

Motion made by Mr. Parsnitz, seconded by Mr. Alexander, with a vote of 6-0, the above item A was unanimously approved.

- B. Motion to approve [The School Self-Assessment for HIB/Anti-Bullying](#).
Mr. Parsinitz asked about the scores of all 2s on the assessment? Mr. Marcellus stated that scoring a 2 meant the district met the requirements. In order to earn a 3, the district had to go above and beyond. He was satisfied with the the scores indicated.
- C. Motion to approve submission of the [Comprehensive Maintenance Plan](#) and [M-1](#) to the County by the Business Administrator. Resolution for submission found [here](#).
- D. Motion to approve Gibbsboro Board of Education's participation in the October 23rd-25th New Jersey School Boards Association Conference held in Atlantic City, NJ this year.
- E. Motion to approve 2023-2024 [Budget Preparation Calendar](#)
- F. Motion to approve 2023-2024 [Gibbsboro School Purchasing Manual](#)
Mr. Alexander caught a date from 2020. This was edited for the minutes.
- G. Motion to approve submission of the following documents to NJDOE to close out renovation project: [Resolution](#) for submission.

[Initial Submission Schematic Plan](#)
[Initial Submission Scope of Work](#)
[Initial Submission Cost Estimate](#)

- H. Motion to approve Threat Assessment Team members in accordance with NJSA 18A17-43.4: Jack Marcellus, Barri Veytsman, Kelly Sommers, Susan Backal, LA Rodriquez, Stefanie Boardman, and Lauren Ruggeri.
- I. Ratify and Affirm [agreement with PSNJ](#) for a required SNAP Health Software.
- J. Motion to approve [agreement with Voorhees BOE](#) regarding PreSchool Building/Program.

Mr. Marcellus provided an overview of the agreement and paying for a percentage of the receptionist and SRO officer. We would provide another other services our students needed.

Motion made by Ms. Whyte, seconded by Mr. Alexander, with a vote of 6-0, the above New Business Items B through J were unanimously approved.

V. Addendum

1. **10/9/2023 (12:27 PM) - [HSA Facilities Use Request](#) - Family Paint Party.**
2. **10/10/2023 (10:45 AM) - Motion to approve Danielson as the Evaluation/ Observation Rubric for Teachers and Administrators.**
3. **10/10/2023 (3:48 PM) For Emma Hvasta (student at Eastern) to read to elementary age students for 6 hours as service project hours.**

Motion made by Mrs. Balut, seconded by Ms. Whyte, with a vote of 6-0, the above Addendum items were unanimously approved.

VI. NONPUBLIC EXECUTIVE SESSION Not needed for this meeting

Whereas: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

Be It Further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

James Cordery

Board Secretary

VII. RETURN TO PUBLIC SESSION Not needed

VIII. MEETING ADJOURNED

Motion made by Ms. Whyte, seconded by Mr. Alexander, with a vote of 6-0, adjournment of the September 12, 2023 meeting was unanimously approved at 7:39 PM.

Next Meeting: November 14, 2023

Location: Media Center

Time: 7:00 p.m.