January 2026

MEMBER AT LARGE POSITION DESCRIPTION

Purpose of Position:
Contribute broad perspective to board discussions, lead special projects, and fill roles delegated by the President.

Term of Office:
Elected at Annual Congregational Meeting, term starting July 1 for three years.

Responsibilities:
- Attend one to two board meetings per month and additional meetings as necessary, for budget development or other topics. Board meetings are generally held online.
- Attend full-day board retreat at beginning of church year for team building and development of board goals.
- Fill roles delegated by the President.
- Lead short-term assignments (for weeks or months).
- Volunteer to lead projects that the Board deems valuable.
- Serve as Board liaison for committees/teams not assigned to the Program Director, Vice-President, Immediate Past-President or President.
- Participate actively in the discussion and decision-making processes of the board.

Gifts Required:
- Organization
- Planning
- People Skills
- Responsibility
- Initiative

Amount of Time Required: 2 hours per week or 8-10 per month, depending on projects and/or assignments

When Ministry is Performed: Year-round

Training Provided: Mentoring available from President and Immediate Past President. UUA resources on leadership and board development.

Responsible to: Board; Congregation

Support Provided by:
- Other Board members
- Minister

Last revised: January 2026