



MEETING OF THE GOVERNANCE BOARD OF  
CREEKSIDE CHARTER MANAGEMENT  
(A California Non- Profit Public Benefit Corporation)  
Monthly Meeting

February 6, 2023

TIME: 4:00 PM

LOCATION:

OVPUD Boardroom  
305 Olympic Valley Road  
Olympic Valley, CA 96146

Minutes

1. CALL TO ORDER Mary Kate called to order the meeting at 4:10pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL Kiki Campbell, Libby Toub, Megan Williams, Emily Williams, Gerard Fenech. Eric Garayoa is absent.  
Guests: Matt Lane (phone video), Marjan Panic, Jess Loring
4. APPROVE AGENDA M: Kiki Campbell 2-Megan Williams, Unanimously approved (6-0)
5. PUBLIC COMMENT

It is the policy and practice of the Creekside Charter Management Governance Board to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but with the Board's subject matter jurisdiction, and is limited to 5 minutes per individual. The Board is not allowed to take action on any item that is not on the agenda except as authorized by Government Code Section 54954.

Public comments are welcome at Board meetings, but please know that members of the public must be invited to speak by the Board outside of public comment.

Megan Williams comment: Creekside needs to address the challenges of public transportation to get kids to and from school.

MK: Update coming next month on gender curriculum

6. Reports
  - 6.1. Teacher Report – Jess Loring  
Report on 3rd Grade: great community relationships this year: room parent and student's parents. Students are learning hands on activities such as

photography, music, and art. SEL and conflict resolution being focused on. Group work in science and social studies occurring. Math is focusing on multiplication. Kids are practicing typing. Jess is pleased with how the school year is progressing.

Gerard comment: How do you bring parents into classroom?

Jess: Parents are just showing up this year. "It's been great."

MK: Are you seeing a crossover of counseling and SEL?

J: It is similar. We use the same tools and we all get on the same team.

Jeff: Do you like your new furniture?

J: We can move it out of way quickly. We have cubbies. Transition was seamless. It is clean and aides in our learning.

6.2. Executive Director Update – Reflection on January Responsibilities, February Responsibilities, Mid-year Update. **Moved to the end of agenda.**

\*\*\*\*MK opened second open session (after closed session) at 5:53pm.

Jeff briefly discussed initiatives:

January Initiatives: issues on technology with report cards using PowerSchool. Need to do parent survey soon. Finalize lottery application, create LCAP survey.

February Initiatives: LCAP survey for parents, compliance, hire speech pathologist, technology issues (PowerSchool and internet issues), work on lease extension with Palisades, teacher support for behavioral issues, mid-yr teacher reflection form and evaluations, recruitment and open houses.

Mid-Year Summary: Staff and ED Meeting.

Goals: to review policies, visions, leadership model, updated staff handbook, and set a tone for the creekside organization. Discussed current success. Current financials show highest revenues in Creekside history.

\*\*\*\*End of the second open session. M-Libby. 2-Megan. approved (6-0). Session ended 6:45pm.

6.3. Board President Update – Staff Survey

MK presented topic of upcoming staff survey. Questions will be the same as last year, in addition to some new questions via Jeff. We should have those results in March.

## 7. Consent Agenda

7.1. January 9th CCM Board Meeting Minutes. Libby asked to fix Gillian's name in the first mention. That was fixed by MK. M: Libby 2: Kiki Approved (6-0)

7.2. December Financials M: Libby 2: MK Approved (6-0)

## 8. Action (A) Discussion (D) Informational (I)

8.1. The Executive Director will present to the Board the revised Comprehensive School Safety Plan. The Board will be asked to approve the draft plan. Once approved it will be submitted to Placer Sheriff and OLVFD for review. If no changes are recommended by the outside agencies, it will then be an official CCM plan. If changes are recommended, the plan will be re-approved at our March meeting.(A)

Jeff presented basics of plan and protocol. He feels the staff feels comfortable with the plan itself. Will practice drills. M: Emily 2- Gerard. Approved (6-0)

8.2. The Executive Director will present the new leave policy to account for changes in CA leave law. The Board will be asked to approve the policy (A)

Jeff updated the Board on basics of policy. Board members helped with some typo edits.

M: Kiki 2- Emily. Approved (5-0). Megan had briefly left the meeting.

8.3. The Board will approve moving the March meeting from Monday March 6th to Thursday March 9th to allow for Jeff to attend “Restorative Practice” conference. (A)

MK: Proposing to move the meeting due to conflict of schedule of ED.

M: MK. 2-Kiki. Approved (6-0).

8.4 The Board will hear from two interested candidates - Marjan Panic and Matt Lane. (I)

Process for interested candidates as stated in CCM bylaws:

Matt Lane presents to the Board as a prospective candidate: Has a son in TK and wants to be involved with the Board. He has time to get involved in the school community. He brings value to the Board of negotiating (esp for a permanent home for the school campus), fundraising, and feedback of current school proceedings.

Marjan Panic presents to the Board as a prospective candidate: He has: 3 children: a Creekside Kindergartner, one child at SEL, and the third is a preschooler. He has a passion to contribute to the community and wants to be involved in the future growth of the school.

*Board shall solicit candidate applications or nominations. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a simple majority vote.*

*Following the open session interview of the board candidate, a closed session consisting of the Executive Director and the current CCM board will take place for discussion and vote on the candidates.*

**9. Adjourn M-MK. 2-Kiki. Approved (6-0)**

**10. Open closed session Started session 5:26pm.**

**11. Approve closed session agenda: Candidate review to fill open board seat § 54957 M-Kiki. 2-Megan. Approved (6-0).**

**12. Adjourn closed session M-Emily. 2-Libby Approved (6-0) Adjourned 5:49pm**

**13. Report out on closed session to general public**

**Candidate voted as new CCM Board Member: Matt Lane**