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OFFICE OF THE VICE CHANCELLOR FOR PUBLIC
AFFAIRS
WE CARE OFFICE

Document Code No.
FM-MSU-IIT-WE CARE-001A



**MINDANAO STATE UNIVERSITY
ILIGAN INSTITUTE OF TECHNOLOGY**

PRESCRIBED FORMAT
PROGRAM/PROJECT PROPOSALS

(1) PROJECT PROFILE

Program Title: _____
 Project Title: _____
 Inclusive Date: _____
 Project Leader/Sex: _____
 Center/Department/College: _____
 Cel Nos./Email Address: _____

(2) PRESENT STATUS OF PROPOSED PROJECT

_____ New
 _____ Continuing

(3) Priority Area (based on WE CARE Framework and 17 UN SDGs)

_____ Wellness, Health and Sanitation
 _____ Education and Literacy
 _____ Capability Building
 _____ Alternative Livelihood
 _____ Rehabilitation of the Environment
 _____ Entrepreneurial Development

_____ 1 No Poverty
 _____ 2 Zero Hunger
 _____ 3 Good Health & Well-Being
 _____ 4 Quality Education
 _____ 5 Gender Equality
 _____ 6 Clean Water & Sanitation
 _____ 7 Affordable & Clean Energy
 _____ 8 Decent Work & Economic Growth
 _____ 9 Industry, Innovation & Infrastructure
 _____ 10 Reduced Inequalities
 _____ 11 Sustainable Cities & Communities
 _____ 12 Responsible Consumption & Production
 _____ 13 Climate Action
 _____ 14 Life Below Water
 _____ 15 Life on Land
 _____ 16 Peace, Justice & Strong Institutions

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_____ 17 Partnership for the Goals

(4) MEMBERS OF THE PROJECT TEAM

(Pls indicate corresponding equivalent load request, if applicable)

Project Leader:

Members:

(5) TARGET BENEFICIARIES

(6) COOPERATING AGENCIES

(7) PROPOSED BUDGET

(Please refer to the LIB page)

TOTAL PhP _____

(8) INTRODUCTION/ RATIONALE

(Pls cite the social problem/gap/lack/ in the locale you want to address and including solution to the problem you identified in your extension work)

(9) OBJECTIVES

(Pls write specific, measurable and attainable benefits the community will gain in your proposed project)

(10) SIGNIFICANCE OF THE PROJECT

(Pls write the impact and the economic-cultural-political-environmental relevance of the project)

(11) ACTIVITIES AND EXPECTED OUTPUTS & OUTCOMES

(Pls use simple log frame to link to each objective)

<i>Objectives</i>	<i>Activities to the Conducted</i>	<i>Expected Outputs</i>	<i>Expected Outcomes</i>
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(12) PROJECT TIMETABLE

(Pls present Gantt chart and you may extend the table below for multi-year project (3 yrs.) renewable every end of fiscal year)

Monthly Activities	Year 1			
	Month1			Month 12

(13) PROJECT DELIVERABLES

(14) DETAILED PROPOSED BUDGET

(Pls present LIB with all signatories within the LIB page. For a three-year project, LIB should be yearly basis)

Line-Item Budget
CY_____

Expenses		Amount
I.	Personal Services	Php_____
II.	II. Indirect Costs	Php_____
III.	MOOE	Php_____
	Other Professional Services	
	Honorarium for Speakers	

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Training

and Seminar Expenses
Meals

Travel/Transportation Expenses
Other MOOE

GRAND TOTAL:

IV. Counterpart from Cooperating Agency

V. MSU-IIT Counterpart

Conforme:

Activity/Project Leader

Endorsed by:

Department Chair

College Extension Coordinator

Dean

Recommending Approval:

Director of Extension, WE CARE OFFICE

Vice Chancellor for Public Affairs

Php_____

Php_____

Php_____

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Approved:

Chancellor

(15) OTHER ONGOING PROJECT BEING HANDLED BY THE PROJECT LEADER:

(Pls cite the title and duration of project- max of 2 internally/externally funded-projects at a time including the proposed project, if granted)