Subject: Course expense

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Hey {manager},
There's a great course called {coursename} that I'd love to enroll in. It's a live, online course with other {role}.
A few highlights:

- Direct access to the expert instructor teaching the course
- Latest thinking and strategies in the space
- Collaborative hands-on working sessions to test new tactics and ideas

After I take the course, I'm happy to summarize and present my learnings to the team. I'll be able to apply a lot of what I learn immediately.
The reviews are great and it has some solid testimonials too. It costs {$price}. If you like, you can review more course details here: {courselink}
Would you approve a full or partial reimbursement?
{yourname}
P.S. should we invite other members of our team and take it together?