So, you've registered for a CCP course offered at NAHS next year?

KENYON ACADEMIC PARTNERSHIP COURSES @ NAHS

Kenyon College

The Quest for Justice KC
Survey of Art KC

Because these classes award college credit, you must complete these important steps to finalize your enrollment. <u>All steps must be completed by MARCH 1, 2026.</u>

STEP 1: **Complete Intent to Participate form**

<u>NOTES</u>: To be eligible to take a CCP course this fall, students must have a cumulative unweighted gpa of a 3.0 or higher. *If your cumulative unweighted gpa drops below a 3.0 at the end of the school year, your counselor will contact you with other options.*

Students may have an individual counseling session upon request, but this is not required for NAHS CCP courses if all other steps are followed.

STEP 2: **College Enrollment - Complete the Kenyon College DualEnroll Application**

<u>FIRST TIME USERS:</u>

1. Create a user account - **https://kenyon.dualenroll.com/**
2. Follow the prompts to enter or confirm your contact information.
3. Select your course and click “register” - Make sure it is in the 26-27 school year.
4. Select one of your current teachers *who recommended you* for the class.
5. Choose ‘Colleen Reinoehl’ when asked to select a school counselor.
6. If you are applying for more than one KAP Course, repeat steps 3-5.
7. Check your "status" screen - anything highlighted in yellow that means you still have a step to complete - if nothing is highlighted in yellow then you are all set and we will take it from there! Please take a screenshot before exiting the screen (this will be used for step 3.)

RETURNING USERS:

1. Log into **https://kenyon.dualenroll.com/** using your credentials from last year.
2. Click "forgot my password" if you can't remember it. If your password reset fails, click on the "helpdesk" in the top right corner. Submit a request.
3. Once the DualEnroll Tech team gets back to you, follow steps 3-7 above.

For technical help, use the DualEnroll Help Desk
at the top right of the DualEnroll web page or click here.

STEP 3: **Complete Confirmation of Acceptance & Course Registration form**

NOTES: When the Course Registration form requests your college ID #, please enter “KENYON”.

Please use the screenshot taken in Step 2 as your registration form to upload. This provides verification that you have completed required enrollment steps.

Scan the QR code to watch a video that contains information on all 3 steps above