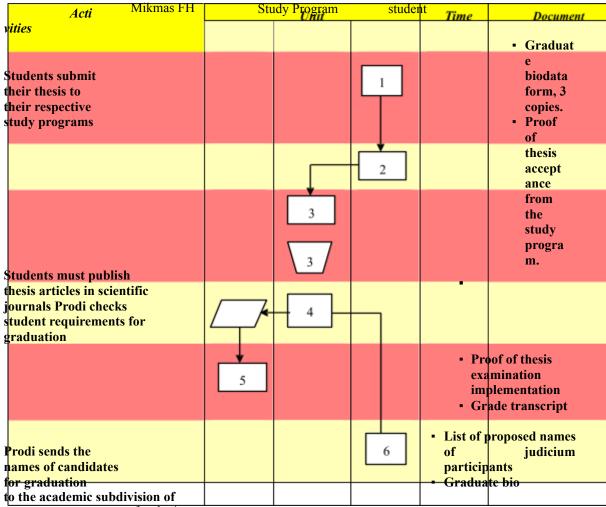
SOP Number	UPNVJ/POB/FH-TU/031				
Date of Manufacture	March 20, 2018				
Revision Date	-				
Effective Date	March 21, 2018				
Endorsed By	Dean				
	DWI DESI YAYI TARINA, SH, MH.				
Title of SOP	JUDICIUM PROCESS				
	Date of Manufacture Revision Date Effective Date Endorsed By				

_	AL BASIS: Law of the Republic of Indonesia Number 20 of 2003 concerning the National Education System	QUALIFICATIONS OF IMPLEMENTERS: 1. Understand the judicium process
2.	Law of the Republic of Indonesia Number 12 of 2003 concerning Higher Education	provide guidance on the requirements and stages that must be passed by graduates
3.	Government Regulation No. 4 of 2014 on the organization of higher education and management of higher education institutions.	
4.	Regulation of the Minister of Research, Technology and Higher Education number 44 of 2015 concerning National Higher Education Standards.	
5.	Rector Regulation of UPN "Veteran" Jakarta number: 015 Year 2017 About Academic Regulations.	
RELATED:		EQUIPMENT/EQUIPMENT:
		Computers connected to Puskom
1.	SOP Thesis Examination	2. Printer
2.	Thesis Examination SOP	3. Internet Network
WARNING:		RECORDING AND DATA COLLECTION:
This	process must be completed within 6 days	 Judicium can be followed if the student has completed the final project which has been signed by the authorized official and submitted to the study program. The judiciary participants have completed all administration related to the study program, faculty, and, university. The graduation ceremony is held by the faculty at a certain scheduled time.

JUDICIAL ROUTE



the

faculty4

Faculty academic subdivision processes academic transcripts

GRADUATION CEREMONY

*The parties involved in the judicial are the faculty leader, the head of the study program and the students who are judged.

Description:

- 1. Students submit their thesis to their respective study programs
- 2. Students must publish thesis articles in scientific journals
- 3. The study program checks the student's requirements for graduation
- 4. The study program sends the names of candidates for the judicium to the academic subdivision of the faculty
- 5. Faculty academic subdivision processes academic administration