

kOak Grove Elementary PTA Meeting: 6/19/23

Meeting Type: Executive Board

Notes taken by Dana Hughes

Presiding Officer: Melinda Burke

In attendance: In person: Melinda Burke, Fanchon Tab, Maggie Rivers

On Zoom: Dana Hughes, Dayna Straus, Liat Oren, Susie Findley, Shaili Shah, Sonia Hoey

Introductions

Called to order 7:10

No previous minutes

Financial Updates

- Need to add people to bank account for 23/24 year

- A few financials/reimbursements to wrap up before closing up budget

Communications

- Lifetouch (school pictures) update: due to lack of purchases, incentive for the school has been removed

- Under contract for this coming year, but can look into other providers

- Getting a quote from Lifetouch regarding yearbooks

- Yearbook might become a club this year

- Holiday Market-someone had reached out inquiring, not too interested

Committee reports

- Several open spots-we can send out in newsletter to try to get interest. Sonia reaching out to previous volunteers to give them a chance to sign up for their previous roles. Shaili going to make a sign-up genius to try to get some people signed up and make several slots per event to share the load.

- Looking to make the room parent sign up digital/qr code

New Business

- Moving off of Constant Contact and onto Membership Toolkit for the newsletters

- Most of exec board has some level of permission on toolkit

- Dues: will be increasing from state and national, so we will need to raise our dues this year, which will require a change in by-laws. Sonia Hoey motioned a raise to \$10.

6 votes for and 1 opposed, so the motion passed.

- Our membership will have to go through a program called Totem, per the state of GA. It stores our cards digitally. It will not go through the membership toolkit. There is a processing fee of \$1/transaction. We are thinking we can have everyone sign up through the member toolkit, then we will direct them to Totem via the toolkit. Totems will also accept donations but take a percentage.

By-Laws

-Please review and think about any changes we want to make. Will discuss next meeting.

Reviewed upcoming dates

Meeting adjourned at 8:32