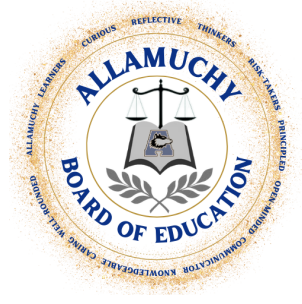


**Board of Education
Regular Meeting Agenda
February 24, 2025 7:30pm**



I. CALL TO ORDER

A. The regular meeting of the Allamuchy Township Board of Education was held on February 24, 2025, and was called at ____ p.m. by Ms. Stephanie Bolen.

B. Statement of Compliance with Open Public Meetings Act

Statement by the Board President: *The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 3, 2025 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, and on the district website. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.*

II. ROLL CALL

Board Member	Present	Absent
Francis Gavin		
Erica Iuvone		
Kelly Lestrangle		
Jennifer Mandery		
Lauren Mela		
Mary Renaud		
Timothy Rowe		
Stacy Bockbrader, V. President		
Stephanie Bolen, President		

Also Present: Dr. Louis F. Caruso, Acting Superintendent of Schools

Ms. Elizabeth Neary, Recording Secretary

Mr. Aron Mandel, Board Attorney

III. PLEDGE OF ALLEGIANCE

IV. MISSION AND VISION

Our Mission is to Promote the Allamuchy Learner

Our Vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they may evolve into self-sufficient and confident citizens and members of a diverse society.

V. APPROVAL OF MINUTES

BE IT RESOLVED, that the minutes of the reorganizational meeting held on January 27, 2025, be approved. ([January 27, 2025 Regular Meeting Minutes](#))

BE IT RESOLVED, that the minutes of the Executive Session meeting held on January 27, 2025, be approved. ([January 27, 2025 Executive Session 1](#)) ([January 27, 2025 Executive Session 2](#))

BE IT RESOLVED, that the minutes of the special board meeting held February 6, 2025, be approved. ([February 6, 2025 Special Board Meeting Minutes](#))

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Francis Gavin				
Erica Iuvone				
Kelly Lestrangle				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Timothy Rowe				
Stacy Bockbrader, V. President				
Stephanie Bolen, President				

VI. CORRESPONDENCE

VII. STUDENT REPRESENTATIVE REPORT

Student Council Report

VIII. ACKNOWLEDGEMENTS

January All Stars of the Month

Grade	Name	Pillar of Character
Pre-K	Kacen Noviskey	Responsibility
K	Jack Stoakes	Responsibility
1	Bo Coghlan	Responsibility
2	Alicia Louis	Responsibility

3	Levi Freeborn	Respect
4	Maggie Olsen	Respect
5	Darla Hartman	Responsibility
6	Chrislynn Asare	Respect
7	Adeline Yankoski	Respect
8	Paige Nicholls	Responsibility
Teacher of the Month: Lynn Quinto		

IX. EXECUTIVE SESSION

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

• Personnel

*and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists. **Action may be taken.***

Motion to enter executive session

Motion: Second:		
All In Favor?	Opposed?	Abstain?

Time In:

Motion to exit executive session

Motion: Second:		
All In Favor?	Opposed?	Abstain?

Time Out:

Executive Session

BE IT RESOLVED, that the Board of Education has been in executive session for the past ___ minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist.

X. PRESIDENT'S REPORT

XI. PRESENTATIONS

Audit Report - John Mooney

XII. COMMITTEE REPORTS

Operations (S. Bolen, Chair)

Human Resources (S. Bockbrader, Chair)

Education (J. Mandery, Chair)

Governance (L. Mela, Chair)

Town Council Liaison (T. Rowe)

Rutherford Hall Committee (M. Renaud, Chair)

Rutherford Hall Liaison (T. Rowe)

Hackettstown Board of Education Representative (F. Gavin)

PTO Liaison (K. Lestrangle)

Green Team Liaison (E. Iuvone)

XIII. SUPERINTENDENT'S REPORT

HIB Report: 3 investigations, 2 confirmed

Suspensions: 1 in-school, 1 out of school

Enrollment By Grade

Student Enrollment for Allamuchy Township School District

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
PK	55	56	56	56	55	56				
K	41	41	41	41	41	40				
1	43	41	41	41	41	42				
2	38	38	38	37	37	37				
3	40	40	40	40	40	41				
4	48	48	48	48	48	48				
5	27	27	27	26	26	26				
6	43	44	44	44	44	44				
7	50	50	50	50	52	50				
8	44	44	44	44	44	44				
Total	429	429	429	427	428	428				
9th	44	48	48	48	46	45				
10th	27	27	26	26	25	25				
11th	34	35	35	35	34	32				
12th	31	33	33	33	32	30				
Total	136	143	142	142	137	132				
GT	565	572	571	569	565	560				

XIV. REVISIONS TO AGENDA ITEMS

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

XV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Statement by the Board President: *This meeting is being broadcasted and recorded for public access but not intended for public participation. Please be advised that public comment sessions are for those who are attending the meeting in person only.*

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under "Old Business".

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

XVI. BOARD COMMITTEE ACTION REPORTS

Operations

On Behalf of the Operations Committee, I hereby move resolutions I- ____

1. Budget Adjustments ([Budget Adjustments](#))

approve budget adjustments for January, 2025 from funds 10 and 20

2. Bills List ([Bills List](#))

a) approve for payment the general account bills list checks from 1/28/25 to 2/24/25 in the amount of \$1,117,326.44

b) accepts the payroll registers for January 30, 2025 and February 13, 2025

3. Board Secretary's and Bank Reconciliation Reports

approve the Secretary's and Bank Reconciliation Reports for [July 2024](#) and [August 2024](#), as per the attached (July 2024 BSR; July 2024 Bank Rec; August 2024 BSR; August 2024

Bank Rec). Pursuant to N.J.A.C. 6A:232.11(a), the Allamuchy Township School District Board of Education acknowledges receipt of the Secretary's certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of [July 2024](#) and [August 2024](#), no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b). However, at this time, the Secretary cannot yet certify that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

4. Contracts for renewal/annual payment due:

Contract	Notes	Amount	Contract
Celebrate the Children	2/10/25 - 6/30/25 Student: 0316	Tuition per diem: \$484.00 Extraordinary Services per diem: \$190.00	
Celebrate the Children	2/3/25 - 6/30/25 Student: 1416	Tuition per diem: \$484.00 Extraordinary Services per diem: \$190.00	
Warren Glen Academy	2/5/25 - 6/30/25 Student: 1012	Tuition per diem: \$323.75 Extraordinary Services per diem: \$255.00	

5. Monthly Fire and Security Drills

approve the fire and safety/security drills for February.

School	Fire Drill	Safety/Security Drill
Mountain Villa School		2/19/25
Allamuchy Township School		2/20/25

6. Student Activity Account ([Student Fund Report](#))

approve the Student Activity Account in the amount of \$43,543.24 as of 1/31/25

7. Special Education Medicaid Initiative (SEMI) Program

approve a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 School year as the Allamuchy Township School District has fewer than 40 Medicaid eligible students.

8. Annual Comprehensive Financial Report and AMR Findings

to accept the Annual Comprehensive Financial Report ([ACFR](#)) and the Auditor's Management Report ([AMR](#)) for the fiscal year ended June 30, 2024 and approve the [Corrective Action Plan \(CAP\)](#).

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Francis Gavin				
Erica Iuvone				
Kelly Lestrangle				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Timothy Rowe				
Stacy Bockbrader, V. President				
Stephanie Bolen, President				

Human Resources

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1- _____

* The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion. (NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification) for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

1. Personnel

approve/accept the following appointments as recommended by the superintendent:

Name	Position	Notes	Step/Salary	Hire/ Effective Dates
a. Fike,	Preschool Teacher		BA/4 \$58,528	On or about

Rachel				April 11, 2025
b. Scypinski, Vanessa	Substitute School Counselor		\$282.44/Daily	March 6, 2025 to April 3, 2025
c. Patterson, Vicki	Special Event Supervision		\$50 ea up to 3 hrs. \$10/each add'l half hr	February 21, 2025
d. Arrambide, Melissa	MVS Literacy Night		\$50 ea up to 3 hrs. \$10/each add'l half hr	March 20, 2025
e. Samiljan, Robin	MVS Literacy Night		\$50 ea up to 3 hrs. \$10/each add'l half hr	March 20, 2025
f. Muhlenbruch, Fran	MVS Literacy Night		\$50 ea up to 3 hrs. \$10/each add'l half hr	March 20, 2025
g. Potente, Leslie	MVS Literacy Night		\$50 ea up to 3 hrs. \$10/each add'l half hr	March 20, 2025
h. Wendell, Chrissie	MVS Literacy Night		\$50 ea up to 3 hrs. \$10/each add'l half hr	March 20, 2025
i. Profito, Julie	Guidance Counselor	Revised salary to reflect recognition pay	MA +30 Step 20 \$88,388	February 17, 2025

2. Retirements

approve the following retirements with appreciation for years of service:

Name	Position	Notes	Last Date of Employment
Oliver, Nohemy	Paraprofessional		7/1/2025

3. College Placements (place under education)

Name	College/University	Notes	Cooperating Teacher	Effective Date
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Mia Francis	County College of Morris		Robin Samiljan	April 25, 2025
Mac Curcio	County College of Morris		Michelle Ricci	April 25, 2025
Damus Coye	County College of Morris		Jen Sauter	April 25, 2025
Michele Ganova	Centenary University		Jenn Sauter	25-26
Trista Hough	Centenary University		Robin Samiljan	25-26

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Francis Gavin				
Erica Iuvone				
Kelly Lestrangle				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Timothy Rowe				
Stacy Bockbrader, V. President				
Stephanie Bolen, President				

Education

On Behalf of The Education Committee I hereby move resolution 1-_____

1. Workshops

approve the attendance at the following workshops

Name of Staff Member	Date of Workshop	Title of Workshop & Location	Cost of Workshop	Mileage Reimbursement (.47/mile)
Dottie Buel	March 20 and 21 Virtual (Hours 9-5:30)	Psychotherapy Networker Symposium (required for certification)	\$0	\$0

2. District Improvement Plan
approve the revised [District Improvement Plan](#)

3. Field Trip Requests

Teacher Requesting	Grade/ Class	Destination & Location	Date of Trip	Cost to students
Amanda Wakefoose	Student Council	Hackettstown High School 599 Warren St, Hackettstown, NJ 07840 Tri-School Student Council Meeting	2/28/2025	\$0
Michelle Ricci	8th Grade	Pax Amicus Theatre 23 Lake Shore Rd, Budd Lake, NJ 07828	4/29/2025	\$25.75
Mariah Adams	7/8	Hackettstown High School 599 Warren Street Hackettstown, NJ	3/5/25 (Rehearsal)	\$0

4. SSDS - Student Safety Data System
approve the SSDS data for certification through NJ Homeroom

Summary for 020-Mountain Villa School

Incidents(Violence, Vandalism, Substances, Weapons and HIB Confirmed)	0
Other Incidents Leading to Removal	0
Restraint/Seclusion	5
HIB Alleged	0
HIB Trainings	1
HIB Programs	2

Summary for 010-Allamuchy Township School

Incidents(Violence, Vandalism, Substances, Weapons and HIB Confirmed)	1
Other Incidents Leading to Removal	7
Restraint/Seclusion	3

HIB Alleged	2
HIB Trainings	1
HIB Programs	1

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Francis Gavin				
Erica Iuvone				
Kelly Lestrangle				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Timothy Rowe				
Stacy Bockbrader, V. President				
Stephanie Bolen, President				

Governance

On Behalf of The Governance Committee I hereby move resolutions I

1. New, Mandated, Revised or Recommended Policies and/or Regulations for Second Reading

Policy/ Regulation	Section	Title	Notes
2365	Program	Acceptable Use of Generative Artificial Intelligence (AI)	New Policy
5111	Students	Eligibility of Resident/Nonresident Students	Revised Policy
5512	Students	Harassment, Intimidation, or Bullying	Revised Policy
5516	Students	Use of Electronic Communication Devices	Revised Policy Regulation
5533	Students	Student Smoking	Revised Policy Regulation
5701	Students	Academic Integrity	Revised Policy

5710	Students	Student Grievance	Revised Policy
7441	Property	Electronic Surveillance In School Buildings and On School Grounds	Revised Policy Regulation
8500	Operations	Food Services	Revised Policy
9163	Community	Spectator Code of Conduct for Interscholastic Events	New Policy
9320	Community	Cooperation with Law Enforcement Agencies	Revised Policy Regulation
5756	Students	TRANSGENDER STUDENTS (M)	Abolished Policy

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Francis Gavin				
Erica Iuvone				
Kelly Lestrangle				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Timothy Rowe				
Stacy Bockbrader, V. President				
Stephanie Bolen, President				

Rutherford Hall

On Behalf of The Rutherford Hall Committee I hereby move resolution 1 - _____

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Francis Gavin				
Erica Iuvone				
Kelly Lestrangle				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Timothy Rowe				
Stacy Bockbrader, V. President				

Stephanie Bolen, President				
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XVII. OLD BUSINESS

XVIII. PUBLIC COMMENTS GENERAL

XIX. EXECUTIVE SESSION

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

● *HIB*

*and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists. **Action may be taken.***

Motion to enter executive session

Motion:	Second:	
All In Favor?	Opposed?	Abstain?

Time In: _____

Motion to exit executive session

Motion:	Second:	
All In Favor?	Opposed?	Abstain?

Time Out: _____

Executive Session

BE IT RESOLVED, that the Board of Education has been in executive session for the past ___ minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist.

XX. FOR THE GOOD OF THE ORDER

XXI. ADJOURNMENT

Motion:	Second:	
All In Favor?	Opposed?	Abstain?

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