

## KMC Governance Committee – May 2023 Report to Board

KMC Governance Committee (GC) meeting was held May 15, 2023

In attendance were Kristin Dangelmaier (chair), Graham Specht, Megan Alpaugh, Karen A.

The GC reviewed minutes from the February meeting, in combination with Governance Workshop materials, and the following actions/decisions/recommendations were identified.

1. Proposed that KMC bylaws should define both “voting” and “non-voting/general” membership
  - o Proposal #1: Non-voting/general member is any adult who either pays for a student to attend a KMC program or who registers as a general member and pays a nominal membership fee.
  - o Proposal #2: Voting members are general members who have registered to be “voting members” by i) completing an attestation indicating they have reviewed KMC information relevant to the current AGM, and ii) who attends the AGM.
2. Propose that KMC bylaws be revised to include the following list of Director Qualifications. Would like Board’s feedback on list.
  - o Required:
    - 18 years of age
    - No criminal record (need to have criminal record check)
  - o Desired:
    - Accounting or Finance skills
    - Legal expertise
    - Previous Board Experience
    - Previous non-profit experience
    - Connection to the Kamloops music community
    - Personally invested in the community
    - Lobbying/Advocacy experience
    - Communications skills
    - Governance experience
    - Visionary qualities/skills
    - Critical thinker
    - Innovative thinker
    - Strategic thinker
    - What else?



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3. Recommend the Board complete a Skills Profile Matrix against Qualifications (once finalized) to identify areas of improvement/focus for future Board recruits.

Summary of Strategic Governance Activities to date:

- Review of the Act – complete, outages flagged and addressed
- Review of KMC Bylaws – complete, revisions to be voted on at AGM
- Review of Policy Manual – not started

The next meeting of the GC will be scheduled in August. The focus of the next meeting will be a review/update of the KMC policy manual, with a goal of replacing the KMC Handbook, following Deb McClelland's policy manual template, by year's end.

Kristin Dangelmaier, Governance Committee Chair