

EVENT REPORT

Event Date	
Event Location	
Local Rep/Organiser name	
Did you sell any Merchandise?	
What merchandise sells best	
Did you get any donations?	
Did you get any adoptions?	
Did you raise funds any other way?	
Did anything go wrong or not according to plan? If yes, please provide details.	
Is there anything you would do differently at your next event? Please provide details.	
Were there any incidents, near misses or injuries? Provide details	
Did you have the volunteer support you needed? If not why not?	
How much did you raise (after all costs)?	
What were the main costs for this event?	
Were there any unexpected costs?	

Wildlife Conservation International
wildlifeconservationinternational.org

The Orangutan Project
theorangutanproject.org

International Tiger Project
internationaltigerproject.org

International Elephant Project
internationalelephantproject.org

Australia: Wildlife Conservation International
Reg. Charity No. ACN 607 879 345 | +61 892 988 016

Canada: WCI Canada Foundation
Charitable Reg: 799635537 RR 0001 | +1 647 243-9873

Europe: Stichting Wildlife Conservation International
RSIN 862663313 | +31 85 208 7771

New Zealand: The Orangutan Project NZ Ltd
Charity Reg. No. CC52147 | +64 9 8012054

United Kingdom: Borneo Nature Trust
Reg. Charity No. 1142870 | +44 20 3318 6250

United States: Orang Utan Republik Foundation Inc.
Reg. 501(c)3 Charity EIN: 26-0880405 | +1 310-401-6602
Wildlife Conservation International
Reg. 501(c)3 Charity EIN: 84-1899559 | +1 310 634 0900

Did you sign up any new volunteers and/or newsletter subscribers?	
Was the planning process sufficient and effective? Please identify what you found most helpful in regards to planning your event.	
Was the marketing support sufficient for your needs? Please identify what was most helpful for you	
How did most people hear about the event? What marketing was the most effective?	
What marketing actions would you repeat next time?	
What would you do differently next time with regards to marketing?	
Did you have enough time to promote the event and sell tickets?	
Did you have the support you needed to promote the event and sell the tickets?	
Were there any unexpected issues? If so, how did you deal with them?	
What were the main factors that made the event successful in terms of fundraising?	
Do you have any final comments?	