







Meet Our Board of Directors

	Board Member	Position/Role	Focus Areas
	Michelle Karb michelle@bright-spot.org ; mkarb.brightspot@gmail.com	-President -Executive Director	-Organize College Stress Relief Events -Manage Donations and donor database -Solicit and manage grants -Implement School Programs -Oversee Bradley Buddies -Oversee Special Programs -Schedule and organize speaking engagements -Write and distribute E-Newsletter -Write and edit Annual Print Publication
	Kevin Russell russell@rightangleinc.com	-Board Chair -IT Director	-Update Website -Assist with Membership -Maintain all databases -Create ID badges and t-shirts

	<p>Nancy Ronan nronan01@gmail.com</p>	<ul style="list-style-type: none"> -Assistant Director -Treasurer -Social Media Coordinator -Trainer -Evaluations Coordinator 	<ul style="list-style-type: none"> -Organize and manage financial reports and transactions -Community Outreach Coordinator and mans info booth -Manage Facebook/Instagram pages -Distribute Newsletters -Teaches training classes -Schedules Evaluations
	<p>Patti Tibbetts pattibbetts@comcast.net</p>	<ul style="list-style-type: none"> -Membership Coordinator 	<ul style="list-style-type: none"> -Oversee and organize membership (including tracking membership status, Welcome Packs and emails) -Organize and facilitate Membership Renewal (including compiling and mailing renewal packages) -Distribute replacement badges, vests, t-shirts -Maintain office supplies -Mail cards for retirements, illness and passing, communicate with IT director regarding Meet our Bright Spots -Distribute Newsletters
	<p>Gail Moran moran01027@yahoo.com</p>	<ul style="list-style-type: none"> -Facilities Coordinator -Evaluator 	<ul style="list-style-type: none"> -Communicate with new facilities -Communicate with existing facilities -Evaluates new teams

	<p>Cathie Parsons caparsons4@verizon.net</p>	<ul style="list-style-type: none">-Secretary-Volunteer Liaison-Trainer-Evaluator	<ul style="list-style-type: none">-Connects with newly certified volunteers-Assists volunteers in finding facilities (if they need help)-Assists volunteers in renewing (if they need help)-Emails non-renewed volunteers-Organize and facilitate Membership Renewal (including compiling and mailing renewal packages)-Teaches training classes-Evaluates new teams