

TITLE TIMES, BOLD-FACE, 14-POINT AND CENTER

Author Name(s): times New Roman, Capital and Center 12-point

Department Affiliation and University Affiliation Italic, Upper Lower and Center 12- point

E-mail Correspondensi Italic and Center 12-point

FORMATTING OF THE MANUSCRIPT

Manuscripts must be written in Times New Roman font of 11 points and double-spaced. The paper size must be adjusted to Letter (8.5 x 11 inches) via the 'Page Setup' setting on the Word screen, with a distance of 3 cm from the top edge of the page. The left and right margins are set at 3 cm each. The text should be arranged in one column. The length of the manuscript ranges from 7000 to 9000 words, excluding the title page and reference list.

ABSTRACT

HEADING in capital, bold face font and center 11- point

A structured abstract, limited to a single paragraph and not exceeding 300 words, should be provided. This abstract concisely presents the key components of the paper, including its purpose, methodology, findings, novelty, and significance. It should effectively summarize the study's objectives, research approach, key results, and the author's interpretations and conclusions.

Purpose – Clearly outline the study's background and objectives.

Methodology – Describe the research design, sampling approach, sample size, procedures (such as interventions and instruments used), data analysis methods and data validation.

Findings – Summarize the primary outcomes of the study, including key numerical data if necessary, while keeping it minimal. Highlight the conclusions and implications.

Novelty – Explain the originality of the research and its contribution to the field.

Significance – Identify the potential beneficiaries of the study and its broader impact.

Keywords – Provide 5-7 relevant keywords.

Heading of Manuscript

Section headings should be centered, bold, in 12-point font, and written in uppercase letters. For example:

INTRODUCTION
LITERATURE REVIEW
METHODOLOGY
RESULTS
DISCUSSION
CONCLUSION
ACKNOWLEDGMENT
CONFLICT OF INTEREST STATEMENT
REFERENCES
APPENDIX

Subsection Headings

Subsection headings, also referred to as secondary or second-level headings, should be bold, 12-point font, and use both uppercase and lowercase letters, as demonstrated. Articles such as "the" or "a" should not be capitalized unless they are the first word of the heading.

Level	Format
1	CENTERED, BOLD, UPPERCASE Text begins indented as a new paragraph
2	Flush Left, Bold, Title Case Heading Text begins as a new paragraph
3	<i>Flush Left, Bold Italic, Title Case Heading</i> Text begins as a new paragraph.
4	<i>Flush Left, Bold Italic, Title Case Heading</i> Text begins as a new paragraph.

5	<i>Indented, Bold Italic, Title Case Heading, Ending with a Period.</i> Text begins on the same line and continues as a regular paragraph.
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TEXT

The first paragraph text begins with no indent. Each manuscript should not exceed 25 pages.

Text Citation of References

Within text of an article, references are to be cited by last name of author(s) and year publication. See Table 2:

Table 2

Example of Writing in-Text Citations using APA 7th Edition

Number of authors of the reference	Citation at the end of the sentence	Citation in the sentence
1 Author	(herman, 2007)	herman (2007) proposed ...
2 Authors	(Kodri & herman, 1994)	Kodri and herman (1994) suggested ...
3+ Authors	(herman et al., 2017)	The study by herman et al. (2017) found ...

Multiple Works with Similar Group of Authors

herman (1980a) discovered...

It was also noted (herman, 1980b; Kodri, 1992) that...

TABLES AND FIGURES

* Permissions

Authors who intend to incorporate figures, tables, or text excerpts previously published elsewhere must secure permission from the copyright holder(s) for both print and online reproduction. Proof of authorization must be provided upon submission. Any material submitted without such

documentation will be considered the authors' original work. All figures should be of high resolution and clearly legible. Whenever possible, authors are encouraged to submit the original file format of figures, rather than image files, if they were created using specialized software.

Tables

Number tables consecutively and use table numbers when refereeing to a table (Table 1, Tables 2, 3...) Use uppercase and lowercase letters for the title of the tables as shown here. Table caption must briefly explain the contents of the table.

Round to two decimal digits of accuracy while reporting correlations, proportions, and inferential statistics such as t , F , and χ^2 .

Table 1

Results of the Exploratory Factor Analysis for Student Engagement Factors

Items	Factor Loading			
	1	2	3	4
SEC2	100	100	100	100
SEC1	100	100	100	100
SEC3	100	100	100	100
SAE1	100	100	100	100
SAE2	100	100	100	100
SAE3	100	100	100	100
	100	100	100	100

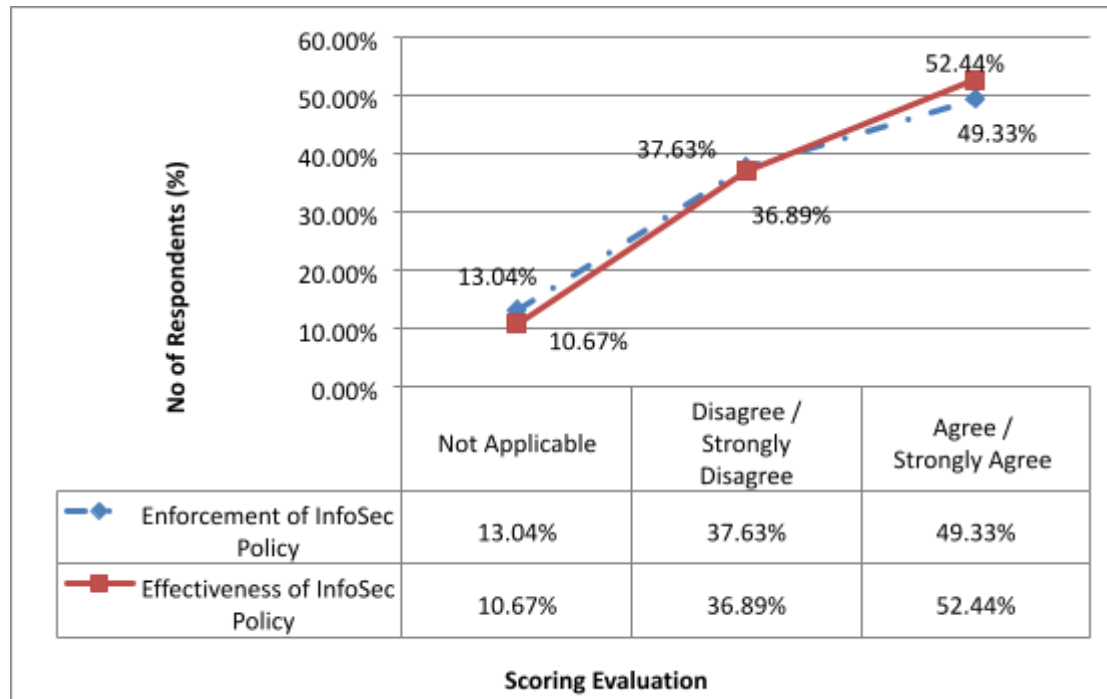
Note: provide table caption

Figures

Position and label figure captions beneath each figure, using both uppercase and lowercase letters. Format them as (Figure 1. Caption...). Refer to the example below:

Figure 1

Overview of Users' Perceptions Regarding the Implementation and Effectiveness of the Institution's Information Security Policy



ACKNOWLEDGMENT

Any acknowledgments by the author may appear here. The Acknowledgments of people, grants, funds, etc should be brief and concise.

REFERENCES

List of references should be arranged in an alphabetical order according to the last name of the first author for articles/books with more than one author. Do not number the references. Adhere to the APA Style 7th ed.

For example:

Journal Article

Wijaya, H. (2000). Perceptual comparisons through the mind's eye. *Memory & Cognition*, 23(2), 635-647.

Book

Mursidin, M.K. (2007). *What is intelligence? Beyond the Flynn effect*. Cambridge University Press.

Chapter in a book or entry in a reference book

Salmi, H. (2002). The role of systems of signs in reasoning. In T. Brown & L. Smith (Eds.), *Reductionism and the development of knowledge* (pp. 133-158). Erlbaum.

Journal article with DOI (Digital Object Identifier)

Salmi, M.S. (2018). *Feminist therapy* (2nd ed.). American Psychological Association.

<https://doi.org/10.1037/0000092-00>

Journal article without DOI

Wijaya, H., Kodri, S., & Alpan, J. (2001). Role of reference elements in the section of resources by psychology undergraduates. *Journal of Bibliographic Research*, 5, 117-123.

<http://jbr.org/articles.html>

Unpublished dissertation or thesis

Author, A.A. (2012). Title of doctoral dissertation or master's thesis (Unpublished doctoral dissertation or master's thesis). Name of Institution.

Conference Sessions, Papers, and Posters

Kodri, M.K. (2018, September 27-30). *Fat talk and its effects on state-based body image in women* [Poster presentation]. Australian Psychological Society Congress, Sydney, NSW, Australia.

<http://bit.ly/2XGStHP>

Footnotes where possible should be avoided. However, it can be used to give additional information, which may include the citation of a reference included in the reference list. They should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. They should also not contain any figures or tables.