

Privacy

The Moorabool Landcare Network Inc (the “Network”) is committed to protecting information about you and conforms to the Information Privacy Act 2000.

The Network values and protects the personal information it collects in the course of undertaking its responsibilities and demonstrates a strong culture of protecting the confidentiality of members, and members of the community.

This Privacy Statement applies to all Network activities and publications. However some specific parts of the MLN website and Facebook allow you to enter into a transaction with the Network or may invite you to submit your views and opinions on a MLN proposal. If you are entering a transaction with the Network or submitting your views we may request personal information from you such as your name, in order to validate the information and ensure it is not a sham.

The privacy and security advice relates to the website, surveys, and other transactions where data is gathered.

Collection of Personal Information and Other Information.

The Network website collects **anonymous** information through web servers. Information such as the number, date and timing of visits to the website and the pages of the website visited frequently is collected for statistical purposes **only** to assist us to improve our service.

This website also uses "cookies" (small data files that are sent to your computer). These cookies **do not collect Personal Information**. They assist us to make your experience of our website easier and more efficient for you. For instance, if you choose to personalise this web site, the cookies will enable the site to remember your preferred settings for your subsequent visits.

Where you are asked to supply personal information as part of a transaction, you will be advised at that time, of the level of security provided for your transaction. However, if you access other organisation's sites using a link from this web page, please note you will leave the Network's website and will be subject to the terms, conditions and circumstances of the site you visit, including the level of privacy protection offered on **that** site. The Network privacy policy and protections will no longer apply once you leave this site.

Use of Collected Information

The information (both personal information you supply in transactions, submissions etc and other anonymous information mentioned above) that is collected by the Network will not be used/disclosed for any purpose other than the purpose of the transaction you have entered into or the submission you provide. For example, if you participate in a MLN project, the information you provide will be used to process transactions in relation to that project. The

information is not otherwise used or disclosed unless such a disclosure is required for law enforcement purposes.

Publications and Press Statements.

Where the Network would like to publish your name, for say a case study in an article, you will be specifically requested if it is okay to publish. When this occurs you will be asked for permission separately. The Network will clear with you any statement that is attributed to you, before sending for publishing.

Once the statement is issued there is a chance that it may be altered by a third party. The Network is not able to control this situation other than to exclude that organisation from direct access to information in the future, and offer you an apology..

Mapping of sensitive data

Where you permit the Network to access your property to map issues (such as rabbits, weeds) the Network will make every endeavour to ensure the information collected is used only for the specific project in which it was intended, and in subsequent publication the details will be removed or generalised to an extent that viewers will not recognise the specific property from which the data was collected.

Access to information about you.

You have the right to access and correct information about you that is held by DEPI. In most cases requests for access will be administered through the Freedom of Information process, particularly requests that in some way affect the privacy of another individual or relate to commercial activity. Requests for access should be sent to the Executive Officer, Moorabool Landcare network Inc, PO Box 1012, Bacchus Marsh, 3340 or contact by phone on 0409 177 461.

Policy endorsed: 6 March 2014