

FERN RIDGE
STUDENT HANDBOOK 2026-2027

Fern Ridge
13157 N.Olive Spur Road
Creve Coeur, MO 63141



Principal Dr. Sarah Power 314-415-6901

Main Office

Mrs. Williams (Dr. Power's Assistant) 314-415-6902

Mrs. Slap (Front Office Assistant) 314-415-6904

Officer Noel (School Resource Officer) 314-415-6919

Frequently Called Numbers

Attendance Line 314-415-6906

Nurse Kluttz 314-415-6910

Counseling Department

Ms. Allhoff (Central/North - Counselor) 314-415-6915

Ms. Piechocinski (South/West - Counselor) 314-415-6908

Mr. Dial (Mental Health Specialist) 314-415-6924

Special Education Administrator

Dr. Katie Campbell 314-415-5585

Special Education Case Managers

Ms. Stenger 314-415-6940

Parkway School District Mission

The mission of the Parkway School District is to ensure all students are capable, curious, caring, and confident learners who understand and respond to the challenges of an ever-changing world.

Fern Ridge Mission

The mission of Fern Ridge is to personalize education while building relationships to help students reach their greatest potential and future goals by focusing equally on academic, physical, social, and emotional needs in a healthy learning environment

Who We Serve

Fern Ridge serves learners who are committed to growth and change who would benefit from a small educational setting with individualized academic and social-emotional learning support.

Our Why

Fern Ridge exists because every student matters. Our goal is to help every student graduate with confidence, skills for life and a plan for the future.

Fern Ridge 2026 - 2027 Daily Schedule

Start / End	Monday	Start / End	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:08	Advisory Community Meeting Goal Setting	8:00 - 8:08	Advisory Community Meeting Goal Setting	Advisory Community Meeting Goal Setting	Advisory Community Meeting Goal Setting	Advisory Community Meeting Goal Setting
8:08 - 8:11	Passing	8:08 - 8:11	Passing	Passing	Passing	Passing
8:11 - 9:01	Block 1	8:11 - 9:01	Block 1	Block 1	Block 1	Block 1
9:01 - 9:04	Passing	9:01 - 9:04	Passing	Passing	Passing	Passing
9:04 - 9:54	Block 2	9:04 - 9:54	Block 2	Block 2	Block 2	Block 2
9:54 - 9:57	Passing	9:54 - 9:57	Passing	Passing	Passing	Passing
9:57 - 10:47	Block 3	9:57 - 10:47	Block 3	Block 3	Block 3	Block 3
10:47 - 10:50	Passing	10:47 - 10:50	Passing	Passing	Passing	Passing
10:50 - 11:40	Block 4	10:50 - 11:40	Block 4	Block 4	Block 4	Block 4
11:40 - 12:10	LUNCH	11:40 - 12:10	LUNCH	LUNCH	LUNCH	LUNCH
12:10 - 12:13	Passing	12:10 - 12:13	Passing	Passing	Passing	Passing
12:13 - 1:01	Advisory Progress Monitoring Review Grades Attendance Checks Schedule Mods Optional Walk	12:13 - 12:38	Advisory Lessons Optional Walk	Advisory Lessons Optional Walk	Advisory Lessons Optional Walk	Advisory Community Building Optional Walk
		12:38 - 12:41	Passing	Passing	Passing	Passing
		12:41 - 1:06	Mod 1	Mod 1	Mod 1	Mod 1
1:01 - 1:04	Passing	1:06 - 1:09	Passing	Passing	Passing	Passing
1:04 - 1:34	Community Choice Time (Clubs)	1:09 - 1:34	Mod 2	Mod 2	Mod 2	Mod 2
1:34 - 1:35	Get Materials / Dismiss	1:34 - 1:35	Get Materials / Dismiss	Get Materials / Dismiss	Get Materials / Dismiss	Get Materials / Dismiss

Activities

At Fern Ridge, we offer certain student chosen activities to meet the needs and interests of our students. Membership requirements are determined by each individual club, but most clubs are open to all students. If you and your friends have a special interest that is not being promoted by one of our present clubs, feel free to organize a new club. Your club must have a worthwhile purpose, a faculty sponsor, and approval by the administration. If you would like to organize or develop a new club, see Dr. Power to discuss the matter.

Athletics

All Fern Ridge Students are dual enrolled in their home school and Fern Ridge programming. Therefore, students that wish to participate in sports activities may do so, as long as all eligibility requirements are met. Any student interested in athletic participation will need to discuss with their counselor and home school coach.

Attendance Guidelines

Your success at Fern Ridge will depend heavily upon regular school attendance. Students, parents, and the school all have responsibilities in this area.

Student Responsibilities

1. Unless a student has an adjusted attendance schedule, students are expected to be in school every day and on time for each block.
2. Students must remain on campus the entire day. This includes lunch periods and community choice time. Students are not to go to the parking lots or leave campus at any time without school's permission.
3. Students arriving late must report to the Front Office to sign in. Students arriving on a late bus are to report there for a late bus admittance pass.
4. Students needing to leave campus during the day must obtain a dismissal slip from the Front Office prior to leaving campus. Obtaining the pass requires a phone call from a parent stating the reason for the early dismissal. The dismissal slip must be presented to teachers when the students leave and when they return. Returning students should check in the office upon their return to the building.

Parental and Guardian Responsibilities

1. Absences are excused only when a parent or guardian calls the attendance line within 24 hours of the child's absence. Voice Mail is available 24 hours a day for parents to leave such messages during and after regular school hours.
2. By board policy, the following are considered excused absences:
 - Illness of the student
 - Death in the student's immediate family
 - Certain days for religious observance
 - Medical or dental appointments
 - Court appearance
 - Quarantine or hospital confinement
 - Field trips or other school-initiated absences

- Emergency or set of circumstances that, in the judgment of the principal, constitutes a reasonable cause of absence from school. (Oversleeping, car trouble, missing the bus, running parental errands, babysitting, etc. are NOT emergencies)
- 3. If students are on a school trip, parents do not need to report their absence, as their teacher will have reported them being on the trip.
- 4. Parents must call the Fern Ridge office when their child will arrive after the start of the day due to an appointment or emergency or must leave early for these reasons.
- 5. **Dr. Power or the counseling team will follow up with students that are frequently tardy and parent/guardian meetings may need to take place.**

Absence Calls

Parents/Guardians must call (please no notes) the attendance line the day of the absence or within 24 hours following the absence. The attendance line accepts calls 24 hours a day. Email, notes and faxes will not be accepted.

Absences - Unexcused

Oversleeping, car trouble, unexpected traffic, etc. are not considered excused absences. Chronic unexcused absences can result in school disciplinary action or referral to Juvenile Court for truancy.

Early Dismissal

A parent must call the main office before school begins if the student needs to be dismissed early. The student must obtain a note/pass from the main office before leaving campus. Students may not leave campus without parent/guardian permission.

Late Arrival

If arriving late, students should sign in to the main office and obtain a late pass prior to reporting to class. Students are then responsible for working with their teacher to get caught up on work in their classes for the day.

****Students participating in MSHSAA-sanctioned activities with their home school must be in attendance for the full day of school on game days in order to be eligible for participation that evening. If a student misses any class for an unauthorized reason on the day of a contest, he or she will be ineligible to participate in that contest.**

LONG TERM ILLNESS PROCEDURES

Parents communicate with the office. The secretary will then notify teachers, counselors and administrators. If a student is absent for two weeks or longer, **please notify the nurse directly**. Following such an extended absence, a doctor's letter or hospital discharge papers will be needed to return to school.

Academic Integrity

Academic integrity is demonstrated by students when the ideas and the works of others are properly cited and respect for the learning process is maintained. In an era of artificial intelligence (AI), the lines around what is acceptable may be blurred. The following guidelines will help provide direction when using AI in schools.

- Students are responsible for their own work. This means the use of an AI tool to generate a response to an assignment and claim it as their own is considered plagiarism.

Artificial intelligence, when used responsibly and appropriately, can play a role in the learning process. There will be a wider range of learning resources available to students as technology advances. When using these resources, it's important that students maintain credibility and honesty in their work.

- Students should cite all sources that they use, including AI-generated sources. This includes giving credit to the AI program or algorithm that generated the source, as well as any other sources that were used in the creation of the work.
- Students should be transparent about their use of AI in their work. This means that students should identify any AI-generated content used in their work, and they should explain how it was used.
- Students should be aware of the potential for AI to be used to cheat or plagiarize. If a student is unsure whether or not their use of AI is fair and honest, they should ask their teacher for guidance.

By following these guidelines, students can help to create a fair and honest learning environment in the age of artificial intelligence.

Buses

Fern Ridge students' bus stop information is available on the Parkway website Bus Stop Locator tab. Students that ride a Parkway bus to and from school will take the bus from the designated bus pick up location to their home high school in the morning. At each high school campus, there is a Fern Ridge bus that waits in front of the school to transport students to our campus. When we dismiss in the afternoon, Fern Ridge has bus routes that will run directly to drop off locations near your home.

Fern Ridge students that participate in the Voluntary Student Transfer Program will receive information regarding their bus, designated locations, and times, from VICC or a cab company. These students will not stop at their home high school in the morning. Transportation will be directly to and from Fern Ridge. Students are to follow the VICC schedule and location determined for cab pickup and not call the cab companies directly to change pick up and/or drop off arrangements.

Important Contact Information:

Parkway Transportation Center	314-415-8400
Parkway VST Coordinator	314-415-9060
VICC Office	314-721-8657

Activity Bus Schedule

The District provides transportation to students that choose to stay on campus and participate in school sponsored activities. All club and activity sponsors will notify students of the requirements and schedule for the activity bus at Fern Ridge. If you need transportation, please see the sponsor, or come to the Front Office, before you plan to use the activity bus to make arrangements. This is subject to change based on the Parkway bus availability.

Cafeteria

Breakfast & lunch may be purchased in the cafeteria. Prices are subject to change. All students have pin numbers to purchase food in the cafeteria. For pin number information, see the cafeteria manager. To

deposit money into an account, see the cafeteria manager. Money can also be deposited via the Parkway Food Service website: [Nutrition Services / Internet Deposits](#). We have a drop box in the cafeteria to deposit cash and checks in as well.

Change of Address

The registrar must be informed of any changes in address, telephone numbers, or other information required to keep student records current. To change your address, please see the district website: [Enrolling a Student / Have You Moved?](#).

Chromebooks

All students who attend Fern Ridge will work with their homeschool (Central, North, South, West) for chromebook distribution and issues. Each incoming freshmen class receives new Chromebooks. These are turned in at the end of each year for maintenance, repair, and inventory. Similar to a textbook, students are expected to bring their Chromebook kit to school every day and take it home every afternoon, unless otherwise directed by their teacher. Website monitoring and content filtering is enabled whenever the device is connected to the internet, both on and off the Parkway network.

Closed Campus Policy

Students are expected to remain on campus for the entire school day. Students are not to return to the parking lot once their cars are parked in the morning or leave campus for any other reason without direct permission from the office. If leaving for a pre-approved appointment, follow instructions for early dismissal through the office.

College and Career Inquiries

Our counseling staff, Ms. Allhoff & Ms. Piechocinski can assist with a wide variety of information for planning and choosing the appropriate post high school opportunities, whether it is college, trade/technical school, or the military. The guidance curriculum can be worked through with your counselors to aid in this process by using the online program, which allows both students and parents to access information relative to students' development stages as they progress towards graduation and beyond. Resources include self-assessment and career inventories, college exploration tools, standardized test prep, and many other features to guide students to meet their individual goals. Ms. Allhoff & Ms. Piechocinski can also assist in application processes which are handled on an individual basis in collaboration with students and guardians.

Counseling Department at Fern Ridge

Fern Ridge counselors help students with educational, vocational and personal decision-making issues. It is the goal of Fern Ridge counselors to aid students in reaching their fullest potential. While all Fern Ridge staff supports all students in whatever they may need, Fern Ridge assigns counselors to students by their homeschool location.

Ms. Piechocinski supports all students from South and West High Schools, and Ms. Allhoff supports all students from Central and North High Schools. Students can make appointments to go see both counselors throughout the day. The student should not leave class without permission to go see a counselor. The student's teacher should approve the appointment if it is during class time. Parents may

make appointments, request meeting times, or additional information by emailing or calling the main office and being connected to either counselor.

Ms. Allhoff
Ms. Piechocinski

mallhoff2@parkwayschools.net
kpiechocinski@parkwayschools.net

Dances

All Fern Ridge students that are in good standing (academics and behavior) will be eligible to attend all home school dances. Students must acquire a permission form from the home school and have it signed by Dr. Power. Students must follow all school rules and policies while attending any dance. Students wishing to bring an outside guest to a dance must get approval from an administrator. Students currently under suspension and/or expulsion will not be allowed to attend a dance. Fern Ridge students must present their student ID when purchasing tickets to dances. Guests must present a photo ID upon arrival at the dance. Once students leave a dance, they will not be allowed to return.

Dress Code

Students are expected to wear appropriate clothing to school. We believe that the school has an obligation to encourage desirable standards in dress and grooming. Teacher expectations for their classrooms will be supported. Clothing should support the educational environment. Examples of these guidelines would be:

1. No bare feet and/or socks only. Shoes are required at all times for safety and sanitation.
2. No clothes that are suggestive, obscene, contain inappropriate writing, or make reference to illegal substances, (alcohol, tobacco and other drugs).

Anyone with questions regarding specific attire should consult Dr. Power. Students may be asked to put on another clothing item. If the dress code continues to be an issue, further consequences may be given.

Electronic Device Guidelines (Personally Owned) and Use at Fern Ridge Purpose

The Parkway School District recognizes the value that internet connected technology devices add to the educational experience of all students. Therefore, the use of personally owned technology devices is permitted for students when designated appropriately by Staff, the Building Administrator and Technology Department on the Campus Technology Access (CTA) network. In addition to what is outlined in these guidelines, the Network Access Policy (IJNDBC.BP and IJNDBC.G) applies to personally owned technology devices.

Our goal is to maintain a respectful and productive learning environment in classrooms at all times therefore the use of electronics during class time is strictly prohibited unless permitted by the teacher as part of the instructional process. Students who use cell phones, Ipods, or other electronic devices during the instructional time without staff authorization are subject to disciplinary consequences. Electronic devices being used at inappropriate times may be confiscated by staff members and are subject to being searched if the situation warrants it.

Personally owned electronic devices may be used on school premises before school begins, during passing periods, and during a student's lunch period. Students may also use personally owned electronic devices for educational purposes during class time, but only with the teacher's permission and supervision. District Computer Technology Access (CTA) policies and procedures also apply.

- Personally owned electronic devices will have access on the Campus Technology Access (CTA) network.
- Maintenance, upkeep and technical support of personally owned technology devices shall be at the sole responsibility of the owner. No technical support will be provided by the Parkway School District.
- The school is not responsible for the connectivity of personally owned electronic devices, nor for their maintenance, upkeep, or repair. There is no guarantee of Internet service and/or quality for personally owned technology devices connected to the CTA wireless network.
- The school is not responsible for the loss, damage, or theft of any personally owned electronic device, but does encourage students to report the loss or theft of any personally owned electronic device to the school administration.
- Students accessing the CTA have no expectation of privacy when using their electronic devices and their Internet access will be filtered. The school reserves the right to monitor, log, and/or review all activity on these personally owned electronic devices.
- Students connected to the CTA wireless network will have filtered Internet access for educational use only. Any attempt to bypass network filtering or otherwise alter the CTA wireless network is prohibited.
- Students using a personally owned electronic device for illegal or prohibited purposes, for disrupting the educational process, or for bullying, harassing, or threatening others, will be subject to disciplinary consequences. Faculty/Staff and/or administration have the right to confiscate devices that are being used inappropriately.
- Students are not permitted to use personally owned electronic devices to record audio, video, or still photographs without the explicit permission of the person(s) being recorded. Devices used for these purposes without permission will be confiscated.
- Students are prohibited from using personally owned technology devices in dressing rooms, locker rooms, bathrooms, and other locations that are deemed private in nature by the Building Administrator.
- The district reserves the right to make determinations on whether specific uses of personally owned technology devices are consistent with the district's Network Access Policy (IJNDBC.BP and IJNDBC.G).
- Students are responsible for good behavior on personally owned technology devices just as they are in a classroom or a school hallway. Students agree to act in a considerate and responsible manner, use good judgment, show respect for people and property and demonstrate ethical decision-making.

Electronic Device and Disciplinary Action

Disciplinary action for students utilizing personally owned technology devices on district property shall be consistent with disciplinary action as stipulated by Policy JK, Student Discipline, and may result in the loss of network access privileges. Some violations could involve legal action. Exact disciplinary measures will be determined on a case-by-case basis. These guidelines and Policy JK are subject to change without notice.

Email

School personnel may be contacted via email at any time and it is encouraged for regular check-ins and information. Refer to the directory on the Fern Ridge home page for a staff member's correct email address.

Field Trip Guidelines

Students who go on field trips must complete a parental permission slip. Students are responsible for making up work from classes missed and must follow ALL school policies on field trips.

Final Exams

Fern Ridge has a very unique system for all classes. Many final exams are embedded into classes as part of units or a final assessment for the class. Also, the nature of Fern Ridge's flexible learning does not lend to more traditional final exams. Each teacher will communicate specifics for their final exams in their course outlines and syllabi.

Fines

Fines may be assessed for various reasons, and are paid in the main office. The most common are:

- Damage to textbooks or loss of a textbook (Fern Ridge or Homeschool)
- Damage to school issued electronic device (Chromebook)
- Damage to school property

You must pay all fines before:

- Obtaining a diploma
- Receiving signatures for events at home schools such as Homecoming or Prom tickets

Food Deliveries

In accordance with Parkway Food Safety Expectations, food deliveries will not be accepted from outside food agencies (unless authorized by a parent). Parents may bring in food and contact students to pick up food between classes. No student should ever leave class or leave the building for the purposes of getting food delivered.

Guidance Services

REGISTRATION & ENROLLMENT

Fern Ridge is a Choice Program and all enrollment inquiries are handled through the student's homeschool. All enrollment, withdrawal and academic record issues at Fern Ridge are coordinated by our district registrar.

NATIONAL TEST DATES FOR COLLEGE ADMISSION

The Preliminary Scholastic Aptitude Test (PSAT) is given to interested sophomores and juniors in October. It is the qualifying test for National Merit Scholarships. The American College Testing (ACT) and Scholastic Aptitude Test (SAT) are each given several times during the school year. All juniors enrolled at Fern Ridge will take the ACT in April as part of our District Assessment Plan. Registration forms for the National ACT and SAT test dates are provided in the Guidance and Counseling Center and on the Guidance website. ACT prep classes are offered free to students throughout the year. Information will be posted on the guidance web page.

COPIES OF RECORDS

Eligible students or parents/guardians may request free of charge up to 10 copies of their records. Any request exceeding ten (10) copies will be charged \$3.00 per copy. Report cards and diplomas will be held if you have failed to pay fines.

WITHDRAWAL

A parent/guardian who wishes to withdraw his/her child from school must submit the request in writing to the counselor or the office. Requests should include the reason for the withdrawal and the new school and district the student will be attending.

Graduation Requirements

Parkway School District requires a total of 24.0 credits for graduation according to the chart shown below. Students at Fern may end up taking additional credits if it fits their individual learning profile. **Students must also pass the U.S. Constitution test and the Missouri Constitution test.**

Subject Area	Credits
English	4.0
Social Studies	3.0
Science	3.0
Math	3.0
Fine Arts	1.0
Practical Arts	1.0
Physical Education	1.0
Health	0.5
Personal Finance	0.5
Electives	7.0
Total	24.0

Health Services

The nurse knows about common teenage health problems and is ready to consult with students and parents, providing information and referrals. A student who feels ill or has a minor injury and requests to see the nurse during class time must obtain a pass from his/her teacher. Occasionally, parents receive calls from a classroom or cell phone with complaints of illness or injury. Students are required to call parents from the nurse's office regarding health issues. Please have the student come to the nurse's office for evaluation. We will discuss the symptoms with the student, check their health status, and provide the appropriate care. The nurse will contact the parent/guardian regarding any illness or injury that requires the student to be sent home. In order to meet the needs of your child, the nurse needs to know any change in your child's health. It is very important to keep telephone numbers and other emergency information up to date. Also, please notify the school nurse if your child has any contagious illness. This will assist the school personnel to help monitor and limit the spread of contagious disease.

Emergencies

The nurse or other staff member will call an ambulance for any illness or injury they deem life threatening and will send the student to the nearest hospital. The caller will make every attempt to locate the parent/guardian using the information from the Infinite Campus system. The Infinite Campus system

should be updated by parents at the start of the school year. The Infinite Campus system must have the current names and phone numbers of other individuals besides parent/guardian who can be available to pick up the student. Health Information forms are available from the nurse to be completed by the parent/guardian yearly. This form is essential for the nurse and school staff to meet the health care needs of any student with health problems that may impact the student's activities at school. If you have any questions, please call the nurse at 314-415-6910. If parents go out of town, they should leave the temporary guardian's name and number with the nurse and office accompanied by any important instructions.

Immunizations

Students are required by the State of Missouri to be current with all immunizations. **All immunizations must be up to date before students will be permitted to attend classes.** Students must present documentation from their doctor or clinic verifying immunizations are current. **These must include month, day and year.** Religious and medical exemptions will be allowed but must be on Missouri official forms available from the nurse. Immunization records and/or exemptions must be in the nurse's office on the 1st day of school or the student will be excluded from school.

Parents, please note that the most frequent immunization required in high school is the Meningococcal (MCV4) vaccine. Please provide records of all immunizations to the school nurse at the time they are given.

Medication at School

All prescription medication must be administered by the school nurse. All prescription medications are to be given to the nurse by the student or parent at the beginning of the school day. All prescribed medications are kept in a locked cabinet in the nurse's office. **Students are not allowed to carry prescription medicine.** The medication must be in its original container with a pharmacy label affixed. The pharmacy label must show the following information:

1. The name of the student.
2. The dosage and the schedule of administration.
3. The prescription name.
4. The most recent date purchased.
5. The physician's name.

In addition, a written request from the student's parent/guardian is needed for the nurse to give each medication. This is required for each and every medication. The statement should indicate the reason the medication is given and any circumstances of which the nurse should be aware. If the prescription is discontinued or the dosage is changed, please notify the nurse in writing as soon as possible. Please call for immediate changes. If your child is on long-term medication at school, please call periodically to discuss his/her progress with the medication procedure.

Emergency Prescription Medications

Epi-pen injection and Asthma inhalers may be carried by students and must be accompanied by a written note from the parents/guardians. A form letter authorizing students to self-administer their medication can be obtained from the nurse for the parents/guardians to sign. An extra emergency inhaler/epi-pen should also be kept in the nurse's office as a back-up.

Non-prescription (Over the Counter) Medicine

The parent/guardian must provide all non-prescription medication required by the student. The parent has two options: (1) Students may carry their own non-prescription medicine in the high school under the following requirements:

- The medicine should be in its original container with no other medicines mixed in the bottle (smallest size possible).
- A written note from the parent/guardian giving permission for the student to carry and take the stated medication.
- The student must not share his/her medicine with anyone else, under any circumstances.

(2) Students may carry over-the-counter medications and self-administer these medications, if: the medications are in their original containers; and the student has possession of a note signed by a parent/guardian giving permission for the student to carry and take the drug in question. Over-the-counter medications must be in their original containers.

Internet Policy

Parkway Schools' Network Access Standards, as stated in the standards, the following are not permitted:

- Hacking and other unlawful activities; Sending or displaying offensive messages or pictures; Using obscene language; Harassing, insulting, or attacking others; Accessing material that advocates illegal acts or violence or is otherwise inappropriate; Damaging computers, computer systems, or computer networks; Violating copyright laws; Using another's password; Trespassing in another's folders, work, or files; Employing the network for commercial purposes; Unauthorized disclosure, use, and dissemination of personally identifiable information; Other inappropriate electronic-related actions as determined by the principal. Violations may result in loss of access as well as other disciplinary or legal action as referenced in Policy JK, Student Discipline.

Lost or Stolen Articles

Missing items should be reported to the School Resource Officer or the principal. Any article that is returned can be claimed in the main office. Items remaining at the end of the school year will be donated to charity. The school is not responsible for lost or stolen items.

Messages to Students

If parents find it essential to contact a student during the school day, they should call the office. A message will be delivered at the earliest convenient time so that classes will not be disrupted. These calls should be held to an absolute minimum. We understand that parents often use electronic devices to communicate with students throughout the school day. Please be aware that students need to be supported if/when upsetting news is shared with them. It is best for students to be with trusted adults to process the news. We ask that parents/guardians call a counselor or administrator before sharing potentially upsetting news with a student during school hours.

Remote Library Access

Please visit the Fern Ridge Success Studio on the school's website for library media related materials. The Success Studio enables you to:

- Request physical copies of books through Parkway's interlibrary loan system
- Choose from thousands of ebooks and audiobooks from Parkway and St. Louis City and County libraries

- Access numerous digital magazines, databases, and information pertaining to many digital creation tools we have in Parkway
- Learn about Missouri's award winning fiction and non-fiction books
- Interact with resources to assist in your ability to SOAR at Fern Ridge

Safe Hotline

Call 314-415-SAFE to anonymously report bullying, harassment, theft, suicide threats, violence, physical abuse, emotional abuse and substance abuse. If you call, a recorded message will take your information. State the problem and who you think should know about it; for example, the principal or a counselor at your school.



Sales by Students

Board of Education policy states that soliciting or selling of merchandise, tickets, or subscriptions by pupils shall be limited to activities sponsored by the school.

Security of Personal Property

Personal property that is lost or stolen can cause students a good deal of grief. Personal articles "disappear" most often when students are careless. We ask that you protect your property by securing your items on your person at all times. Whether you carry a backpack, purse, or some other item to haul your belongings, make sure that you are keeping those items in a safe place at all times. Do not leave items unattended or in public places without being able to see it. The Fern staff will do their best to assist in locating any lost items, but the responsibility for finding and securing all items is solely on the student at all times.

**Please Remember that the SCHOOL is NOT RESPONSIBLE
for lost or stolen items or articles.**

Snack and Beverage Machines

Machines are available in the cafeteria for students to purchase snacks and drinks. Fern Ridge is not responsible for money or snacks/drinks lost in vending machines.

Social Worker / Mental Health Specialist

Austin Dial, 314-415-6924 or adial2@parkwayschools.net, is assigned to Fern Ridge and is available to students and parents. He serves as a resource person for community referrals and support services.

Student Parking at Fern Ridge and Student Vehicles

Students are permitted to park on school premises as a matter of privilege - not a right.

- Fern Ridge students must register their vehicle with the front office. Directions will be provided to pay online or cash.
- Students will pay the \$20 fee to park (if a student starts during second semester, the fee is \$10).
- Students must ONLY park in areas assigned for students.
- The Parkway School District retains authority to conduct routine patrols of student parking lots and inspections of the exterior of student automobiles on school property.
- The Parkway School District may inspect the interior of student automobiles whenever a school official has reasonable suspicion to believe illegal or unauthorized materials are contained inside the automobiles.
- If a student fails to provide access to the interior of a car upon request by a school official, the student will be subject to school disciplinary action.
- Students must possess a valid driver's license and have their cars properly insured.
- A student may not return to the parking lot during school hours without a pass from a teacher or an administrator

Summer School

Summer School provides a variety of traditional, enrichment, and recreational programs. Students receive information regarding summer school in January and registration begins in the middle of February.

Textbooks/School Materials

Textbooks, workbooks and materials issued for student use will be examined when turned in at completion of the unit/course. Students may be charged fees for lost or damaged materials. Non-payment of fees could result in the withholding of transcripts/diplomas, the loss of parking privileges, and the inability to attend dances.

Tobacco Free Campus

Possession, use, or distribution of any tobacco products on school property or at school sponsored activities is expressly prohibited. Electronic cigarettes, electronic smoking devices and smoking paraphernalia are also prohibited on school property or at school sponsored activities. Restrictions apply to all district buildings and grounds. These restrictions also are applicable to all citizens and patrons as well as students and staff.

- Students who are found in violation of district policy will be subject to disciplinary action.
- Smoking on school property is also a violation of St. Louis County Ordinance #15247 and may carry substantial fines.

Vaping (Nicotine / Electronic Smoking Device) Consequences

If multiple students are in the restroom stall and the vape detector goes off, all students will be treated that they committed the offense and will be searched.

- 1st Offense: Complete 4 Sessions of Vaping Education with Nurse during lunch - 4 days in a row
- 2nd Offense: 2 day - Out of School Suspension
- 3rd Offense: Meeting with Parent / Guardian
- 4th Offense: 10 day - Principal Suspension

Marijuana or THC Electronic Smoking Device Consequence

- 1st Offense: 10 Day - Principal Suspension
- 2nd Offense: Superintendent Suspension (long-term suspension)

Video & Other Monitoring on Fern Ridge Property

Fern Ridge utilizes monitoring equipment and other recording devices in accordance with the policy adopted on 10/19/05- ECAA.BP. For additional information, please review Parkway District Documents included in this handbook.

Visitors and School Disruptions

To minimize disruption to the educational process, and to ensure the safety of students and staff, visitors are not permitted during school hours. Former students or other visitors are encouraged to visit teachers after school or by appointment. Anyone wishing to visit school should make an appointment with the person whom they wish to visit. Upon arrival at school, visitors should check-in at the office. Visitors must have a driver's license or state ID. That is what is needed for the Visitor Management System to get into the building. Visitors will receive a visitor's badge and a staff member will escort them to their destination.

IMPORTANT LINKS - DISTRICT INFORMATION / POLICIES

- [District Mission - Board Policy AD.BP](#)
- [District Calendars](#)
- [Attendance Policy - Board Policy JE.BP](#) - The Board of Education believes daily attendance is the initial step in achieving academic success. Education is a total process based on continual communication and shared responsibilities among parents, students, teachers, and the school.
- [Bullying Policy - Board Policy JFCF.BP](#) - In order to promote a safe learning environment for all students, the Parkway C-2 School District prohibits all forms of bullying. The district also prohibits reprisal or retaliation against any person who reports an act of bullying among or against students.
- [Cell Phones - Display and Usage- Board Policy JFCD.BP](#) Adopted 06.2025 - Students may not display or use cell phones or other "electronic personal communication devices" ("devices") (as defined below) from the beginning of the school day (the first bell) through the end of the school day (the last bell), including, but not limited to, during instructional time, meal times, breaks, time between classes, and study halls.
- [Discipline Policy - Board Policy JG.BP](#) and [JGR1.BP](#) - It is essential that the district maintains a safe school environment and a climate that allows teachers to communicate effectively with all students in the class and allows all students in the class to learn.
- [Every Student Succeeds Act \(ESSA\) Complaint Procedures](#) - The Every Student Succeeds Act of 2015 (ESSA) requires Parkway to provide parents, students, and other stakeholders with information about procedures for filing a complaint alleging a violation of federal law or regulations under a covered ESSA program.
A complaint, for these purposes, is a signed, written allegation that a violation of a federal statute or regulation that applies to a program under the ESSA has occurred. Covered programs generally include, but are not limited to, Title I, Title II, Title III, Title IV, and provisions relating to equitable services for private school students.
Procedures for filing a complaint with the Missouri Department of Education can be found at <https://dese.mo.gov/media/pdf/essa-complaint-procedures>.
- [Free & Reduced Lunch Guidelines](#)
- [Interrogations and Searches - Board Policy JFG.BP](#) - The district respects the privacy of students. However, in order to maintain a safe learning environment and properly investigate potential misconduct, district personnel may search student property or district property used by

students and, in some limited situations, may require students to undergo drug and/or alcohol testing. All searches will be conducted professionally and in accordance with law

- [Medication at School](#) - All medications administered at school require parental and physician authorization. Students in grades 9-12 may carry their own over-the-counter medication in the original container with a permission note signed and dated by a parent/guardian requesting self-administration. Only FDA-approved medications will be administered during the school day.
- [Parkway Food Pantry](#)
- [Student Health/Illness Guidelines](#) - If your child will not be attending school for any reason, it is very important for you to call and notify the school office of the reason for the absence. This helps us to keep track of illnesses among our students. It also helps us be assured that your child is safe at home.
- [Technology Misconduct \(Updated 07.2025\) - Board Policy JGR1.BP](#): The use or display of cell phones or other personal electronic devices is prohibited during the entire school day, The use or display of cell phones or other “electronic personal communication devices” (“devices”) (as defined in Policy [JFCD.BP](#)) is prohibited from the beginning of the school day (the first bell) through the end of the school day (the last bell), including, but not limited to, during instructional time, meal times, breaks, time between classes, and study halls.
Further, District officials are authorized to confiscate a device if: (1) the official determines that a student has disrupted the learning environment through the use or display of a device; or (2) has displayed or used a device during unauthorized times without permission.
Exceptions will be allowed when the display and use of the device is necessary due to an “emergency” (a serious, unexpected and dangerous situation that requires immediate action) or to comply with state and federal laws, such as to comply with a student’s IEP or 504 Plan. See Policy [JFCD.BP](#) for a full list of exceptions.
First Offense: Student conference, confiscation, or detention.
Subsequent Offense: Student conference, confiscation, detention, in-school suspension, or 1-180 days out-of-school suspension
- [Technology Use Policy - Board Policy GBEBE.BP](#) - Parkway School District encourages the use of electronic services for effective communication and as an effective resource for staff, students, and parents.
- [Distribution/Display of Unofficial or Noncurricular Student Publications - Board Policy IGDBA.BP](#) - The District recognizes that student expression regarding a variety of topics may be beneficial to the District’s educational mission. Discussion and debate regarding serious issues can engender tolerance for diverse viewpoints. The District will not engage in viewpoint discrimination in violation of the First Amendment to the United States Constitution; however, the District has the obligation to ensure that student expression is consistent with the District’s educational mission.
- [Diploma Requirements - Board Policy IKF.BP](#)
- [Early Graduation - Board Policy IKF.G](#)
- [Activities Citizenship Policy](#)

NONDISCRIMINATION NOTICES:

- [Educational Equity Policy - Board Policy ACIB.BP](#)
- [Parkway Handbook Language for Title IX - High School](#)
- [Parkway Handbook Language for Title IX - Middle School](#)
- [Parkway Handbook Language for Title IX - Elementary](#)
- [Services and Rights For Students with Disabilities](#)
- [Notice Of Nondiscrimination](#)
- [Non-Discrimination and Anti-Harassment - Board Policy AC.BP](#)