

Who is Triton Consulting NYC

We curate entrepreneurial experiences through workshops, retreats, instructional design, and our exclusive online portal. We want our users to be prepared for success through uncertainty, so they can live the life you have always imagined.

What are We Looking For

The Instructional Designer is the engine of the entire operation. We are looking for someone who is innovative, wise, and breaks rules! Triton Consulting is growing and we are privileged to create a paid position to join our team. We need an ID that is familiar with curriculum design, SCORM, and learning management systems. Triton is very entrepreneurial. If you have a consulting company, let's partner. If you are looking to apply your skills as an additional stream of income, let's do this (taxes do apply).

An Instructional Designer is responsible for using computer software and other technologies to streamline education courses for students and professionals. Their duties include consulting with subject matter experts to determine the efficiency of their course designs, transferring courses into online formats, and creating course manuals for Teachers or professionals to use.

We're in the midst of an exciting change & growth journey and are looking for flexible and versatile team members who have a hunger for learning and innovation. Thriving on change and knowing how to deliver results as an independent worker will be critical to your success as we develop educational tools for our clients across all industries. This position is 100% remote. Candidates must have their own working computer along with reliable internet access.

Responsibilities

- Design instructional and graphic materials used for in-person, virtual, and e-learning purposes, adhering to project specifications and timelines.
- Assist in the testing and troubleshooting of problems from both authoring tools and the learning management system (LMS).
- Develop and deploy eLearning content
- Create training manuals, toolkits, job aids, and instructional materials
- Provide guidance for the instructional design and course development process for online courses
- Evaluate the quality of training courses and recommend/implement improvements
- Work with the founder to ensure course materials are current and relevant to training needs
- Create instructional material: eLearning and Instructor-led courses, curriculum, student guides, or training manuals.
- Design content to optimize learning.
- Generate the layout of the learning supports.
- Redesign content to ensure it matches the learner's needs.
- Create visual, audio, and interactive learning tools.
- Create and review project storyboards and timelines.

- Ability to accurately track project work, with timelines.
- Define and document learning objectives.
- Conduct research and collaborate with subject experts.

Skills

- Demonstrated project management experience
- Bachelor's Degree or in-lieu of degree equivalent education, training and work-related experience
- Proficient in Microsoft Office (Word, Excel, Outlook, PowerPoint)
- Proficient in Articulate Suite and Rise360
- Must have experience with Learning Management Systems and SCORM
- Must possess effective verbal and written communication skills
- Effective organization and time management skills with the ability to work under pressure and adhere to project deadlines
- Works independently with little supervision
- 2+ years of work experience in, adult Learning/education design and development, Instructional design, or similar capacity
- Demonstrate the ability to conduct end-to-end analysis for learning needs
- Demonstrate the ability to design performance-based courses aligned to identified objectives and target population characteristics
- Demonstrates storytelling
- Demonstrates excellent written and verbal English skills
- Exhibits organization skills and self-motivation
- Proficient in current company technology (Zoom, Slack, GSuite).