



# **Windber Area School District Board of Directors Regular Meeting Agenda September 5, 2023**

## **Windber Area Central Administration Office**

WASD BOARD ROOM - 7:00 pm

2301 Graham Avenue Windber, PA 15963

**EXECUTIVE SESSION HELD BEGINNING AT 6:30 P.M. TO DISCUSS POLICY & PERSONNEL**

## **1. Opening**

---

- 1.1 Call Meeting to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Roll Call
- 1.4 Welcome to Visitors
- 1.5 Board President Message
- 1.6 Public Comment (5-minute time limit)
- 1.7 Superintendent's Report - Mr. Michael Vuckovich
- 1.8 Solicitor's Report - Ronald Repak, Esquire, Solicitor  
Dillon McCandless King Coulter & Graham L.L.P.

## **2. Presentation(s) - NONE**

---

## **3. Approval of the Minutes and Agenda**

---

- 3.1 Minutes of the August 8, 2023 Regular Board Meeting.

Approve the minutes of the [August 8, 2023](#) Regular Board Meeting as submitted.

## 4. Board Reports

---

- 4.1 PA School Boards Association Legislative Council – Mrs. Susan Layton
- 4.2 Greater Johnstown Career & Technology Center – Mr. Steve Kormanik, Mr. Roger Birkhimer, Mrs. Amy Rummel & Mr. Matt Waite (alt)

## 5. Academic/Extracurricular Committee

---

### ***Dr. Melissa Klingenberg and Mr. Matt Waite, Co-Chairs***

- 5.1 Approval of Silver Linings Proposal to provide support that would align and complement the social worker services and REACH supports for our students.
- 5.2 Approval of Gray Medical as the Windber Area School District Physician for the 2023-24 School Year.
- 5.3 Accept the resignation of Dr. Anne Klena-Charney as the School Dentist and grant permission for the Administration to secure a replacement for school Dental Exams.
- 5.4 Approval for R.E.A.C.H. Counseling to schedule a Master's Level intern within our district to work directly under the supervision of the Master's Level Staff assigned, to provide Direct and Indirect services. The Intern will receive supervision and training from Indiana University of Pennsylvania. [Intern Agreement](#)
- 5.5 Approval of [Ignite Agreement](#) for Windber Area Aide Contracts for the 2023-24 school year.
- 5.6 Approval of the [Ignite Substitute Teacher Agreement](#) with the updated pay scale for substitute teachers retroactive to the first day of school.
- 5.7 Approval to post/advertise/interview for the position of Athletic Director.
- 5.8 Approval for two IUP School Psychology Practicum students to complete up to 100 practicum hours, working under the supervision of Melanie Christy, School Psychologist, for the 2023-2024 school year.
- 5.9 Approval stipulation agreement for Student # 24147 to attend the Highway to Success Program in lieu of expulsion.

## 6. Policy and Personnel Committee

---

### ***Mr. Roger Birkhimer and Dr. David Decewicz, Co-Chairs*** ***Mrs. Amy Rummel***

- 6.1 Based on the recommendation of the administration, \_\_\_\_\_ be employed as the Business Manager at an annual salary of \$\_\_\_\_\_ pending receipt of updated clearances and clear Act 168 forms. [Business Manager Contract](#)
- 6.2 Approval for \_\_\_\_\_ to be employed as an elementary teacher aide at the rate of \$12 an hour pending receipt of updated clearances and clear Act 168 forms.
- 6.3 Approval of the adjustment to August 8, 2023 Board motion for hire of Amanda Blanchetti, Secondary Special Education Teacher. The updated motion is: Based on the

recommendation of the administration, Amanda Blanchetti, be employed as an Special Education Teacher effective date to be determined based on her release from her current school district in accordance with her certification and at an annual salary of \$53,900 (Step 10, Instructional II) with an additional \$1600 for a Master's Degree as per the WAEA CBA, pending receipt of updated clearances and clear Act 168 forms.

6.4 Approval of the following individuals for Extra Pay for Extra Duty Positions:

- a. Assistant Athletic Director - Mr. Timothy Tallyen
- b. Elementary Performing Arts Director - Mrs. Jamie Cyga

6.5 Approve the retirement letter of Janice Garbinski, Regular Part-Time Teachers Aide and afford her all Retirement Benefits for an employee with at least ten years of service with the District based on the Non Bargaining Unit Agreement and approval for the administration to post/advertise/interview for the position.

6.6 Accept the resignation of Melissa Mackel as Junior High Softball Coach and approval to post/advertise/interview for the open position.

6.7 Accept the resignation of Jasmine Murphey as a regular part-time cafeteria employee and approve her as a substitute part-time cafeteria employee at a rate of \$11.50/hour.

6.8 Accept the resignation of Becky Battah as a regular part-time teacher's aide and approval to post/advertise/interview for the open position.

6.9 Approval of the following individuals as substitute part-time cafeteria employees at a rate of \$11.50/hour pending receipt of updated clearances and clear Act 168 forms.

- a. Candice Weaver
- b. Kayley Holbay

6.10 Approval to grant tenure to Kristen Rogers for three years of successful service as a professional staff member.

6.11 Approval of Tracy Cover as a ticket seller.

6.12 Approval of the Extra Pay for Extra Duty Position of Athletic Trainer at a rate of \$32/hour.

6.13 Approval of Chloe Ulasky as the Athletic Trainer on an as needed basis at a rate of \$32/hour and for the district to pay the premium for any insurance that would be required for her to be covered while performing the duty of Athletic Trainer.

6.14 Approval of the following policies - First Reading. The board may request to waive the second reading so that these policies can be finalized and implemented immediately.

- a. [#006 - Meetings](#)
- b. [#216.1 - Supplemental Discipline Records](#)
- c. [#251 - Students experiencing Homelessness, Foster Care, and Other Educational Instability](#)
- d. [#818 - Contracted Services Personnel](#)
- e. [#810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers](#)
- f. [#810 - Transportation](#)
- g. [#808 - Food Services](#)

6.15 Approval of the Ignite Substitutes for the 2023-24 school year, pending successful completion of all mandated clearances and required certification documentation. [September Roster](#)

## 7. Finance and Operations Committee

---

***Mrs. Susan Layton and Mr. Steve Kormanik, Co-Chairs  
Antoinette Rummel***

- 7.1 That the Board approves the financial reports as submitted. [Wessel Financial Report](#) & [Business Office Financial Reports](#)
- 7.2 Approval of the [agreement](#) for the continuation of Wessel and Company to act as Business Manager on a month-to-month basis.
- 7.3 Approval of \$2,000,000 interbank transfer between the General Fund and Capital Reserve.
- 7.4 Approval of [Wessel & Company Invoice](#) for \$6,093.75 for July extra duties.
- 7.5 Approval of the Agreement with the Reschini Group to provide ACA Reports (Affordable Care Act) for our district. [2023 ACA Agreement](#)
- 7.6 Approval of [quote](#) from Method Automation Services to renew this service which assists with processing taxpayer data required for PDE.
- 7.7 That the revised agreement between the WASD and Windber Borough regarding School Resource Officers be approved effective immediately pending solicitor final review. [AGREEMENT](#)
- 7.8 Approval of the [Verkada Camera Proposal](#)
- 7.9 Approval of the [PASBO Agreement](#) to provide mentoring and support for a Business Manager when hired.
- 7.10 Approval of the [Energy Services Agreement for Chrislynn Energy](#) to seek the lowest cost for Windber Area School District for Energy Services.
- 7.11 Approval for Windber Area School District to purchase a 2023 Transit-350 AWD Passenger Van to transport students. [QUOTE](#)
- 7.12 Approval of the Invoices from EduLink for PA ETEP (Teacher Observation and Evaluation System) [PA ETEP Invoice](#) and COMPLY (Compliance Monitoring) [COMPLY Invoice](#) for three year agreements to be paid through ESSER Funds.
- 7.13 Approval for antiquated school uniforms to be donated to the children at Hogar de Ninos Enmanuel in Honduras or disposed of.
- 7.14 Approval for Mrs. Amy Rummel and Mrs. Toni Rummel to attend the PSBA conference in October. Funding is built into the budget for this expense.

- 7.15 Approval of Mr. Michael J. Vuckovich to sign any and all contracts, agreements, grants and/or licenses with the PA Department of Education via e-Signature.

## **8. Closing/Adjournment**

---

- |     |  |                             |           |
|-----|--|-----------------------------|-----------|
| 8.1 | Discussion Items                                 |                             |           |
| 8.2 | Notice of Executive Session                      |                             |           |
| 8.3 | Next Committee Meeting<br>Committee of the Whole | Tuesday, September 26, 2023 | 6:00 p.m. |
| 8.4 | Next Regular Board Meeting                       | Tuesday, October 3, 2023    | 7:00 p.m. |
| 8.5 | Adjournment                                      |                             |           |