

EL MONTE UNION HIGH SCHOOL DISTRICT
Mountain View High School
English Learner Advisory Committee (ELAC)
October 8, 2024

AGENDA

1. Sign-in and Welcome to **ELAC #1**

Meeting was called to order at _____ by _____.

2. Approval of the agenda
3. Reading and approval of the minutes from May 7, 2024

Compliance Items

4. ELAC Election Results [**I-EL 01 (1a)**] and establish correctly constituted ELAC [**I-EL 01 (1b)**]
5. ELAC Leadership Training [**I-EL 01 (1e)**]
 - a. Committee Norms, Robert's Rules of Order, and How to Make a Motion
 - b. Legal Responsibilities for ELAC
6. Designate ELAC responsibilities to another school level advisory committee [**I-EL 01 (1.2)**]
7. Elect DELAC Representatives [**I-EL 01 (1.3)**] and ELAC Officers
8. School's Needs Assessment: Review the Parent Survey Summary [**I-EL 01 (1c) a**]
9. Importance of Regular School Attendance: Review Attendance Policy [**I-EL 01 (1c)**]

Additional Items

10. Review/Revision of ELAC Bylaws
11. Reports from:
 - a. DELAC
 - b. School Site Council (SSC)

12. Announcements

PEBSAF/PARENT WORKSHOP- Introduction to Google Documents
Room 603 – Spanish

Parent Workshop- Importance of Controlling Your Stress
EMUHSD College & Career Family Conference
Student Free Day
Attendance Parent Workshop

PEBSAF/PARENT WORKSHOP - Google Documents

603-Spanish

Great Shakeout Drill
Parent Workshop- Importance of Controlling Your Stress
Parent Workshop- Skills for Working Parents to Support their Children
Late Start Day

PEBSAF/PARENT WORKSHOP- Introduction to Google Presentations

Room 603 –Spanish

Parent Workshop- Importance of Controlling Your Stress
Parent Coffee with the Principal
Parent Workshop- Skills for Working Parents to Support their Children
PEBSAF/PARENT WORKSHOP- Google Presentations

-Spanish

Parent Workshop- Skills for Working Parents to Support their Children
Late Start Day

Wednesday, October 9, 9:30 am – 11:30 am - (Parent Center

Thursday, October 10, - 5:30 – 7:30 (District Office - English Only)
Saturday, October 12, (8:00 am – 1:30 pm – Pacific Palms Resort)

Monday, October 14 (No Classes)

Tuesday, October 15, 5:00 pm - (**Parent Center-603**)

Wednesday, October 16, 9:30 am – 11:30 am - (Parent Center Room

Thursday, October 17, Period 2

Thursday, October 17, - 5:30 – 7:30 (District Office - English Only)

Saturday, October 19, - 9:00 am – 11:00 am (District Office - Spanish Only)

Monday, October 21, (Classes start at 10:10 am)

Wednesday, October 23, 9:30 am – 11:30 am - (Parent Center

Thursday, October 24, - 5:30 – 7:30 (District Office - English Only)

Friday, October 25, (**9 :00 a.m. - Parent Center- room 603**)

Saturday, October 26, - 9:00 am – 11:00 am (District Office - Spanish Only)

Wednesday, October 30, 9:30 am – 11:30 am - (Parent Center Room 603

Saturday, November 2, - 9:00 am – 11:00 am (District Office - Spanish Only)

Monday, November 4, (Classes start at 10:10 am)

Next ELAC Meeting and preliminary agenda: Tuesday, November 5

Suggested Items: • _____

13. Meeting Evaluation and Adjournment

Meeting was adjourned at _____ by _____.

English Learner Advisory Committee (ELAC)

<i>Date Completed</i>	LEGAL REQUIREMENTS
9/16/24 – 9/20/24	1. Parent members are elected by parents or guardians of English learners. [I-EL 01 (1a)]
10/08/24	2. Parents of ELs constitute at least the same percentage of the committee membership as their children represent of the student body. [I-EL 01 (1b)]
	3. The ELAC shall be responsible for assisting in the development of the school-wide needs assessment, and ways to make parents aware of the importance of regular school attendance. [I-EL 01 (1c)]
10/08/24	a) <i>Review the Parent Survey Needs Assessment Survey results.</i>
10/08/24	b) <i>Review the school's attendance policy and activities to promote regular school attendance.</i>
	4. The ELAC shall advise the principal and staff in the development of a site plan for ELs and submitting the plan to the school site council for consideration of inclusion in the Single Plan for Student Achievement (SPSA). [I-EL 01 (1d)]
	a) <i>The ELAC reviews the goals and actions related to English learners and makes recommendations for revisions based on English learner achievement data.</i>
	b) <i>Review the English Learner Progress Indicator report on the California Dashboard.</i>
	c) <i>Review ELPAC results and EL performance levels.</i>
	d) <i>Review the CAASPP results for English learners.</i>
	e) <i>Review the English Learner graduation and a-g completion rates.</i>
	f) <i>Review the district's reclassification criteria, procedures, and data.</i>
10/08/24	5. The ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. [I-EL 01 (1e)]
10/08/24	6. The school may designate an existing school level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC, if the advisory body meets the criteria in paragraph "b" above. (See Compliance Item #2 above). [I-EL 01 (1.2)] <i>The ELAC must first be established prior to any recommendation to delegate the committee's responsibilities to another school level advisory committee.</i>
10/08/24	7. The ELAC has the opportunity to elect at least one member to the DELAC or participants in a proportionate regional representation scheme when there are 31 or more ELACs in the district. [I-EL 01 (1.3)]
<i>Date Completed</i>	ADDITIONAL REQUIREMENTS
	1. Review the school's parent involvement policy. [I-CE 02 (2.1 c)]
	2. Review the school-parent compact. [I-CE 02 (2.4)]
	3. Review the Uniform Complaint Procedure (UCP), including Williams' complaints. [II-UCP 02]
10/08/24	4. Elect ELAC officers.
10/08/24	5. Review and/or revise the ELAC bylaws.