

Roll No.....

Total No. of Printed Pages: [01]

Total No. of Questions: [09]

B.Sc. Non-Medical (Semester –1st)

ENGLISH

SUBJECT CODE: BSNMS1101

Paper ID: [22131401]

Time: 03 Hours

Maximum Marks: 60

Instruction for candidates:

1. Section A is Compulsory.
2. Attempt any FOUR questions from Section B.
3. Attempt any TWO questions from Section C.

Section – A

(2 marks each)

Q1. Attempt all questions:-

- a. What is non-verbal communication?
- b. What is a monologue?
- c. What is the process of communication?
- d. How are formal reports different from informal reports?
- e. What is intrapersonal communication?
- f. Explain the importance of feedback in the process of communication.
- g. How does culture and language act as barrier in the flow of communication?
- h. Suggest two points on which one must pay attention while delivering a public speech.
- i. It is important to understand the viewpoint of the author while reading a literary piece of writing. Comment upon the statement.
- j. Write advantages and disadvantages of telephonic interview.

Section – B

(5 marks each)

- Q2. Explain the various types of communication.
- Q3. What are the strategies which you must use to have an effective group communication?
- Q4. Discuss the various features and the structure of a formal report.
- Q5. Discuss the interview process. What are the various qualities of a candidate which are evaluated during an interview?
- Q6. What is documentation? What are the various methods of documentation?

Section – C

(10 marks each)

- Q7. Write in detail about the barriers in the process of communication. Explain with the help of examples.
- Q8. Assume that you are working in a construction company, and have been assigned the task to look after the construction of a seven-storied building which is a project of three and a half year. As two years have passed, prepare a progress report which you have to present before the director of the company.
- Q9. Write a letter to the Dean of your university, asking for his/her permission to conduct a seminar on the issue of mental well-being.