Form 16: Assistance Activity Period II Form

MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY
DIPONEGORO UNIVERSITY
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Jalan Prof. Sudarto, S.H.
Tembalang Semarang Kode Pos 50275
Tel. (024) 7460059, Faks. (024) 7460059

ASSISTANCE ACTIVITIES PERIOD II

(2 month)

Start (date/month/year): _____ up to (date/month/year): _____

No.	Date Assistance Date/Month/Year	Supervisor's And Co. Supervisor's Signature	Subject Of Discussion

Form 17: Thesis Seminar Application Form

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APPLICATION LETTER THESIS SEMINAR

The undersigned below:

1. N a m e : ……
   N I P : ……
   Rank and Group of CS : ……
   Structural Position : ……
   Position : Supervisor

2. N a m e : ……
   N I P : ……
   Rank and Group of CS : ……
   Structural Position : ……
   Position : Co. Supervisor

Stating that the students we mentor:

Name : .....
Student ID (NIM) : .....
Spesialization : .....
Thesis Seminar Title : .....
……...

Have completed the Thesis Proposal and are ready to conduct the Thesis Seminar.

Semarang, …….

Supervisor,

_____
NIP.

Co. Supervisor,

_____
NIP.

Form 18: Attendance Form for Thesis Seminar

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SEMINAR ATTENDANCE
FINAL PROJECT OR THESIS SEMINAR

No.	Presenter Name and NIM	Thesis Seminar date date/month/year	Title of Final Project/Thesis Seminar, Questions to ask	Supervisor's And Co. Supervisor's Signature
1				

2				
3				
4				
5				
6				
7				
8				
9				
10				

Form 19: Thesis Seminar Invitation Form

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Number : ...../ UN7.5.3.4./KM/20...
Attachment : -
Regarding : **Invitation to Thesis Seminar**

Dear : ……
Thesis Seminar Examiner Team
Mechanical Engineering Master's Program
Faculty of Engineering
Diponegoro University
In place

We hope that your presence will give an assessment of the Thesis Seminar for the following students:

Name	:	_____
Student ID (NIM)	:	_____
Day /Date/Month/Year	:	_____
Time	:	_____
Place (exam room) Offline/Online* *Cross the unnecessary ones.*	:	• 1. ..... • 2. Online Presentation Via Ms Teams
Ms Teams Code	:	_____
Seminar Thesis Examiner Team	:	1. ……. 2. ……... 3. ..... 4. ……..

We thank you for your attention and cooperation.

Semarang, ...
Thesis Coordinator,

MSK. Tony Suryo Utomo, ST, MT, PhD.
NIP. 197104211999031003

Form 20: Thesis Seminar Assessment Form

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THESIS SEMINAR ASSESSMENT

NAME : ……
STUDENT ID (NIM) : ……
THESIS SEMINAR TOPIC : ……
……

Assessment Component	Value Proportion	Score	Considerations - Written considerations / reasons for quantitative scores	Reference pages on Thesis Description	Other information
1. * Research summary	0-25				
2. * Presentation and discussion	0-75				
Total	(maks 100) …….				

Semarang, …….
Thesis Seminar Examiner Team
Examiner 1/2/3/4* *Cross the unnecessary ones.*

_____
NIP.

Form 21: Thesis Seminar Examiner Question Form

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THESIS SEMINAR QUESTION SHEET

Thesis Seminar Examiner : _____
Name : _____
Student ID (NIM) : _____
Thesis Seminar Topic : _____

NO.	QUESTION

Semarang, ...
Thesis Seminar Examiner Team,
Examiner 1/2/3/4* *Cross the unnecessary ones.*

…….
NIP. ……

Form 22: Thesis Seminar Revision Form

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THESIS SEMINAR REVISION SHEET

Based on the results of the examination of student Thesis Seminar Documents:

NAME : .....
STUDENT ID (NIM) : .....
THESIS SEMINAR TOPIC : .....

Which is held on:
Day/Date/Month/Year : .....
Place (exam room) : • 1. .....
Offline/Online*
Cross the unnecessary ones.
• 2. Online Presentation Via Ms Teams

Decided that the above-mentioned students are obliged to make improvements as listed below:

NO.	THINGS NEED TO REVIEW

Semarang,

Acknowledge and approve
Examiner Team Leader,

Examiner 1/2/3/4* *Cross the unnecessary ones.*

_____
NIP.

_____
NIP.

Form 23: Thesis Seminar Participants Question List Form

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LIST OF QUESTIONS
FOR THESIS SEMINAR PARTICIPANTS

Presenter Name : ……..

Student ID (NIM) : ……..

Spesialization : ……..

NO.	Pen name	Date of Thesis Seminar	Asked question

Form 24: Attendance Registration Form for Thesis Seminar Participants

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ATTENDANCE LIST OF THESIS SEMINAR PARTICIPANTS

Day/Date/Month/Year/Time : ……..
Presenter Name / Student ID (NIM) : ……..
Thesis Seminar Topic : ……..
……..

No.	Name Participants	NIM Participants	Participants Signature
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Form 25: Minutes Form of Thesis Seminar

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MINUTES OF THESIS SEMINAR

Day/Date/Month/Year : _____

Time : _____

A Thesis Seminar for Master of Mechanical Engineering UNDIP students has been held,

Name : _____

Student ID (NIM) : _____

Spesialization : _____

Thesis Seminar Topic : _____

With result : Average score of the examiners*) ……

Presenter Name, **Signature**

_____

NIM. ……. _____

Chief Examiner / Supervisor,
.....
NIP. ..... _____

Secretary Examiner/Co. Supervisor,
.....
NIP. ..... _____

Examiner Member,
.....
NIP. ..... _____

Examiner Member,
.....
NIP. ..... _____

*) Fill in the value in the form of the numbers 0-100.