

Form 16: Assistance Activity Period II Form



MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY
DIPONEGORO UNIVERSITY
FACULTY OF ENGINEERING
MECHANICAL ENGINEERING DEPARTMENT

Jalan Prof. Sudarto, S.H.
Tembalang Semarang Kode Pos 50275
Tel. (024) 7460059, Faks. (024) 7460059

ASSISTANCE ACTIVITIES PERIOD II
(2 month)

Start (date/month/year): _____ up to (date/month/year): _____

No.	Date Assistance Date/Month/Year	Supervisor's And Co. Supervisor's Signature	Subject Of Discussion

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Form 17: Thesis Seminar Application Form



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APPLICATION LETTER THESIS SEMINAR

The undersigned below:

1. N a m e :

N I P :

Rank and Group of CS :

Structural Position :

Position : Supervisor
2. N a m e :

N I P :

Rank and Group of CS :

Structural Position :

Position : Co. Supervisor

Stating that the students we mentor:

Name :

Student ID (NIM) :

Specialization :

Thesis Seminar Title :

Have completed the Thesis Proposal and are ready to conduct the Thesis Seminar.

Semarang,

Supervisor,

Co. Supervisor,

NIP.

NIP.

Form 18: Attendance Form for Thesis Seminar



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SEMINAR ATTENDANCE
FINAL PROJECT OR THESIS SEMINAR

No.	Presenter Name and NIM	Thesis Seminar date date/month/year	Title of Final Project/Thesis Seminar, Questions to ask	Supervisor's And Co. Supervisor's Signature
1				

2				
3				
4				
5				
6				
7				
8				
9				
10				

Form 19: Thesis Seminar Invitation Form

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Number :/ UN7.5.3.4./KM/20...

Attachment : -

Regarding : **Invitation to Thesis Seminar**

Dear :

Thesis Seminar Examiner Team

Mechanical Engineering Master's Program

Faculty of Engineering

Diponegoro University

In place

We hope that your presence will give an assessment of the Thesis Seminar for the following students:

Name : _____

Student ID (NIM) : _____

Day /Date/Month/Year : _____

Time : _____

Place (exam room) : • 1.

Offline/Online* : • 2. Online Presentation Via Ms Teams

Cross the unnecessary ones.

Ms Teams Code : _____

Seminar Thesis Examiner Team : 1.

2.

3.

4.

We thank you for your attention and cooperation.

Semarang,
Thesis Coordinator,

MSK. Tony Suryo Utomo, ST, MT, PhD.
NIP. 197104211999031003

Form 20: Thesis Seminar Assessment Form

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THESIS SEMINAR ASSESSMENT

NAME :
 STUDENT ID (NIM) :
 THESIS SEMINAR TOPIC :

Assessment Component	Value Proportion	Score	Considerations - Written considerations / reasons for quantitative scores	Reference pages on Thesis Description	Other information
1. * Research summary	0-25				
2. * Presentation and discussion	0-75				
Total	(maks 100)			

Semarang,
 Thesis Seminar Examiner Team
 Examiner 1/2/3/4* *Cross the unnecessary ones.*

 NIP.

Form 21: Thesis Seminar Examiner Question Form



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THESIS SEMINAR QUESTION SHEET

Thesis Seminar Examiner : _____
Name : _____
Student ID (NIM) : _____
Thesis Seminar Topic : _____

NO.	QUESTION

Semarang,
Thesis Seminar Examiner Team,
Examiner 1/2/3/4* *Cross the unnecessary ones.*

.....
NIP.

Form 22: Thesis Seminar Revision Form



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THESIS SEMINAR REVISION SHEET

Based on the results of the examination of student Thesis Seminar Documents:

NAME :
STUDENT ID (NIM) :
THESIS SEMINAR TOPIC :

Which is held on:

Day/Date/Month/Year :
Place (exam room) : • 1.
Offline/Online* • 2. Online Presentation Via Ms Teams
Cross the unnecessary ones.

Decided that the above-mentioned students are obliged to make improvements as listed below:

NO.	THINGS NEED TO REVIEW

Acknowledge and approve
Examiner Team Leader,

Semarang,

Examiner 1/2/3/4* *Cross the unnecessary ones.*

NIP.

NIP.

Form 23: Thesis Seminar Participants Question List Form



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**LIST OF QUESTIONS
FOR THESIS SEMINAR PARTICIPANTS**

Presenter Name :

Student ID (NIM):

Spezialization :

NO.	Pen name	Date of Thesis Seminar	Asked question

Form 24: Attendance Registration Form for Thesis Seminar Participants



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ATTENDANCE LIST OF THESIS SEMINAR PARTICIPANTS

Day/Date/Month/Year/Time :
Presenter Name / Student ID (NIM) :
Thesis Seminar Topic :
.....

No.	Name Participants	NIM Participants	Participants Signature
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Form 25: Minutes Form of Thesis Seminar



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MINUTES OF THESIS SEMINAR

Day/Date/Month/Year : _____

Time : _____

A Thesis Seminar for Master of Mechanical Engineering UNDIP students has been held,

Name : _____

Student ID (NIM) : _____

Specialization : _____

Thesis Seminar Topic : _____

With result : Average score of the examiners*)

Presenter Name,

Signature

NIM.

Chief Examiner / Supervisor,

.....

NIP.

Secretary Examiner/Co. Supervisor,

.....

NIP.

Examiner Member,

.....

NIP.

Examiner Member,

.....

NIP.

*) Fill in the value in the form of the numbers 0-100.