

**Form 16: Assistance Activity Period II Form**



**MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY**  
**DIPONEGORO UNIVERSITY**  
**FACULTY OF ENGINEERING**  
**MECHANICAL ENGINEERING DEPARTMENT**

Jalan Prof. Sudarto, S.H.  
Tembalang Semarang Kode Pos 50275  
Tel. (024) 7460059, Faks. (024) 7460059

**ASSISTANCE ACTIVITIES PERIOD II**  
**(2 month)**

Start (date/month/year): \_\_\_\_\_ up to (date/month/year): \_\_\_\_\_

No.	Date Assistance Date/Month/Year	Supervisor's And Co. Supervisor's Signature	Subject Of Discussion

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**Form 17: Thesis Seminar Application Form**



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**APPLICATION LETTER THESIS SEMINAR**

The undersigned below:

1. Name : .....

NIP : .....

Rank and Group of CS : .....

Structural Position : .....

Position : Supervisor

2. Name : .....

NIP : .....

Rank and Group of CS : .....

Structural Position : .....

Position : Co. Supervisor

Stating that the students we mentor:

Name : .....

Student ID (NIM) : .....

Spesialization : .....

Thesis Seminar Title : .....

Have completed the Thesis Proposal and are ready to conduct the Thesis Seminar.

Semarang, .....

Supervisor,

Co. Supervisor,

---

NIP.

---

NIP.

**Form 18: Attendance Form for Thesis Seminar**



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**SEMINAR ATTENDANCE  
FINAL PROJECT OR THESIS SEMINAR**

No.	Presenter Name and NIM	Thesis Seminar date date/month/year	Title of Final Project/Thesis Seminar, Questions to ask	Supervisor's And Co. Supervisor's Signature
1				

2				
3				
4				
5				
6				
7				
8				
9				
10				

**Form 19: Thesis Seminar Invitation Form**

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Number : ...../ UN7.5.3.4./KM/20...

Attachment : -

Regarding : **Invitation to Thesis Seminar**

**Dear** : .....

Thesis Seminar Examiner Team

Mechanical Engineering Master's Program

Faculty of Engineering

Diponegoro University

In place

We hope that your presence will give an assessment of the Thesis Seminar for the following students:

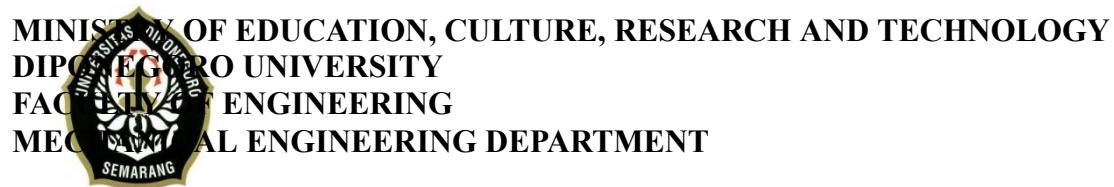
Name : \_\_\_\_\_  
Student ID (NIM) : \_\_\_\_\_  
Day /Date/Month/Year : \_\_\_\_\_  
Time : \_\_\_\_\_  
Place (exam room) : • 1. .....  
Offline/Online\* : • 2. Online Presentation Via Ms Teams  
*Cross the unnecessary ones.*  
Ms Teams Code : \_\_\_\_\_  
Seminar Thesis Examiner Team : 1. ....  
2. ....  
3. ....  
4. ....

We thank you for your attention and cooperation.

Semarang, .....  
Thesis Coordinator,

MSK. Tony Suryo Utomo, ST, MT, PhD.  
NIP. 197104211999031003

## Form 20: Thesis Seminar Assessment Form



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### THESIS SEMINAR ASSESSMENT

NAME : .....  
STUDENT ID (NIM) : .....  
THESIS SEMINAR TOPIC : .....  
.....

Assessment Component	Value Proportion	Score	Considerations - Written considerations / reasons for quantitative scores	Reference pages on Thesis Description	Other information
1. * Research summary	0-25				
2. * Presentation and discussion					
<b>Total</b>	(maks 100)	.....			

Semarang, .....  
Thesis Seminar Examiner Team  
Examiner 1/2/3/4\* *Cross the unnecessary ones.*

.....  
NIP.

## Form 21: Thesis Seminar Examiner Question Form



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### THESIS SEMINAR QUESTION SHEET

Thesis Seminar Examiner : \_\_\_\_\_  
Name : \_\_\_\_\_  
Student ID (NIM) : \_\_\_\_\_  
Thesis Seminar Topic : \_\_\_\_\_

NO.	QUESTION

Semarang, .....  
Thesis Seminar Examiner Team,  
Examiner 1/2/3/4\* *Cross the unnecessary ones.*

.....  
NIP. ....

**Form 22: Thesis Seminar Revision Form**



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**THESIS SEMINAR REVISION SHEET**

Based on the results of the examination of student Thesis Seminar Documents:

NAME : .....

STUDENT ID (NIM) : .....

THESIS SEMINAR TOPIC : .....

Which is held on:

Day/Date/Month/Year : .....

Place (exam room) : • 1. .....

Offline/Online\* : • 2. Online Presentation Via Ms Teams

*Cross the unnecessary ones.*

Decided that the above-mentioned students are obliged to make improvements as listed below:

NO.	THINGS NEED TO REVIEW

Semarang,

Acknowledge and approve  
Examiner Team Leader,

Examiner 1/2/3/4\* *Cross the unnecessary ones.*

---

NIP.

---

NIP.

**Form 23: Thesis Seminar Participants Question List Form**



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**LIST OF QUESTIONS  
FOR THESIS SEMINAR PARTICIPANTS**

Presenter Name : .....

Student ID (NIM) : .....

Spesialization : .....

NO.	Pen name	Date of Thesis Seminar	Asked question

**Form 24: Attendance Registration Form for Thesis Seminar Participants**

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**ATTENDANCE LIST OF THESIS SEMINAR PARTICIPANTS**

Day/Date/Month/Year/Time : .....

Presenter Name / Student ID (NIM) : .....

Thesis Seminar Topic : .....

.....

<b>No.</b>	<b>Name Participants</b>	<b>NIM Participants</b>	<b>Participants Signature</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

## Form 25: Minutes Form of Thesis Seminar



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### MINUTES OF THESIS SEMINAR

Day/Date/Month/Year : \_\_\_\_\_

Time : \_\_\_\_\_

A Thesis Seminar for Master of Mechanical Engineering UNDIP students has been held,

Name : \_\_\_\_\_

Student ID (NIM) : \_\_\_\_\_

Spesialization : \_\_\_\_\_

Thesis Seminar Topic : \_\_\_\_\_

With result : Average score of the examiners\*) ..... .

**Presenter Name,**

**Signature**

\_\_\_\_\_  
NIM. ....

\_\_\_\_\_

Chief Examiner / Supervisor,

.....

\_\_\_\_\_

Secretary Examiner/Co. Supervisor,

.....

\_\_\_\_\_

Examiner Member,

.....

\_\_\_\_\_

Examiner Member,

.....

\_\_\_\_\_

NIP. ....

\_\_\_\_\_

\*) Fill in the value in the form of the numbers 0-100.