



Diocese of Western Anglicans Protocol for Transfer of ACNA Clergy

Name of Clergy _____

The purpose of this protocol is to guide any ACNA clergy seeking transfer to the Diocese of Western Anglicans and for use by all diocesan staff who are stewarding clergy transfers in order that we all might fulfill God's purposes for the expansion of His Kingdom. For all clergy wishing to be deployed in the Yellowstone Missionary District, the Suffragan Bishop will fulfill all of the obligations associated with the Episcopal Office.

- ☐ Explore spiritually and vocationally with his or her spiritual advisor
- ☐ Make contact with the Bishop of Western Anglicans through his assistant, Jenna Vazquez, at: jenna.vazquez@westernanglicans.org
- ☐ Bishop's Assistant will send this Checklist and these additional documents, then read:
 - ☐ Diocesan Constitution and Canons
 - ☐ Diocesan Bylaws
 - ☐ Deanery Manual
 - ☐ Clergy Orientation Guide
 - ☐ What is a Deacon? (Vocational Deacons only)
 - ☐ Read the ACNA Constitution and Canons (anglicanchurch.net)
- ☐ Reach out to Jenna Vazquez, the Bishop's Assistant, to schedule an appointment with the Bishop
- ☐ A Bishop to Bishop conversation is scheduled by the Bishop's Assistant
- ☐ Bishop grants approval for transfer
- ☐ Clergy person then requests a letter of transfer (Letter of Dimissory) from his or her current ACNA Diocese
- ☐ Bishop's Assistant requests pertinent dates from current ACNA Diocese (Ordination dates, Psychological evaluation, medical evaluation and background check)
- ☐ Current ACNA Diocese Letter of Transfer is received by DWA and dates
- ☐ An Always Forward – online "Church Planter Candidate Assessment" is completed at <http://churchplanter.lifeway.com/organization/130/> (forward Assessment report to CFT and the Canon of Church Planting) (at your expense)
- ☐ If needed, the Bishop's Assistant will notify the clergy seeking transfer of any updates needed of these evaluations and background check
- ☐ Upon the receipt of a clean background check, the clergy person is licensed for ministry in DWA
- ☐ Once signed oaths are received, the Bishop's Assistant sends a Letter of Reception to the clergy
- ☐ New clergy person is welcomed into the Deanery Clericus and at the Annual Clergy Gathering



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☐ If the clergy person is to serve as a Rector, a Service of Institution is scheduled with the Dean or Bishop