#### **New Officer Training (no groups)**

Tuesday, September 2 5:30 pm Williams Center 185

Day 1

Group A: Wednesday, September 3 5:30 pm Williams Center 184 Group B: Thursday, September 4 5:30 pm Williams Center 185

Day 2

Group A: Monday, September 8 5:30 pm Williams Center 183 BC Group B: Tuesday, September 9 5:30 pm Williams Center 183 BC Williams Center 183 BC

Risk Management (no groups)

Wednesday, September 10 5:30 pm Williams Center 183 BC

\*Items due the first Monday in October (October 6)

Group A	Group B
Badminton	Officials Association
Baseball	Paintball
Basketball, Men	Pickleball
Basketball, Women	Racquetball
Billiards (moved to group B)	Rugby, Men
Bowling, Men (moved to Group B)	Rugby, Women
Boxing	Running (moved to Group A)
Brazilian Jiu Jitsu	Soccer, Men
Cycling	Soccer, Women
Disc Golf	Softball (moved to Group A)
Ducks Unlimited	Tennis
Esports	Ultimate Frisbee, Men
Fencing	Volleyball, Men
Fishing	Volleyball, Women
Golf	Warhawk Barbell Club
Karate/Warhawk Martial Arts	Water Polo
Lacrosse, Men	Whitewater Cornhole
Lacrosse, Women	Winterguard
Softball (Approved by admin 8/15/2025)	Bowling, Men (Approved by admin 9/3/2025)
Running (Approved by admin 9/2/2025)	Billiards (Approved by admin 9/2/2025)

If a club cannot appear on a day where their group is assigned, they may attend the other group session that permits club leaders to communicate with administrative staff for attendance purposes.

Agenda: New Officer Training	Attendance
NOTE: this is an OPTIONAL meeting, attendance is for general knowledge only	
Welcome, Introductions, Attendance	
Club Sports 101	
- What are Club Sports?	
- General Expectations	
- Club Sports Structure	
- Recreational vs. Competitive	
- Understanding Your Members	
Effective Leadership Strategies - Communication	
Question and Answer Session	

- Summer Equipment Purchases - Pick up

- Upcoming Dates- Any Questions?

Agenda: Officer Training, Day One A		ttendance	
Welcome, Introductions, Attendance		BAD	
General Philosophies & Communication		BASE	
Scheduling Meetings		MBB	
General Expectations		WBB	
2025 Fall Recognition Meeting/Recognition Review		BILL	
- Your Advisor & Their Role		MBOWL	
Involvement Officer vs. Rec Sports		BOXING	
Club Sports Website Review		BJJ	
2024-2025 Year In Review		CYCLING	
- Club Challenges		DISC	
- Recruitment, Promotion, & Retention		DUCKS	
Social Media Policies & Advisement		<b>ESPORTS</b>	
Club Sports Membership Feedback - Club Culture		FENCING	
Memberships & Rosters		FISHING	
- Member Waivers		GOLF	
- Member Eligibility		KWMA	
- "Deadlines To Join"		MLAX	
- Roster Composition & "Cuts"		WLAX	
- Common Roster & Membership 'Issues'		OFF ASSOC	
- Rosters & intramural Sports		PAINT	
- Roster Removals		PICKLE	
- Membership Advice - Coaches & Volunteers		RAQ	
Practices & Meetings		MRUG	
Attendance Forms - Schedules (Weather, Facility Space & Usage)		WRUG	
Competition & Events Schedule		RUNNING	
Conferences & Governing Bodies		MSOC	
- Finding Opponents		WSOC	
- Family, Friends, Fans & Supporters		SOFT	
Governing Bodies		TEN	
Immediate To-Do Items		MULT	
- Leadership Training		MVB	
- Rosters: Waivers		WVB	
- Facility Requests		BARBELL	
Reminder(s)		WP	
- Storage & Equipment Room Expectations		CORN	
- Esker 108 Key Rentals		WINTER	

Upcoming Dates/Reminders

Any Questions?

Agenda: Officer Training, Day Two	Attendance	
Attendance	BAD	
Questions/Review from Day One	BASE	
Around the room items	MBB	
- Competition and Events Schedule	WBB	
- Social Media Handles/Accounts	BILL	
Finances	MBOWL	
- Year in Review	BOXING	
- Advisement	BJJ	
Budgets and Funding	CYCLING	
- SUF Accounts	DISC	
- SFO Accounts	DUCKS	
- Fundraising	ESPORTS	
- Banquets & Awards	FENCING	
Campus Policies - Licensing	FISHING	
Finances - Membership Dues	GOLF	
Finances - Reimbursements & Check Requests	KWMA	
- Making Deposits	MLAX	
- Purchasing	WLAX	
- Equipment	OFF ASSOC	
Any Questions?	PAINT	
Travel - Overview	PICKLE	
- Distance Limitations	RAQ	
- Communication Expectations	MRUG	
- Class Absence Requests	WRUG	
- Lodging	RUNNING	
- Use of 3rd Party Services	MSOC	
- Transportation (Driver Authorizations, Tolls, Other Forms of Travel, etc.)	WSOC	
Any Questions?	SOFT	
Event Hosting - Overview	TEN	
- Facilities	MULT	
- General Information & Expectations	MVB	
- Supervisors	WVB	
- Officials/Umpires	BARBELL	
- Hosting Expectations	WP	
Any Questions?	CORN	
Club Sports Conduct & Behavior Policy	WINTER	
- UWS Chapter 17		
- Campus Resources		

Agenda: Risk Management Training	Attendance	
Attendance	BAD	
Role of Risk Management Officer & Expectations	BASE	
	MBB	
	WBB	
Possible Guest: Dean of Students Office Representative	BILL	
	MBOWL	
	BOXING	
Caring for Your Members	BJJ	
You MUST File Injury Reports	CYCLING	
Common Injuries	DISC	
Club Sports Resources & Available Supplies/Materials	DUCKS	
Weather Reviews (Facility Status Messages)	ESPORTS	
Use of Athletic Training Services	FENCING	
CPR, First Aid and AED Access	FISHING	
Emergency Action Plans & Protocols	GOLF	
Calling 9-1-1	KWMA	
	MLAX	
Hazing	WLAX	
	OFF ASSOC	
	PAINT	
	PICKLE	
	RAQ	
	MRUG	
	WRUG	
	RUNNING	
	MSOC	
Risk Management Certificates	WSOC	
- Fall	SOFT	
- Spring	TEN	
	MULT	
	MVB	
	WVB	
	BARBELL	
	WP	
	CORN	
	WINTER	