

ACES Meeting Minutes October 24th, 2024, Zoom Virtual Meeting, 7:30pm

In Attendance: Tangle, Jenny S, Jenny M, Roddy, Janelle, Maja, Pam, Eva Regrets Kyle

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to order 7:35 pm		
2	Approve Agenda	Motioned by Janelle Seconded by Maja	
3	Approval of Minutes from September 2024	Motioned by Janelle Seconded Tangle	
4	President report	President and Vice President met with Annabel and Jody today Hiring a Nature Immersion Consultant proposed to strengthen Nature Immersion aspects of school. Would be combination of the person leading classes and creating materials and mentoring teachers. Anticipated Cost: 0.2FTE \$21,000 a year, 1.0FTE \$105,000 a year Proposal for more EA time, EAs would work on Fridays Currently they work 0.93 Mon-Thurs.If changed to Monday to Friday 30 hours a week (30 hours is 1.0FTE). Estimated cost \$13,000 for 2 EAs.. 3 hours more a week. Discussed accountability regarding teachers using Alpenglow pedagogy. Alpenglow specific onboarding process discussed Training discussed for new and ongoing teachers. Outdoor furniture - CRPS still looking for appropriate tables/chairs. No updates. OT/SLP - teachers know that students can receive services at AHS. No requests for ACES to hire OT/SLP this school year. Calgary Waldorf- new teacher may go. Other teachers not going this year.	• Maureen to work with teachers on putting days/times for parent volunteer slot for nature immersion time in SignUp.com • President/Vice president continue to work with admin regarding accountability, new teacher training/mentorship and ongoing teacher training/mentorship. • President/Vice president to communicate about Nature Immersion Consultant at MOU discussion • President to send email to schedule MOU meeting

		Teachers keen to have regular time slot for parent volunteer. Goal is to have a consistent time/day for each class from now until June so parents can plan around it to improve adult/student ratio to support nature immersion. Discussed Criminal Record Checks as a barrier to volunteering. CRPS no longer requires vulnerable sector check. President shared with CRPS that there are companies that do CRC and this may be easier for parents. Annabel to explore options.	
5	Financial Update	Executive updated the budget that was approved last school year to include actuals from 2023 including wages, bank fees, classroom supplies etc Once the actuals were included the Budget has a projected \$12,000 deficit The casino is not included in the budget since it is an unknown amount and timing of receiving money. ACES has a contingency fund. The amount is determined by percent indicated in ACES policy. Motion to approve budget with projected \$12,000 deficit Roddy Seconded Janelle All in favor.	• Maja and Maureen to go to RBC on Monday. Decide plan for saved money. • Financial Assistance Policy to be updated
6	Fees	Fees decreased in 2020 and have never gone back up to 2019 amount. Propose raising fees by \$125 Discussed: can we wait until Casino to see how much have to raise fees? Can not use Casino money for wages. Unknown how much money will get from Casino. Important to share facts with parents. There have been many increased costs, wages, insurance, supplies, storage locker etc. Including wage increase of \$20,000. To cover this full amount a fee increase of \$177 per student would be required. Discussed: can we scale increase for families with more than 2 students. Complicated from admin point of view. ACES costs are the same per kid. Discussion: more people asked for financial assistance this school year than past year, if families with more kids leave school it is a lot of children leaving Alpenglow. Proposal: families approved for financial assistance are not impacted by fee increase (financial assistance could be \$625 instead of \$500)	• Roddy to communicate fee increase to CRPS to include in kindergarten registration. • ACES to determine when/how to communicate fee increase to current families. • Financial Assistance Policy to be updated

		ACES needs to account for the set expenses and ensure they can be paid. Motion to increase fees 100\$ per student for 2025.26 school year Janelle Seconded Tangle All in favor.	
7	Marketing subcommittee	Eva has talked to parents to gather information	Subcommittee to meet and provide update at next board meeting
8	Martinmas	Organizing going well Poster and volunteer list finalized will go out in newsletter Nutters to donate Apple Cider Health permit not needed to sell low risk prepared at home food, ex, dehydrated apples 2024 Martimas file in Google drive Phil Brown providing extension cords and lights Power outlet by road on back side of school. Extension cords can be run through classroom window. Do not put food in CRPS dumpsters. Question: is there an emergency response plan for the building? Goal: increase reverance on walk after the play. Grade 2 and grade 6 to be placed along the walk and will continue to sing the song	• Janelle doing things fire related • Apple Cider to be picked up • Tangle dehydrating apples • All board members to promote reverence during walk and promote idea of coming together as a community • Lyrics for dong to sing during walk to be sent to parents • Tangle to MC • Week of 4th to 8th to go to storage locker • Tangle to create notes for each volunteer position • Tangle to create map of school to send to volunteers • Where get garage cans? • Communicate to volunteer that they should never be alone with kid(s) • Maureen ask CRPS for list of who has completed CRC • Maureen arrange float. Tangle pick it up. • Maureen to ask CRPS for emergency response plan. Tangle to read.
9	Casino	no updates	
	Winterfest	Tangle has started reviewing files Anticipating keeping activities the same Discussed professional vs volunteer face painter. Discussed around using Mountain fire food again. Last year made small amount of money after covering costs. Last year face painting cost \$500 for 2 artists for 4 hours Possible wreath making for an activity Possibly doing tree cookies instead of pottery ornaments to save costs, align with Alpenglw values and because was very popular at spring fest.	• ACES to continue discussion around CRC • Tangle get face painting quote • Tangle to talk to Mountain Fire Foods • Maureen to ask Chandi and Erin about costumes • Maureen to put poster on website advertising date • Tangle to start asking about wishing well volunteer • Maureen to add newsletter Winterfest date, asking for families to assist creating small crafts for wishing well please email Tangle

		Photo booth painting frames discussed, dress up clothes (wool, wizard, ears). Maureen has photo printer. Have to buy paper. Volunteer downloads app that connects to printer. Frames bought from Ikea. Gingerbread house competition. Was there a prize? Wishing well - making all the items requires several families. Could give each family a bag of supplies and a theme of what they need to make	Tangle count soap in storage locker for wishing well
	Volunteers Needed	Basket fundraiser Teacher Lunch Janelle Staff christmas cards St Nic Day Jenny Insurance	- Jenny M to email looking for volunteers - Maureen to forward email to Shelly and Jolene
	Photos	Feedback from board members gathered over email prior to meeting Feedback: better communication needed to parents. Quality of photos higher this year. ACES costs have been covered as of this week.	- Board members to share any additional feedback over email. - Add to agenda for April board meeting: use professional or volunteer? - Maureen to communicate final numbers to board
	Newsletter		- Maureen to add above Winterfest info - Newsletter to include: Martinmas, photos, winterfest
	Questions	No questions from new board members raised	Questions to be emailed or discussed as arise
10	In Camera	Not required	
11	Meeting Adjournment Nov 21st 9:27 pm	Motioned by Jenny M Seconded Maja	