



Date

Your Name

Your Organization's Name

Street

City, State ZIP

Dear [Donor's Preferred Name],

I can't express enough how grateful we are at [nonprofit name] for your support of our cause. We will be able to [list specific aims, objectives, etc.] because of your generous donation of [amount].

I also thought this would be a great moment to let you know about [having a volunteer event, allowing visitors to tour our nonprofit, holding a fundraising event, etc.]. We'd be delighted to invite you to take part in this exciting opportunity and learn more about our organization. I hope you'll enjoy strengthening your relationship with us in the same way as our current donors have.

Thank you again and hope to see you soon at [name event]!

[Signature of an organizational leader]

[Typed name of organizational leader]