

# Edu-Intelligence Wonde (Scopes)

## Staff Sync Information

This guide outlines the permission groups requested through Wonde and the reasons for these requests. Detailed granular permissions can be viewed within your Wonde portal.

## Data Security and Management

- **Read-Only Access:** Edu-Intelligence only ever has read permissions.
- **Storage:** Data is stored in a secure data warehouse hosted in the UK by Google, containing only data for your specific group or school.
- **User Control:** You can control which data is synced and available for analysis via the Edu-Intelligence data management hub.
- **MIS Compatibility:** We often request similar information (e.g., Forename and Legal Forename) because different Management Information Systems (MIS) store data in different fields.

## Recommended Permissions

We suggest granting **all permissions**, including optional ones, to provide the widest amount of data for contextualising survey results and wider analysis. This allows Edu-Intelligence to sync staff data, including job roles, titles, and classes taught.

## Permission Groups Table

| Permission Group            | What is Required                                                     | What is Optional                       | Why do we ask for it?                                                                                |
|-----------------------------|----------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------|
| Employees                   | Basic details: Name, gender, and date of birth.                      | N/A                                    | To sync staff or match staff added to the platform with those in your MIS.                           |
| Employees Contact Details   | Email and Phone Numbers.                                             | N/A                                    | To send survey invites (including via SMS) and use emails as unique identifiers.                     |
| Employee Cultural           | N/A                                                                  | Ethnicity, EAL Status, First Language. | To allow for data analysis by these specific characteristics.                                        |
| Employee Employment Details | Teaching Staff Status, Start/End dates, Role information, Hierarchy. | Payroll Number, User Defined Fields.   | To determine roles for analysis and survey targeting. Payroll numbers help match MIS and HR systems. |

|                      |                                                       |                                                |                                                                                  |
|----------------------|-------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------------------------|
| Employee Identifiers | Active Directory, Username.                           | N/A                                            | To match staff with data synced from other providers and support single sign-on. |
| Employee Absences    | N/A                                                   | Absence details (e.g., number of days absent). | To track/analyse aggregate absence trends and compare them against other data.   |
| Contracts            | Service terms, working hours, start/end dates, roles. | PayScale.                                      | To determine roles, working patterns, and seniority for survey targeting.        |
| Qualifications       | Employee Qualifications.                              | N/A                                            | To help determine employee roles and job types.                                  |