

SAMPLE FOLLOW UP EMAIL

Subject Line: What did you think of the panel? Recording and more.

Dear Firstname,

Thank you again for joining us for **ADD YOUR EVENT NAME HERE** yesterday/last night/earlier this week./last week. We hope you enjoyed the discussion.

If you were not able to make it, you can find the recording of the event at: **ADD URL OF RECORDING LINK.**

We'd love to get your thoughts about the panel – **please take a minute right now to fill out our super short online survey to share your feedback with us.**

ADD ANY OTHER RELATED FOLLOW UP ACTIONS OR EDUCATIONAL MATERIALS YOU MAY WISH TO SHARE HERE.

If you haven't already, I hope you will follow us on social media. You can find us at: **ADD URLS OF YOUR SOCIAL MEDIA CHANNELS HERE.**

Thank you again for joining us and for all you do to help end plastic pollution.

Sincerely,

ADD YOUR NAME

ADD YOUR TITLE, ORGANIZATION