

Introduction

Welcome to the EL Global Calendar System



Overview:

The **Evolutionary Leaders (EL) Calendar** is a shared resource designed to **enhance collaboration, streamline event sharing, and connect** our global community. Serving as a central hub for **workshops, gatherings, and initiatives**, the EL Calendar enables seamless coordination across our network. It is managed under the name **EL Calendar**, with the associated Gmail account **elglobalcalendar@gmail.com**, and was established by **Jon Ramer on February 12, 2025**, to support accessibility and ease of use for all Evolutionary Leaders.

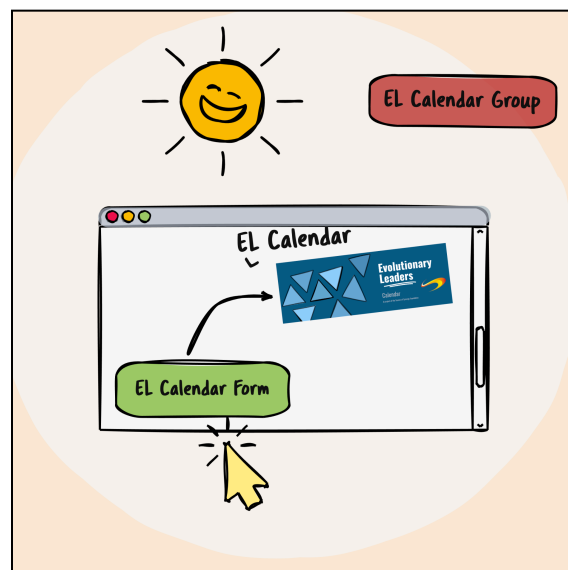
This guide provides a **clear, step-by-step approach** to accessing and contributing to the EL Calendar. It is divided into four sections:

1. **Introduction**
2. [EL Calendar](#)
3. [EL Calendar Form](#)
4. [EL Calendar Group](#)

The EL Calendar is a shared hub for event collaboration, ensuring Evolutionary Leaders can seamlessly connect, coordinate, and amplify their impact through a unified, accessible platform

Significance:

The **EL Calendar is more than a scheduling tool—it is a catalyst for global collaboration and impact**. By synchronizing events in one shared space, it **eliminates silos, enhances visibility, and fosters meaningful engagement** among Evolutionary Leaders. This resource ensures that **important gatherings, workshops,**



and initiatives are well-coordinated and easily accessible, empowering ELs to **connect, learn, and co-create transformative change**.

By actively using the EL Calendar, leaders expand their reach, strengthen relationships, and contribute to a **thriving, interconnected movement for evolutionary change**.

Watch an Overview Here

In this video, I provide an overview of the EL calendar and its significance. I explain how to navigate the document, subscribe to the calendar, and utilize the event submission form. Additionally, I highlight the benefits of joining the EL calendar group for better communication and collaboration. Please take a moment to familiarize yourself with these resources, as they will enhance our collective capacity.

 Loom



EL Calendar

EL Calendar

Overview:

The **Evolutionary Leaders (EL) Global Calendar** is a **living, shared resource** designed to connect our network with key events, gatherings, and collaborative opportunities. As a **common pool resource**, it enables all ELs to **stay informed, aligned, and engaged** in our collective mission. This calendar serves as a central hub for tracking **workshops, summits, campaigns, and leadership initiatives**, ensuring seamless coordination and visibility across our global community.



 **Access the EL Global Calendar:**
[EL Global Calendar Link](#)

The EL Global Calendar is a shared resource that connects Evolutionary Leaders worldwide, providing real-time access to key events and opportunities for collaboration.

 **Subscribe and stay connected!**

Benefits:

The **EL Global Calendar** offers multiple benefits to Evolutionary Leaders:

- ✓ **Seamless Coordination** – Keep track of important events and initiatives across the network in one centralized location.
- ✓ **Enhanced Visibility** – Ensure your events reach a broad audience of aligned leaders and changemakers.
- ✓ **Effortless Integration** – Sync with your existing calendar to receive automatic updates.
- ✓ **Global Connectivity** – Stay informed about leadership gatherings and opportunities worldwide.
- ✓ **Cross-Pollination of Ideas** – Discover and join events that align with your work and mission.

By using the EL Global Calendar, leaders can seamlessly coordinate events, expand their reach, and stay connected with a thriving global network of changemakers.

How-To:

Accessing and Using the EL Global Calendar:

♦ **Subscribe to the Calendar:**

- Open **Google Calendar**.
- Click the “+” next to “**Other calendars**” in the left sidebar.
- Select “**Subscribe to calendar.**”
- Enter the **EL Calendar email address: ELCalendarGroup@googlegroups.com**.
- Click “**Add**” to subscribe and receive real-time updates.

 Access the EL Global Calendar:

[EL Global Calendar Link](#)

♦ **Embed the Calendar on Your Website or Blog:**

- Open **Google Calendar** and navigate to the EL Calendar settings.
- Locate the “**Integrate Calendar**” section.
- Copy the **embed code** and paste it into your website or blog to display the calendar.

♦ **View Events Across Time Zones:**

- The **EL Calendar automatically adjusts** event times to your local time zone, ensuring accurate scheduling for all users.

Easily access, subscribe, and embed the EL Global Calendar to stay updated on key events and maximize collaboration across our network.

 Explore more Google Calendar features:

[Google Calendar Support](#)

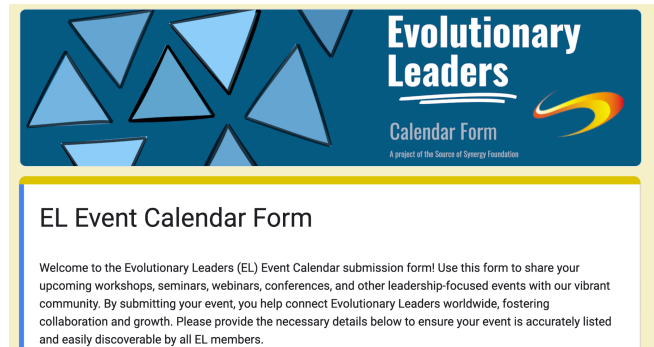


EL Calendar Form

EL Calendar Event Submission Form

Overview:

To simplify the process of adding events to the **EL Calendar**, we've created an easy-to-use **Google Form** that **automatically populates the calendar** upon submission. This streamlined approach ensures that all events are recorded consistently and made immediately visible to our community.



 **Submit an Event:**
[EL Event Submission Form](#)

The EL Calendar Form makes event submissions effortless, ensuring seamless scheduling and visibility within our global network.

Benefits:

Using the **EL Calendar Form** provides key advantages:

- ✓ **Consistent Event Information** – A standardized format ensures all events include essential details such as title, date, time, time zone, and description.
- ✓ **Simplified Submission Process** – No need to navigate Google Calendar; just fill out the form and submit.
- ✓ **Controlled Calendar Management** – Submissions go through an admin review process, maintaining accuracy and relevance.
- ✓ **Automated Data Collection** – Events are automatically logged into a Google Sheet for tracking and analysis.

By leveraging this form, **event coordination becomes more organized, accessible, and efficient** for all Evolutionary Leaders.

How-To:

Adding Your Event to the EL Calendar

Step 1: Access the Submission Form

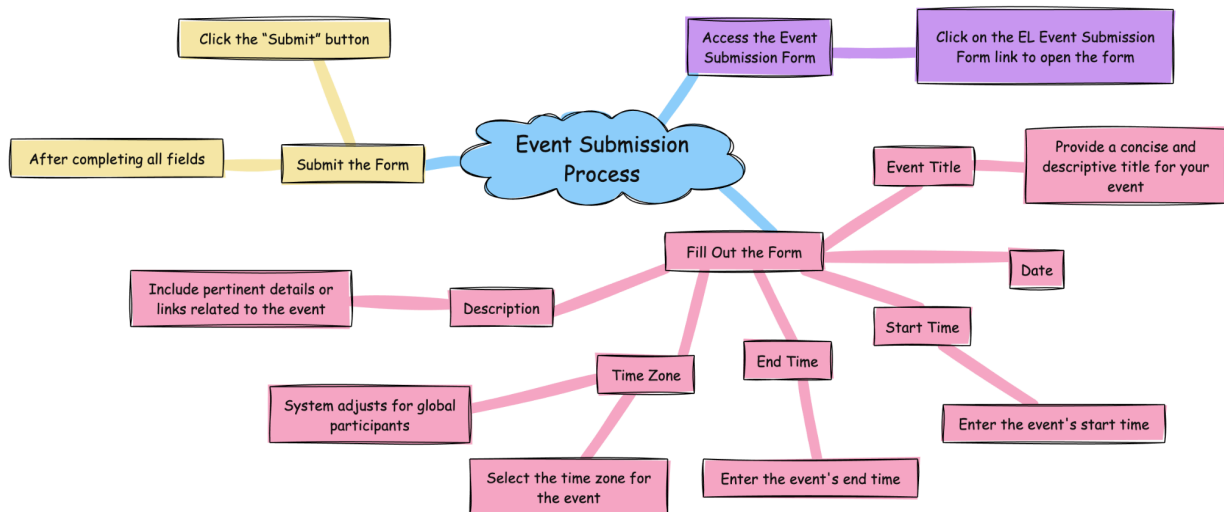
- Click the **EL Event Submission Form** link to open the form.

📌 Step 2: Fill Out the Required Fields

- **Event Title** – Provide a clear, concise event name.
- **Date & Time** – Specify the start and end times.
- **Time Zone** – Select the event's time zone to ensure correct scheduling for global participants.
- **Description** – Include any relevant details, links, or participation instructions.

📌 Step 3: Submit Your Event

- Once all fields are completed, click **“Submit”** to finalize your entry.
- Your event will be **automatically added** to the EL Calendar after review.



Submitting an event is quick and easy—just fill out the form, submit, and see your event added to the EL Calendar for all to access.

Need Assistance?

If you **need assistance** with submitting an event or have any questions, our support team is here to help!

✉ **Contact Support:** jon@compassiongames.org

By following these simple steps, you help **keep our community connected, informed, and engaged** with upcoming opportunities for collaboration and growth.



EL Calendar Group

EL Calendar Group

Overview:

The **EL Calendar Group** is a **Google Group** designed to enhance collaboration and streamline event communication within the **Evolutionary Leaders (EL) community**. By using the group email **ELCalendarGroup@googlegroups.com**, members can **easily share event invitations, receive updates, and manage permissions efficiently**.

The EL Calendar Group serves as a centralized communication hub, ensuring seamless coordination and efficient event management for all Evolutionary Leaders.



Benefits:

Using the **EL Calendar Group** provides several key advantages:

- ✓ **Simplified Event Invitations** – Invite the **ELCalendarGroup@googlegroups.com** email to events, automatically notifying all members without manually entering email addresses.
- ✓ **Centralized Communication** – A unified space for **calendar-related discussions, updates, and announcements**, ensuring that all ELs stay informed.
- ✓ **Dynamic Membership Management** – As members join or leave the group, **calendar access updates automatically**, eliminating manual adjustments.
- ✓ **Streamlined Permissions** – The group allows for **uniform calendar access and permissions**, ensuring consistency in how members interact with events.

By integrating the **EL Calendar Group**, we foster a **more organized, accessible, and effective** event-sharing system within our network.

The EL Calendar Group simplifies event invitations, centralizes communication, and ensures dynamic calendar access for all Evolutionary Leaders.

How-To:

Joining the EL Calendar Group:

📌 **Step 1:** [Request to Join](#)

- Open **Google Groups** and search for **ELCalendarGroup@googlegroups.com**.
- Click “**Ask to join group**” and submit your request.

Step 2: Receive Access

- Once approved, you’ll receive a confirmation email granting access to group discussions and event updates.

Step 3: Participate and Engage

- Use the group email **ELCalendarGroup@googlegroups.com** to:
 - Receive event invitations and updates.
 - Share relevant discussions or announcements.
 - Stay informed about important calendar-related activities.

Joining the EL Calendar Group ensures you stay connected with event updates, discussions, and invitations, making collaboration effortless.

Support:

If you **need assistance** joining the EL Calendar Group or have any questions about its use, our support team is available to help.

 **Contact Support:** jon@compassiongames.org

By being part of the **EL Calendar Group**, you contribute to a more **coordinated, engaged, and connected** Evolutionary Leaders network.