

# Ms. Prince's 3<sup>rd</sup> Grade Class Syllabus 2025-2026

Room: 1303

3<sup>rd</sup> Grade: Reading, Writing, Language, Math, Science, Social Studies

Email: aaprince@greenville.k12.sc.us

Phone: 864.355.6827

## **Mission Statement:**

The mission of Mountain View Elementary School, in cooperation with the community, is to provide a safe, positive environment where children build skills, knowledge, and character needed for lifelong learning.

## **Standards:**

[https://docs.google.com/spreadsheets/d/1pYUsICtpw\\_o16tHXTKQbye00EfkZEEZiZAszWy766F0Q/edit?gid=1445775065#gid=1445775065](https://docs.google.com/spreadsheets/d/1pYUsICtpw_o16tHXTKQbye00EfkZEEZiZAszWy766F0Q/edit?gid=1445775065#gid=1445775065)

## **Texts:**

HMH Reading

South Carolina Reveal Math

Studies Weekly

Project Read (Phonics)

Project Write

## **Daily Schedule:**

7:45-8:00 Morning work

8:00-8:45 Intervention

8:45-9:45 Math

9:45-10:20 Social Studies (M,T,W)/Science(Th, F)

10:20-11:05 Related Arts

11:05-11:55 Reading

11:55-12:25 Phonics/Grammar

12:20-12:45 Lunch

12:50-1:10 Recess

1:10-1:55 Writing

1:55-2:05 Novel study

2:05-2:15 Pack up and Class Jobs

2:15 Dismissal

### **Related Arts Schedule:**

Monday: P.E, Tuesday: STEAM, Wednesday: Library, Thursday: Art, Friday: Music

### **Calculation of Grades:**

The district computer grading program is PowerSchool. The grading scale for Greenville County is posted online. <http://www.greenville.k12.sc.us/parents/main.asp?titleid=grades> Reading, Language, Spelling, Mathematics, Science, Social Studies, and Handwriting are the assessed areas. (A: 100-90, B: 89-80, C: 79-70, D: 69-60, F: 59 or lower)

Graded packets will be sent home in your child's folder once a week and are yours to keep. Please note that many of our assessments are completed digitally. Unfortunately, this means that they may not be viewable at home. (When reviewing tests, should you find any mistakes, please let me know so I can correct them.) Thank you for your help and support! Grades are accessible on the Backpack portal. Retakes are only available if approved for extreme circumstances.

### **Attendance and Tardy Policy:**

Attendance is very important to your child's education. Be sure your child arrives on time. School begins at 7:45 am, as well as the news show and attendance. See the Mountain View Handbook.

### **Homework Policy:**

Each child is responsible for using their homework folder to pack their materials at the end of the day. The homework folder provided is to be taken home each night. Please check the folder each evening for any homework or important papers. The students or I may also use this to record any

daily behavior situations that need to be shared. (Please keep any notes that need to go to the office on a separate sheet of paper. This includes transportation information, updated phone numbers, and absence excuses. This is so that the note can be sent to the office.) If possible, please email these to me so that I can forward them to the front office.

Reading homework each night is to read for a minimum of 20 minutes. Please check to see that the books your child has selected are on their reading level. More information will be sent home about reading programs that students can use. Math homework will be a weekly sheet of review problems to practice skills we have already covered (due Friday). Students should also study math facts throughout the week. The math facts we study this year include: addition, subtraction, multiplication, and division. This may be done on notebook paper, with flash cards, having problems called out aloud, online programs, ect. Spelling homework each night is to study vocabulary and spelling words with the current phonics skill to prepare for the test on Friday. Students may do this on notebook paper or on their Chromebooks. Other homework may be assigned as needed. Incomplete homework may be completed at recess. As always, should you have any concerns, please feel free to contact me.

### **Missed Work/Make-up Work:**

Each student makes-up work as soon as possible either at school or as part of their homework. Students have 5 days from the excused absence to make up work. Please keep in mind that our time in class to complete make-up work is extremely limited. Please note that excessive absences or tardies can cause a child to get significantly behind. Make-up work may be sent home if needed.

### **Classroom Snacks:**

We will have a snack time each morning. \*\*\*PLEASE NOTE THERE COULD ALWAYS BE FOOD ALLERGIES IN OUR CLASSROOM. Preferably only healthy snacks should be eaten in the classroom. Each student is responsible for bringing their own snack. Students should have a snack that includes some nutritional value such as fruit, high fiber and/or protein. Please avoid messy snacks. Water bottles with a tight lid/seal may be sent in and used daily, especially during hot weather. Please label all bottles. Soft drinks are NOT ALLOWED for snack or lunch.

### **Birthdays:**

Teachers cannot pass out birthday party invitations. Students may NOT pass out birthday invitations to a select few (whole class, all boys, or all girls). Treats may be brought in for the entire class to enjoy at lunch for birthdays. Please be mindful of allergies. Students with summer birthdays are welcome to celebrate on their half-birthday or in May!

**Medical Issues or Allergies:**

Please include a list of health issues, medications, or any significant allergy information on the student information sheet given on Meet the Teacher night! This is extremely important. Please do not allow your child to use perfume, cologne, or strong deodorants. Asthmatic students and adults cannot take these scents, and it could cause a flare up of symptoms.

**Emergency Drills, Situations, and Weather:**

Emergency Drills are held monthly and practiced in order for students to obtain a level of confidence about their ability to move without stopping to think in an emergency situation. Please refer to local news, radio, school messaging system, and social media for all closings, delays, and important messages concerning our school. If you are on social media, like our Facebook page for regular school updates.

**Classroom Expectations and Procedures:**

Our classroom will be built as a community of learners. Our rules and expectations will be based on the control of body, voice, imagination, concentration, and cooperation. Expectations and discipline are an essential part of a healthy learning environment. Your child's safety and overall well-being are of great concern to me. Therefore, students are expected to follow all classroom and school rules. The rules and expectations are written in this packet, will be shared in class, and reviewed in the student handbook. All students are made fully aware of the expectations, rules and consequences.

**Classroom Management Plan: Rules & Responsibilities**

1. Be respectful.
2. Be honest.
3. Be attentive.
4. Be responsible.
5. Be kind.

**Expectation Rational:**

1. We respect ourselves, the teacher, and others to have the safest learning environment. We respect the ideas and opinions of others.
2. Being honest includes completing your own assignments and letting the teacher know when you need help.

3. Being attentive includes paying attention to the teacher or a peer who is talking to learn from them. It also includes following all directions and school rules.
4. Students are responsible for completing and turning in all class work and homework during the time designated.
5. Being kind to others creates our classroom family environment where everyone is welcome and appreciated.

*Rules and expectations are to be followed throughout the day.*

### **Other Management Strategies:**

- I use a classroom economy where students are paid in classroom money for completing class jobs and exceptional behavior. Students will complete a job application, I will hire them, and they will be paid weekly for completing their job. I may give money for exceptional behavior when I see students going above and beyond. Students can spend their money to buy prizes or classroom passes.
  - Praise
  - Class compliments
  - Classroom reward jar
  - Classroom passes (lunch buddy, stuffed animal, free choice seating)
  - Treats (I use this sparingly as intrinsic motivation is key)
  - Discussing the behavior with me privately
  - Walking laps at recess to think about behavior (school-wide procedure)
  - Silent lunch
  - Completing a think sheet reflecting on behavior (may be sent home for parent signature)
  - Phone call or parent conference for repeated or intense behavior
  - Consultation with guidance counselor or administrator for repeated or intolerable behavior
- \*If a physical injury or serious incident occurs, administration will be contacted immediately.

### **Procedures for Non-Instructional Routines:**

In the morning, children follow *morning and afternoon routines* that include their daily job responsibilities such as sharpening pencils, organizing, and completing different classroom tasks. In the morning, students will begin their morning work that is written on the board. Students will then watch the morning news show, at which time they hear daily news and lunch choices. Class will begin shortly after. In the afternoon, students will pack up for dismissal after completing their job.

### **Communication Reminders:**

I will be sending class newsletters digitally in weekly emails. They will also be posted on my website. I will send weekly emails on Fridays with information about the upcoming week. I will email other important information as needed throughout the week. I will respond to emails within 24 hours (excluding weekends and holidays).

Email: [aaprince@greenville.k12.sc.us](mailto:aaprince@greenville.k12.sc.us) Phone: 864-355-6827

Website: <https://sites.google.com/greenvilleschools.us/ms-princes-class-website/home>

School information: 6350 Mountain View Road • Taylors, SC 29687 • (864) 355-6800 •

FAX: (864) 355-6856. <https://www.greenville.k12.sc.us/mtnview/>

Helpful Links:

Greenville County Parent Home Page

<https://www.greenville.k12.sc.us/Parents/main.asp?titleid=parentshome>

Technology Handbook [https://drive.google.com/file/d/10KOWk\\_YTj5izyJ4EOYctlXXSmhfLzuxE/view](https://drive.google.com/file/d/10KOWk_YTj5izyJ4EOYctlXXSmhfLzuxE/view)

I am so excited to be a part of your child's educational journey this year. I encourage you to email me when you have any questions or concerns. Email is the best way to contact me. Communication is important, and I believe that helps lead to your child's success. If you need to communicate with me by phone, my number is listed above. Please keep in mind that I am actively engaged in teaching your child most of the day, so it may be before or after school before I can return your phone call. I am looking forward to working with you and teaching your child this year!

- Ms. Abigail Prince