



***JOIN
THE PRIDE!***

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The Clark Fork JR/SR High School administration may revise this handbook at any time by updating and reposting this web page. You should visit this site from time to time for current updates in school policy and guidelines.

Clark Fork Jr/Sr High School Handbook



Belief Statement: Cats C.A.R.E.

Character, achievement, and respect empower students to succeed.

CLARK FORK WAMPUS CATS

Clark Fork Junior/Senior High School Vision Statement

At Clark Fork Jr./Sr. High we foster personal development, intellectual growth, and prepare each student to contribute and succeed as a productive and responsible global citizen.

Philosophy

- Encourage emotional, intellectual and moral qualities in individuals.
- Promote excellence and instill the importance of academic achievement.
- Model mutual respect between all stakeholders: community, staff, and students.
- Foster and celebrate the belief in self.

Welcome

Welcome to Clark Fork Jr/Sr High School – Home of Wampus Cat Pride! The teachers and staff are looking forward to an exciting and enjoyable school year. We at Clark Fork Jr/Sr High are dedicated to delivering innovative instruction, supporting academic and extracurricular activities, and providing opportunities that help our students reach their fullest potential.

We encourage you to be involved. You are an integral part of this school! Please read this student handbook. It is filled with information that will help you to have a successful secondary school career. If you have any questions, please don't hesitate to ask a member of the Clark Fork staff. We'll be happy to help you! Have a wonderful experience.

School Administration

Principal	Phil Kemink
Assistant Principal.....	KC MacDonald
Admin Assisitant.....	Ann Calhoun
School Counselor	Amanda Heilman
Athletic Director	KC MacDonald

Library Services

Library Technician	Dawn Schatz
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Teaching Staff

English/Speech/Electives.....	Rebecca Palmer
Government/Social Studies/Econ.....	Danielle Lowry
Art	Amy Stephensen
CTE.....	Jones/Stephensen
Physical Education.....	KC MacDonald
Junior High.....	Heather Cook
Science / Physics.....	Daniel Jones
Social Studies / Spanish.....	Jill Angle
Math.....	Ron Mason
Special Services	Michael Challinor

Support Staff

Custodian	Tyler Henderson
Para-Educator.....	Winona Young
Campus Security Officer.....	Keith Delehanty

To email any school staff member, type their first name, followed by a period, followed by their surname, followed by the @ symbol, followed by lposd.org. For example, to email Principal Phil Kemink, email to Phil.Kemink@lposd.org.

Board of Trustees

Scott Wood – Zone 1 (Hope, CF)

scott.wood@lposd.org

Jalon Peters – Zone 2,

jalon.peters@lposd.org

Lonnie Williams – Zone 3, Vice Chair

lonnie.williams@lposd.org

Vacant – Zone 4, Chairperson

@lposd.org

Tonya Sherman - Zone 5

tonya.sherman@lposd.org

BELL SCHEDULES

REGULAR SCHEDULE (M-THURSDAY)

1st Period - 8:00-9:00

2nd Period - 9:05-10:05

3rd Period - 10:10-11:10

4th Period - 11:15-12:15

Lunch - 12:15-12:45

5th Period - 12:50-1:50

6th Period - 1:55-2:55

EARLY-RELEASE SCHEDULE (FRIDAY)

CAT Connections - 8:00-8:45

1st Period - 8:50-9:30

2nd Period - 9:35-10:20

3rd Period - 10:25-11:05

4th Period - 11:10-11:50

Lunch - 11:50-12:20

5th Period - 12:25-1:05

6th Period - 1:10-1:55

2 HOUR LATE START SCHEDULE (M-THURSDAY)

1st Period - 10:00-10:45

2nd Period - 10:50-11:30

3rd Period - 11:35-12:15

Lunch - 12:15-12:45

4th Period - 12:45-1:25

5th Period - 1:30-2:10

6th Period - 2:15-2:55

2 HOUR LATE START - EARLY-RELEASE SCHEDULE (FRIDAY)

1st Period – 10:00-10:30

2nd Period - 10:35-11:05

3rd Period – 11:10-11:40

4th Period - 11:45-12:15

Lunch – 12:15-12:45

5th Period - 12:45-1:15

6th Period - 1:20-1:55

Calendar for 2024-25

September 3	1 st Day of school for students
October 3-4	Non- student days (Staff PD)
November 1	End of Quarter 1 – non student day
November 20	Parent/Teacher Conference (early release)
November 21	Parent/Teacher Conference (early release)
November 25-29	Thanksgiving Break
December 23	Winter Break Begins
January 6	SCHOOL RESUMES
January 20	Martin Luther King Jr Day/ No student day
January 24	End of second Quarter/Semester 1 Non Student Day
February 14	Non student day
February 17	President's Day – No School
March 14	Student Led Conferences
March 28	End of Quarter 3 Non-Student Day
March 31 -April 4	Spring Break
April 25	Non student day
May 23	Non student day
May 26	Memorial Day No School
June 4	CFHS Graduation
June 6	Last Day for Students

Interscholastic Sports

Varsity Football Head Coach – Pat Young
Assistant Football Coach – Nick Butler
Junior High Football Coach – Chris Shelton
Varsity Volleyball Head Coach – Lyndsie Kiebert-Carey
Junior Varsity Volleyball Coach – OPEN
Junior High Volleyball Coach – Michelle Adams
Boy's Varsity Basketball Head Coach – Stillman Berkley
Boy's Junior Varsity Basketball Coach – Kyler Rice
Boy's Junior High Basketball Coach – Adam Noble
Girls Varsity Basketball Head Coach – Chris Cavanaugh
Girls Junior Varsity Basketball Coach – Jordan Adams
Girls Junior High Basketball Coach – Lindsay Anderson
Varsity Tennis with Head Coach – Jeff Emmer
Golf Head Coach – Pat Young
Varsity Track Head Coach – Phillip Riley
Junior High Track Coach – Heather Daniell

Extra-Curricular Activities (BP NO: 3410)

School Activities Philosophy

Extra-curricular activities are an important part of the overall educational program. Activities provide additional learning experiences, which are not readily provided in the classroom. The major emphasis shall be on teaching our young people. We do not subscribe to the "win at any cost" theory. Activities shall be primarily for the benefit of the students who participate. The activities and contests shall be psychologically sound and tailored to the physical, mental, and emotional maturity levels of youth participating in them. Participation in activities is a privilege granted to those students who meet the minimum standards of eligibility adopted by the Idaho High School Activities Association and those set by Lake Pend Oreille School District No. 84. The purpose of this Activities Code is to provide for equitable and consistent administration of various programs.

Equity Issues

The Lake Pend Oreille School District is committed to providing quality athletic programs to all interested students on an equal basis. The District believes that gender equity is an integral part of an activities program. The District is aware of the intrinsic value of a properly conducted interscholastic athletic program for both girls and boys.

Listed below are policy statements and specifics related to the nine areas on which compliance reviews may be conducted.

For inquiries regarding equity and Title 9, please contact the building Administration or the District Title 9 Director,

Accommodation of Interest and Ability

The District does show a history of adding sports at the sophomore and junior varsity levels and promoting participation when numbers are not substantially proportionate.

The District conducts a student athletic interest survey each year in grades 7-12.

The District does have a "cut" policy, when necessary, that is the same for both boys and girls.

Equipment and Supplies

It is the practice of the District to provide safe, quality equipment and supplies to both boys and girls teams on an as needed basis.

Storage space is equitable for both genders.

Access to supplies and equipment and managerial services are provided on an equal basis.

Scheduling

In, like sports, an equal number of games are scheduled at all levels for both the boys' and girls'.

Boys and girls teams share prime time slots during contiguous seasons: i.e., football, volleyball and basketball.

Equivalent practice times are offered to both genders at on-campus sites when facilities are available.

Travel and Per Diem

It is understood that in- like sports, the mode of transportation to games and tournaments will be equivalent.

Provision for food allowances in like sports - equivalent treatment will be given to both genders regarding meal allowance.

During travel, the housing standard will be equivalent for both genders.

Coaches

The same standards apply when hiring coaches for either boys' or girls' sports.

Like sports have the same number of coaches. Coach to student ratio is similar for both genders.

Coaches of girls' and boys' teams receive equivalent compensation.

Locker Rooms, Practice and Game Facilities

It is the policy of the District to provide locker rooms, practice and game facilities to both boys' and girls' in an equitable fashion.

The competitive facilities for boys' and girls' are equivalent in every sport. At the conclusion of each sport season, the district will survey coaches and participants with regard to equivalent facilities to evaluate any deficiencies that may occur. -Ongoing

Training Facilities and Service

It is the policy of the District to provide medical and training facilities and service on an equitable basis to both boys and girls sports.

Access to weight rooms, strength and conditioning classes are offered to both boys and girls in an equitable fashion.

Publicity

It is the policy of the Lake Pend Oreille School District to provide publicity services to boys' and girls' interscholastic teams in an equitable fashion.

All publicity resources at the District or individual school level are available to girls' and boys' teams on an equitable basis.

Support Service

The Lake Pend Oreille School District and individual schools are committed to providing equitable administrative, secretarial and clerical support services to both girls' and boys' interscholastic athletic programs.

Both boys' and girls' coaches have equivalent office space, equipment, access to telephones, and computers.

Compliance Reviews

Compliance reviews will be conducted on all district facilities and address any problems that may result from surveys and/or interested parties' input on a periodic or yearly basis.

Student Athletic Interest Survey: The purpose of the survey is to ensure the total athletic program provides all athletes an equal opportunity to compete in a meaningful way. This survey contains no information that identifies the student athlete and will be conducted on a yearly basis. Students are not required to participate in this survey, but we encourage each student to complete the survey. The degree of student interest or lack of interest in athletic activities will be used to help determine what sports will be offered by the district. It is important that each student answer the questions carefully. A copy of the survey may be obtained for review from the Title IX Coordinator or Activities Director at each middle or high school.

Student/Coach Athletic Facility Survey: The purpose of the survey is to ensure that all student athletes are provided with equivalent treatment, benefits, and opportunities with respect to locker rooms, practice and competitive facilities. This survey contains no information that identifies the student athlete or interested party and will be conducted at the conclusion of each sport season. Respective coaches and student athletes will participate voluntarily, but we encourage each to complete the survey. The degree of interest or lack of interest in the review will allow student athletes and other interested parties to communicate any potential inequities in the provision of the competitive facilities, practice facilities, and locker areas. It is important for individuals to answer the questions carefully. A copy of the survey may be obtained for review from the Title IX Coordinator or Activities Director at each middle or high school.

Title IX Compliance Review Committee: The purpose of the committee is to ensure the Lake Pend Oreille School District provides quality athletic programs to all interested students on an equal basis. The committee, under the direction of the Title IX Coordinator, usually the superintendent or their designee, will review all information related to equity issues, Title IX compliance and complaints.

Eligibility Requirements

1. The participant will maintain passing work in all classes (no F's) and maintain a minimum GPA of 2.167.
2. Each participant in competitive athletic programs must have proof of insurance. If they do not have private insurance, they **must** purchase insurance through an available program.
3. Each participant must have completed the Interim Questionnaire form in full and have it on file in the Athletic Office. This form is good for one season of sport only. A new form must be turned in each season.
4. Each participant in a competitive athletic program or intramural sport must have passed a physical examination by a doctor of his/her choice upon entering junior high, high school and then again prior to the junior year (grades 7, 9, and 11).
5. Each participant in a competitive athletic program or intramural sport is required to purchase a student ASB card for the current year. Note: this means each player must have the card prior to the first game or competition.

Cooperative Programs (BP 2370f)

An application form must be completed by each school involved in the cooperative agreement and approved by the local School Board and the District One Board of Control before the IHSAA Board of Directors will consider the application. A separate application must be submitted for each activity.

Cooperative programs allow teams or individuals an opportunity to compete in IHSAA sanctioned activities in which they would not otherwise be able to compete. All member schools of the IHSAA are eligible to participate in a cooperative program. Cooperative sponsorship of any activity by two or more member schools is permitted in one of the following categories:

- a. Combined Cooperative Program: Students from more than one school combine to compete as one team. The combined teams' classification is determined by combined enrollments of the member schools involved. This program applies to football, volleyball, soccer, basketball, softball, baseball, competitive cheer, and dance/drill.
- b. Collective Cooperative Program: Students from more than one school share resources, but must compete as representatives of their home school at District and State competition. School classification remains the same. This program applies to cross-country, wrestling, golf, tennis, track, the individual track event of pole vault, drama, debate and speech.

Application Process for Cooperative Programs:

1. Principal or Athletic Director of requesting school must submit their application form to the cooperating school's

- Athletic Director or Principal for initial approval.
2. A resolution stating the purpose for sponsoring a joint team or activity must be approved by the local School Board or Boards and accompany the application form to the IHSAA board of Directors.
 3. The Principal or Athletic Director of the requesting school must request a letter of approval from the IHSAA District 1 Board of Control to accompany the application to the IHSAA Board of Directors. In order to meet the IHSAA Board of Directors deadlines, steps 1-3 must be completed for fall activities by May 1st; for winter activities by September 10th; and for spring activities by November 1st.
 4. Approval of the IHSAA Board of Directors.

Requests for cooperative programs shall be submitted to the IHSAA Board of Directors for fall activities by August 1st; for winter activities by October 15th; and for spring activities by January 15th. The IHSAA Board of Directors may, at its discretion, act on applications after these dates.

Activities Transportation Rules [\(BP 2370\)](#)

Students shall travel as a group to all school sponsored activities on the school bus, except in extreme circumstances. Requests for any deviation shall be in writing by the parent/guardian of the student and shall be pre-approved by the school principal or designee a minimum of 48 hours prior to the event to be effective. Students are to travel home from all school-sponsored activities on the school bus unless picked up at the event by a parent or guardian. In that event, the parent/guardian **MUST** sign the student out with the coach (teacher) to **VERIFY** that they are taking the student home. Requests for students to be dropped off the bus at specific stops along the route home or to walk home from the school after being let off the bus following the event shall be in writing. The "Extra-Curricular Alternate Transportation Request" form, available from the coach or teacher in charge of the event, shall be completed and signed in its entirety and given to the coach 24 hours prior to the event. The bus will let students off only at the following designated en-route sites:

_____ Super One at Athol, Westmond Store, Sagle Post Office, Hwy 200 at Everhart Way Turnout
_____ Samuels Store at Upper Pack, Hope Peninsula, Trout Creek Road
_____ Bonner Mall Cinema, Careywood Fire Station

***Parents and/or guardians are strongly urged to pick up students dropped off at these sites rather than have students drive home in a car left at the site. A violation of these transportation rules may result in the student being suspended from further participation in extracurricular activities. Lake Pend Oreille School District is not responsible for students whose parents or guardians have chosen alternate means of transportation.

Activities Conduct Rules (BP 2370)

Conduct Rules:

Violation of the following rules **WILL NOT** be tolerated from the beginning of the fall sports season until the end of the school year in the junior and senior high schools of Lake Pend Oreille School District #84.

Major Rules:

In the event of use, possession, sale, or distribution of drugs, alcohol, and/or tobacco, please refer to Board Policy 504.7BP. Participants shall have no conviction of criminal law and chronic or flagrant violations of civil law. For the purposes of this Policy, conviction shall include an actual conviction, whether or not the same is appealed, an admission of guilt, an Alford Plea, and a plea of guilty with a withheld or suspended sentence. Violations of civil law shall include, but not be limited to, a judgment entered against the alleged offender in civil court for injury or damage to person or property, or an admission of an act constituting a violation of another's rights or property, but shall not include civil infractions as the same are defined by Idaho code.

Minor Rules:

To attend, participate or practice in any activity, each student **must be in attendance for more than half the day (minimum of 240 minutes of instructional time)** of such practice or contest. Any partial absence on that day must be an excused absence. A participant shall not skip class (truancy). If the student skips, he/she will automatically forfeit the privilege of competing in the next scheduled activity. Suspension (in-school or out-of-school) will result in the participant automatically forfeiting the privilege of competing in or attending the next scheduled contest after the

completion of the suspension, as well as all contests and practices during the suspension. Other minor rules will be specified by individual coaches for their sport season.

If a student misses more than a half a day, they will be ineligible to participate in a practice or contest that evening or any ensuing days until the next school day. For example, if you missed school on a Thursday and there is no school on Friday, you will be ineligible to participate in a Friday or weekend event.

Penalties for Major Rules:

First Violation – There shall be two options available for the first violation:

1. Elimination for the remainder of the available sports season.
2. Two (2) weeks suspension from games and the participant will be required to attend all practices but not be allowed to suit up or travel with the team. (The principal, with the advice of the Activities Code Committee, will decide if a more serious penalty is required).

Second Violation – The student athlete who violates the code for the second time in any school year will forfeit the privilege to participate for the remainder of that sport season and the next two consecutive seasons. For example, if a participant falls under this penalty in May, he/she will remain out of the sport until the next spring season.

Major Rules Investigation:

All rumors of suspected violations of the Activities Code will be investigated by the principal of the building involved. The principal will make every effort to arrive at the truth. Information concerning violations can come from many places. Coaches will be required to report all violations or rumored violations of the Activities Code to the school principal. Without parental cooperation, this Activities Code will not be effective. Interested patrons and students are encouraged to report violations or suspected violations of the Activities Code.

Major Rules Enforcement:

The Activities Code committee will be composed of the building principal, the building athletic director, and a designated coach. The coach will serve on the committee for a full year. This group will review the findings of the investigation. The principal, with the help of the committee, will make a final determination.

Penalties for Minor Rules

The coach will determine all penalties for minor violations except those specifically covered by the Activities Code or School District Policy.

Minor Rules Investigation:

The coach involved will handle investigation of minor rule violations.

Minor Rules Enforcement:

The coach involved will handle enforcement of minor rules violations.

Due Process:

Lake Pend Oreille School District No. 84 herewith reaffirms its commitments to the fundamental principles of justice, due process, equal protection under the law and redress of grievances. Therefore, no student will be denied these fundamental rights by any statement or rule contained within this activities policy/procedure.

Note: Each Head Coach will hold a meeting and go over this activities code, as well as his/her program rules, with parents and participants in the program.

General Information

Absences

If a student is absent from any class, he/she must approach and obtain missing assignments from missed classes the day he/she returns.

School Contact

If you have any concerns or questions regarding your student please contact the appropriate teacher for consultation first. If the issue is not resolved then arrangements to meet with the administration can be made.

Assemblies

Assemblies serve to generate school pride and spirit as well as conduct student body and school business. Students will sit with their assigned class. All students are expected to attend the assembly or report to another designated area on campus. No one will be excused without a prior written note or telephone confirmation from a parent/guardian.

Bulletins and Announcements

General information of the day and specific instructions are made available to every classroom via a daily bulletin. All notices to be placed in the bulletin must be approved by the advisor or an administrator.

Cafeteria

The school district provides lunch. Since the cafeteria is used throughout the day for many students' needs, it is necessary that students follow cafeteria rules and place all garbage in the trash containers. Students are required to clean up after themselves. Failure to do so may result in extra cafeteria cleaning duties.

Open & Closed Campus Rules

The school has a closed campus for students in grades 7 and 8. Junior high students may not leave the campus once they arrive on school property. Students in grades 9 through 12 may leave campus during the lunch period. *If the family of a high school student does not want their child to have an open campus, the family must notify the school in writing requesting such. It is the student's obligation to fulfill this parental request.

Campus Security Officer Role and Responsibilities:

The Campus Security Officer (CSO) assumes the responsibility, role, and duties as guardian and safe keeper of the school campus and is responsible for detecting, preventing, and neutralizing any potential threat that could impact or compromise the safety of the school campus, occupants, and children. In addition, the CSO is a member of the school community; thus, building relationships and interacting with students and staff in the schools they serve is also a priority.

Clubs

School organizations, clubs and athletic teams may adopt and distribute to their members rules that shall govern student conduct. Infractions of these rules may result in disciplinary action. Rules for school organizations, clubs, and activities will be reviewed and approved by the principal. Students who are suspended out of school are not allowed to participate in any of these activities during their suspension time.

Student Interaction

Students are expected to exercise restraint and show respect when interacting with other students. Students who choose to exhibit inappropriate displays of public affection will be asked to stop. If behavior continues, students will be sent to the office where consequences may be imposed. Harassment of any kind will not be tolerated and is to be reported to counselors or administrators.

Dress

Students are to dress in good taste and cleanliness. All shirts and tops must cover the chest (cleavage) and midriff. Halter tops, Tube tops, Spaghetti straps, visible undergarments, etc. are not allowed. Any display of objectionable literary or pictorial materials will not be allowed. This includes drugs, alcohol, tobacco, and/or sexual references. Skirts and shorts must be at least as long as the knuckles of a fisted hand when hands rest at the sides. Rips/holes in pants follow the same shorts and skirts rule. Shoes must be worn at all times. Face painting is NOT allowed. Heavy make-up is acceptable; HOWEVER, it may not go beyond the eye socket area. Any clothing or appearance of the students that distracts from the normal educational process is considered not appropriate. Teachers will send violators to the office. Administrators will provide appropriate clothing to the student and/or contact parent/guardian.

Electronic Equipment: [LPOSD Board Policy 3265](#)

Cell phones must be turned off and put away upon entering the classroom. Violation of this rule may result in the cell phone being taken away from the student and turned into the office. Limit the use of headphones to before or after school or during lunch unless approved by an IEP or individual teacher.

First Offense: Teacher confiscates phone for the day

Second Offense: Cell phone is turned into the principal for the day

Third Offense: Cell phone is turned into the principal and parents are required to pick it up from the office

Please note: If you bring cell phones, laptops, or other valuables to school, **please understand that you do so at your own risk.** You will be held responsible for the appropriateness of the content of the material or media you bring to school. School administration will not be held responsible in any way for any damage or loss of personal electronic items or media.

Expenses

Students may purchase an ASB card, which gives discounts when attending school activities. School health insurance is available at additional expense.

Library

All students using the library, including aides, must have passes with time of arrival and departure. They are to come with a task requirement and show that to the librarian. Remember the library is a quiet place to take online courses, to study, and to conduct research.

LOCKERS: As property of the school, school officials may inspect lockers at any time. The cost of repairing any damage to a locker may be charged to the student. In the interest of security, sharing lockers is not allowed. You are responsible for the contents of the locker assigned to you. Please refer to the office and ask to have your name removed from the locker assignment sheet if you do not intend to use your locker. It is recommended that you put a lock on your locker. Personal locks may not be used. The school will provide locks upon request. **The school is not responsible for lost or stolen items. Please do not store cash or valuable items in your locker. All lockers will be cleaned out the day after school is out and remaining items will be donated to local charity.**

Parental Input

In response to the statute enacted in the 2011 Idaho legislative session, parents do have the opportunity to provide input regarding teacher evaluation. Please note that all input will be shared with individual teachers. Anonymous input will not be accepted.

Parking Lot

Parking is allowed in designated lined areas only. **Parking in a tow away zone, handicapped space, fire lane, staff parking (front row) or any area considered to be hazardous (propane tanks) is not allowed at any time.** Unsafe driving of any vehicle is not allowed. Those who do not abide by these rules will be given one warning and then will no longer be allowed to use the school parking lot if problems persist. **All students that are driving or parking on school**

property must show proof of insurance and a valid drivers license to the office. They will then be given a parking permit to hang in their vehicle.

Publications

Before any distribution of materials in school or on school property occurs, it must have approval of the building principal. All student publications and other media productions shall be considered an extension of classroom instruction and shall be supervised by assigned teachers. Administration reserves the right of censorship of any materials that would be of a nature that would harass, demean, or threaten the safety of a student or staff or community member.

Security

The halls are supervised on a regular basis, and the parking lot is monitored. A police officer and his drug dog will randomly check cars and campus buildings.

Campus Security Officer Role and Responsibilities:

The Campus Security Officer (CSO) assumes the responsibility, role, and duties as guardian and safe keeper of the school campus and is responsible for detecting, preventing, and neutralizing any potential threat that could impact or compromise the safety of the school campus, occupants, and children. In addition, the CSO is a member of the school community; thus, building relationships and interacting with students and staff in the schools they serve is also a priority.

CAMERAS - SURVEILLANCE NOTICE: Students and parents/guardians should be aware that Clark Fork Jr/Sr High School has surveillance cameras monitoring various areas of the facility including the parking lots, hallways, gymnasium, cafeteria and some classrooms. Camera recordings are reviewed by school officials for discipline and safety purposes, and may be provided to police or used in school disciplinary proceedings. Students should understand that their actions while in these areas will be recorded – and that they should have no expectation of privacy in these areas.

Student Behavior in the Halls

STUDENT BEHAVIOR IN THE HALLS: Students in the halls during class time must have a hall pass. Time out of class should be brief and purposeful. The display of the following behaviors are not allowed and will have consequences: 1) habitual roaming of the hallways, 2) use of profanity, 3) harassment of any type, 4) littering of any type, 5) vandalism/graffiti, or any other behavior that would interfere with the safety and educational process of students. The consequences may include: placement on a pass restriction, lunch detention, school service, in-school suspensions, and out of school suspensions. Parents will be contacted and in some cases, the police will be contacted as well.

Telephone

Use of the office telephone by students is limited to emergency and/or school business calls. Students may use the office phone on rare occasions as approved by the office staff. Students requesting use of the office phone during class time must have a pass from their classroom instructor and receive permission from the office staff before using the telephone. Messages to students from family should be limited to emergencies only. Messages to students from employers, friends, etc., should be taken care of outside the school.

Personal Deliveries

Please keep personal deliveries to a minimum. Flowers, gifts, forgotten items, etc. may be picked up at the office between classes, before or after school, and lunch breaks only.

Textbooks

All textbooks are loaned to students for their use during the school year. Textbooks are to be kept clean and handled carefully. Please be sure your name is written in the book in case it is misplaced. It is recommended that all students cover their textbooks and replace the cover if it becomes worn during the year. If a textbook is misused, a fine will be

imposed. Cost for replacement of lost textbooks will be charged to the student who has loaned the book. **Report cards, transcripts and diplomas will be withheld until the book fine is paid.**

Visitors

Clark Fork High School takes pride in providing a friendly atmosphere. We encourage parents and guardians to contact the school frequently. We have a policy concerning visitors on campus. Students may not bring visitors with them to classrooms. All approved guests and visitors must sign in at the office window and receive a visitor badge. **Under no circumstances are parents or others to go uninvited to a classroom.** This disrupts the educational process and is not permissible. Unauthorized people will be asked to leave campus. Failure to do so may result in a citation for trespassing. These measures are necessary to insure the safety and welfare of students and staff. Minors not enrolled at CFHS cannot be on campus during instructional hours except for approved business.

Guidance and Counseling

Amanda Heilman – Counselor

Comprehensive guidance is an integral part of Clark Fork Jr/Sr High School's education program. This program is based on the needs of students and is developmental in nature from grades K-12. This comprehensive guidance and counseling program contains sequential activities that have identifiable information that will assist students in making good decisions about high school courses and post high school plans. Students and parents are encouraged to learn about and assume responsibility for understanding graduation requirements; "C" average requirements and attendance regulations. Parents are encouraged to contact their student's counselor regarding any concerns they may have as to their student's needs. Parents are also encouraged to contact teachers directly. Newsletters, notifications of core curriculum deficiencies or attendance problems will be mailed home. Counseling may involve parent contact, individual student contact, student groups, and/or referral to community resources.

Schedule Changes or Withdrawals

Schedule changes will be limited to necessary changes. When a student must drop a class or change his/her schedule, the student must first consult with the counselor. The counselor will initiate a schedule change request form that must be signed by all teachers concerned with the change, administration approved and returned to the counselor as soon as possible. All class changes are subject to final approval by administration. Class schedule changes requested by students or parents may be made during the first two weeks of each semester only, no exceptions. *****Any student who withdraws from a class after the second week deadline will receive an "F" grade for the class.**

Grading Procedures

Credit will be granted on a semester basis. The grade a student earns at the end of an eighteen-week period (semester) will be placed on his/her record. Students receiving incomplete grades for any marking period will have two (2) weeks in which to make up work for which they were given the incomplete. Failure to follow this procedure in the two-week period will result in the incomplete grade being recorded as an "F", no credit.

Extra-Curricular Activities Requirement

***** If a student is absent from any class due to an extracurricular activity, that student must approach and obtain missing assignments from missed classes the day of return and not wait until the next scheduled class.**

Honors for Graduation

Students may graduate with Honors if they have a **weighted** 3.5 or above cumulative grade point average. There is a High Honors Diploma program. To qualify for the high honors program students must earn a **weighted** 3.75 grade point average or above. Honors will be determined based upon the students first 7 semesters of their high school career.

Valedictorian and Salutatorian

The policy of Clark Fork High School is to recognize the academic achievement of the graduating seniors each year. The purpose of this policy is simply to provide a consistency of recognition from year to year. That recognition shall be established as follows:

1. Weighted grade point shall be determined by the average of grades earned during the seven (7) semesters of a student's high school years. (Grades earned during the final semester shall not count for the purpose of this policy.) Grades shall be averaged with the following: A = 4, B = 3, C = 2, D = 1, and F = 0.
2. The student with the highest and second highest weighted average shall be determined to be valedictorian and salutatorian respectively. In the event of ties, such students will share the distinction.
3. Valedictorian and Salutatorian must have resided in Bonner County and have attended Clark Fork High School for two full consecutive school years prior to their intended graduation date and be enrolled as FULL TIME students.
4. Valedictorian and Salutatorian must be within the graduating class cohort set by the state. Early or extended graduates will not be considered.

Graduation Requirements

Seniors must have a passing grade in classes needed for graduation, The opportunity to walk at graduation ceremony will be at the discretion of the principal.

Class Of:	2018 and Beyond
Subject Area:	Credits
English	8
Speech/Communications	1
Math	6 (2 Algebra) (2 Geometry) 2 additional Math
Science	6 (4 must be in a Lab Science)
Social Studies	6 (2 US History) (2 American Govt.) (1 Economics) (1 personal finance)
Health	1
PE	2
Fine Arts/World Languages	2
Career Technical	2
Electives	13
TOTAL CREDITS:	47

(Elective credit includes, but is not limited to, any additional courses in a particular subject area beyond the number of required credits)

Additional guidelines:

Speech: Speech may be incorporated into other classes.

State Testing: ISAT/SBAC/ (Alternative Route to Graduation)

Civics Test: All students must pass a Civics test before the end of their senior year

Culminating Senior Future Readiness Project: A student must complete a future readiness project by the end of grade twelve (12) as part of the requirements for graduation. The project will include a written report and an oral presentation.

College Entrance Examination: A student must take one (1) of the following college entrance examinations before the end of the student's eleventh grade year: COMPASS, ACT, OR SAT

Digital Literacy: All students must complete a digital literacy course

Localized Pathways: Local Education Agencies (LEAs) will be required to develop and publicly post localized two or more localized pathways. 1. University bound, 2. CTE bound

Graduation Exercises Participation Policy

All seniors expecting to participate in graduation exercises must complete all required credits for graduation at Clark Fork High School. No incomplete grades will be allowed.

***All outstanding Lake Pend Oreille student fees/fines must be paid prior to commencement ceremonies.**

Please remember that college entrance requirements and high school graduation requirements ARE NOT the same. It is the responsibility of the individual student to check the requirements for admission to a college or technical school.

Grading Incompletes

Report cards are issued at the end of each quarter. The grade given at the end of the semester is a cumulative grade for that semester and is the one that is recorded on the student's permanent record. Unsatisfactory progress reports and commendation notices are given the fourth week of the quarter. Any student who needs to repeat

class he/she failed once may reschedule that class (after all others signing up for the first time have been scheduled). Counselors and administration must first approve any other alternatives chosen by the students and parents. **If a student received an incomplete on their report card they have two weeks from the end of the grading period to make-up work. If this work has not been completed within this two week period, the student will receive an "F" for the grading period.**

Honor Roll

Scholarship is recognized and encouraged through an academic honor roll. The Honor Roll is compiled at the end of each quarter. Honor Roll designations are earned with a 3.5 GPA average or above. Students in this category may apply for membership in the National (Junior) Honor Society after the semester in which they qualify.

CFHS Homework Policy

Homework is part of the learning process. Assignments are made to complete, supplement, and enrich regular class work; to provide review and maintenance of particular skills or concepts; or to culminate a unit of study. Students must expect homework in academic classes. It is recognized that it is the teacher's responsibility to assign homework and that they have the authority to determine the type and extent of the assignment.

Parent's Right to Request an Evaluation for Special Education

If your student is struggling and you have concerns, as a parent, you can request a *Referral to Consider a Special Education Evaluation* meeting under the Individuals with Disabilities Education Act (IDEA). To initiate the process, you can submit a written request to your child's school or the district's special education department. Your request should include:

1. A statement of your concerns about your child's academic, behavioral, or developmental progress.
2. Any supporting information, such as examples of challenges your child is facing or past evaluations.

Once the request is made, the school must respond within a reasonable timeframe to consider your request for consideration of special education.

([Individuals Disabilities Education Act, Section §1414 \(a\)\(1\)\(B\)](#)); ([Idaho Special Manual- Chapter 3, Section 3: C2](#))

District Attendance Requirement

Attendance Policy - [BP3040](#)

Compulsory Attendance

"The parent or guardian of any child who has attained the age of seven (7) years, but not the age of sixteen (16) years shall cause that child to be instructed in subjects commonly and usually taught in the public schools. Unless the child is otherwise comparably instructed, the parent or guardian shall cause the child to attend a public, private, or parochial school for a period each year equal to that during which the public schools are in session." Idaho Code § 33-202

Attendance

Parents or guardians are required to have children ages seven (7) through sixteen (16) enrolled in and attending a public, private, or parochial school. This school must meet the certification and standard requirements of the State of Idaho, per Idaho Code 33-202 through 205.

The Board of Trustees is responsible for the education of all school-aged children within District boundaries. Therefore, it reserves the right to ensure comparability of services at all other schools.

Whenever it is determined by the Board, or the Board's designee, under the provisions of due process of law that the parents or guardians of any child who is not enrolled in the public schools are failing to meet the requirements of Idaho Code § 33-202, an authorized representative of the Board shall notify in writing the prosecuting attorney in the county of the pupil's residence and recommend that a petition shall be filed in the magistrates division of the District Court of the county of the pupil's residence, in such form as the court may require under the provisions of Idaho Code § 20-510.

Legal Reference: Art. IX, § 9, Idaho Constitution – Compulsory Attendance at School

I.C. § 33-201 School Age

I.C. § 33-202 School Attendance Compulsory

I.C. § 33-207 Proceedings Against Parents or Guardians

Policy History:

Adopted on: March 10, 2015

ATTENDANCE REQUIREMENTS – BP3050

ATTENDANCE REQUIREMENTS

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Elementary and secondary students are expected to attend all assigned classes each day.

In accordance with Student Rights and Responsibilities policies: The right to attend school is fundamental and purposeful. Along with this right is the responsibility to attend school faithfully and regularly. This responsibility rests with the student and with the parent or guardian and is basic in order to meet the instructional goals of District #84 and the Compulsory School Attendance Laws of the State of Idaho 33-202.

Although one hundred percent attendance is expected, exceptions do occur. Absences fall under two categories – absences or trancies. Excessive absenteeism: Absences which exceed 10% of the days in the semester.

ABSENCES:

1. Absence caused by illness, health condition, family emergency, verified illness or medical treatment, death in the family or death of close friends, or medical or dental professional appointments – When possible, the parent is expected to notify the school office on the morning of the absence and send a signed note of explanation with the student upon his/her return to school. A student shall be allowed one (1) makeup day for school work missed for each day of absence.

2. Absence for parental-approved activities – This category of absence shall be counted as excused for purposes agreed upon by the principal and the parent. An absence may not be approved if it causes a serious adverse effect on the student's educational progress. The student may not be able to achieve the objectives of the unit of instruction as a result of absence from the class. In such a case, a parent-approved absence would have an adverse effect on the student's educational progress, which would ultimately be reflected in the grade for such a course. Regardless of administration approval all absences shall be counted towards the 10% of days absent in a semester.

3. Absence resulting from disciplinary actions or short-term suspension – Students who are removed from a class or classes as a disciplinary measure, or students who have been placed on short-term suspension, shall have the right to make up assignments or exams missed during time they were denied entry to the classroom.

Extended illness or health condition – See Policy 2380 Homebound, Hospital and Home Instruction

Absence due to chronic health condition – Students with a verifiable chronic health condition which interrupts regular attendance may qualify for placement in a limited attendance and participation program. The student and his/her parent shall apply to the principal or counselor, and a limited program shall be written following the advice and recommendations of the student's medical advisor. The recommended limited program shall be approved by the principal. Staff shall be informed of the student's needs, though the confidentiality of medical information shall be respected at the parent's request. Absence verified by a medical practitioner may be sufficient

justification for home instruction.

TRUANCIES:

Absences which exceed 10% of the days in a semester for each report period without the authorization of a physician, the Public Health Nurse or the principal will be considered truancy. (See Policy 3055 Truancy). When school officials determine a student has been excessively absent, such official may notify the school board who may under the purview of Idaho Code 33-206 declare such student habitually truant and authorize a representative to notify the prosecutor which may lead to prosecution of student and/or parents through the district court as set forth in Idaho Code 33-206 and 207.

ELEMENTARY AND SECONDARY: K-8TH

K-8th grade students are expected to be in regular attendance at school with a minimum of absences. Excessive absenteeism shall be considered when deciding to retain or promote a student for the next ensuing school year. When school officials determine a student has been excessively absent such official may notify the school board who may under the purview of Idaho Code 33-206 declare such student habitually truant and authorize a representative to notify the prosecutor which may lead to prosecution of student and/or parents through the district court as set forth in Idaho Code 33-206 and 207. Any student who is not in school at least ninety percent (90%) of the days that school is in session may be retained.

At the 6th absence a warning letter will be sent home with a copy of the school district attendance policy.

At the 9th absence a second letter and Truancy Policy will be sent home stating the status of the student's attendance and will provide notification that additional absences may result in truancy. At this time the building administrator will convene an attendance committee (see below) and may proceed according to the district Truancy Policy and Idaho Code 33-206 and 33-207.

SECONDARY: GRADES 9-12

9-12 students are expected to be in regular attendance at school with a minimum of absences. Excessive absenteeism may be considered when deciding to retain or promote a student for the next ensuing school year. When school officials determine a student has been excessively absent such official may notify the school board who may under the purview of Idaho Code 33-206 declare such student habitually truant and authorize a representative to notify the prosecutor which may lead to prosecution of student and/or parents through the district court as set forth in Idaho Code 33-206 and 207. Any absence beyond the 10% for any SEMESTER (BLOCK SCHEDULE: 5 (A) days and 5 (B) days or STANDARD SCHEDULE: 9 DAYS or LPOHS Night Program: 2 NIGHTS) may mean a loss of credit in those subjects missed. Credits may be denied to any student who is not in school at least ninety percent (90%) of the days that school is in session.

At the 6th absence (or the equivalent of in a block schedule or night program schedule) a warning letter will be sent home with a copy of the school district attendance policy.

At the 9th absence (or the equivalent of in a block schedule or night program schedule) a second letter and Truancy Policy will be sent home stating the status of the student's attendance and will provide notification that additional absences may result in truancy. At this time the building administrator will convene an attendance committee (see below) and may proceed according to the district Truancy Policy and Idaho Code 33-206 and 33-207.

ATTENDANCE COMMITTEE

When the student has reached 10% of the days in any reporting semester, the student, with parental accompaniment, must confer with the Attendance Committee, at an informal hearing, which shall consist of building administrators, the guidance counselor, and any teachers as designated by a building administrator. The Committee will review the absence report to determine if the student will have credit withheld, which will occur unless extenuating circumstances are apparent. The Attendance Committee can, after hearing a student's/parent's appeal for retainment of credit, deny credit or put certain stipulations on a student whose credit will be dependent upon an agreement reached with the student and parents concerning attendance for the remainder of the semester. Such stipulations may include but not be limited to:

1. End of course exams and/or competency exams
2. Proficiency level or above on ISAT or IRI tests (IRI K-3 only)
3. Summer school, community service, research paper, etc.
4. Limited participation in extracurricular activities.

If the stipulations are violated, a loss of credit will result.

After the Attendance Committee's determination, a note from parent/guardian or adult student is not sufficient to excuse any further absences. Written notification from a medical person, legal staff, or other pertinent persons of authority verifying the student's reason for missing school must be obtained by parent/guardian or adult student.

The Attendance Committee's decision is final.

REPORTING OF ABSENCES

Absences must be reported within 48 hours, in writing, to the school by the parent/guardian or adult student. Failure to report and explain the absence(s) shall result in truancy. The final authority for determining acceptability of the reason for the absence(s) shall rest with the principal.

Legal Reference: Idaho Code 33-202; 33-206; 33-207; Policy #2380 & 3055

Policy History

Adopted: August 26, 2003

Revised: April 24, 2007

ADDITIONAL ATTENDANCE INFORMATION MAY BE FOUND AT:

<https://docs.google.com/document/d/1MkL9Pxn5HOOzTZQGdqk58l0skDO1tT3LGlpi2BY2Q/edit>

Tardy Policy at Clark Fork Jr/Sr High School

One important purpose of education is to teach responsibility. Students are expected to be in class when the bell rings. Tardiness disrupts the educational process for all students. A student must learn the importance of punctuality if he/she is to be successful in the business world. Students who are not in class when the bell rings will be recorded as absent unless they bring a pass from the office and sign the sign-in sheet. Teachers will not allow tardy students into class without a tardy slip issued by the office. After the third unexcused tardy, students are assigned after school detention. If a student has an excused tardy five times, they will be assigned after school detention as well. Every tardy thereafter will result as an additional detention/suspension. Time missed in class

may be considered as a loss to the academic value and may be reflected in the academic grade. Unexcused tardies may result in a “0” for the time missed. Classroom teachers are responsible for disciplinary actions on the first and second tardies in their particular classes. Students are required to cooperate with any rules teachers have concerning the first two (2) tardies. Failure to comply with these rules will result in the students being referred to the administration. The third tardy and any thereafter will be referred to administration (via a Discipline Referral Notice) for disciplinary action. Tardy 1-2: Classroom consequences. Tardy 3+: Referral to Administration for disciplinary action. Such actions will involve one or more of the following:

- Lunch detention, which may include campus clean-up.
- In-school suspension, not to exceed two days.
- Any other sanctions necessary to address the tardy problems.

***** Parents are strongly encouraged to support this policy with their children.**

Truancy Policy - [BP3055](#)– LPOSD 84

The Board of Trustees considers the act of truancy as an unacceptable act of conduct. The Board defines truant as any student who is absent from school without permission for at least one-half of a standard school period or 30 minutes, whichever is shorter, or who reports to school and then leaves without first receiving permission to leave the school. Each act of truancy in a 24 hour period will be considered a separate incident under this policy. For example, if a student is truant for two consecutive days, that will be considered two acts of truancy.

Site Principals will determine when a truancy occurs and will use the following procedures on a case by case basis. Additional site level consequences may be imposed at any procedure step.

1. Procedure for First Truancy Within a Semester:

- a. A student-administrator meeting will be held upon the student's return to school in which the policy and procedures regarding any further truancies will be reviewed. Notification to parents summarizing the conference, including a copy of this policy will be emailed.
- b. Students currently participating in school activities are subject to [LPOSD Board Policy 2370](#).
 - i. Minor Rule 2: “A participant will not skip class. If the student skips, he/she will automatically forfeit the privilege to compete in the next scheduled activity.”
- c. Mandatory lunch detention.

2. Procedure for Second Truancy Within a Semester:

- a. An age-appropriate, school-based consequence will be imposed up to or equivalent to a 2-day in-school suspension.
- b. A parent conference with the principal or designee shall be held as soon as possible after the second truancy.
- c. Mandatory lunch detention.
- d. Closed campus for a specified period of time as determined by the school administrator.

3. Procedure for Third Truancy Within a Semester:

- a. An age-appropriate, school-based consequence will be imposed up to or equivalent to a 2-day in-school suspension and/or Friday school or after school extended day. If the student fails to attend Friday school, the student will be moved to the next step.
 - i. Friday School may be defined as after school, 1:50-3:30, or a full Flex Friday 8:00 - 3:00.
 - ii. Parking privileges will be suspended for a specified period of time as determined by school administration..
- b. A problem solving team meeting shall be held with all parties concerned to include increased support systems and re-iterating the consequences for any further trancies.
- c. An Attendance Contract will be written and reviewed outlining potential for more severe consequences which may include loss of credit or change of placement if truancy continues.
 - i. Both student and parent will be asked to sign an Attendance Contract. Failure to sign the Contract shall not release the student from contract obligation.
 - ii. Failure of parents to cooperate in any of the above procedures shall not impede progression to Step #4.

4. Procedure for Fourth Truancy Within a Semester:

- a. An age-appropriate, school-based consequence will be imposed up to or equivalent to a 4-day in-school suspension and/or Friday school or after school extended day. If the student fails to attend Friday school, the student will be moved to the next step.
 - i. Friday School may be defined as after school, 1:50-3:30, or a full Flex Friday 8:00 - 3:00.
 - ii. Attendance in after school activities/events will not be permitted.
 - iii. School administration will submit a referral to Idaho Dept of Transportation for loss of driving privileges.
- b. If the student is 15 years of age or younger and overall attendance is also below 90%, a report of educational neglect will be made to Child Protective Services.
- c. A letter shall be sent to the parents/guardians summarizing the actions that have been taken and outlining the consequences for further trancies.

5. Procedure for Fifth Truancy Within a Semester:

- a. The parents/guardians shall be notified in-person or via telephone.
- b. Meeting set with "Youth Accountability Board," **or**
 - i. If student is 15 years of age or younger:
 - 1. An age-appropriate, school-based consequence will be imposed up to or equivalent to a 4-day in-school suspension and/or Friday school or after school extended day. If the student fails to attend Friday school, the student will be moved to the next step.
 - a. Friday School may be defined as after school, 1:50-3:30, or a full Flex Friday 8:00 - 3:00.
 - b. Attendance in after school activities/events will not be permitted
 - ii. Site administrators shall inform the Board designee;
 - iii. The designee of the Board of Trustees shall refer the student to the Prosecuting Attorney as a habitual truant, as required in Idaho Code 33- 206;
 - iv. If overall attendance is below 90%, a report of Educational Neglect shall be made to Child Protective Services.
 - v. If student is 16 years of age or older:
 - 1. An age-appropriate, school-based consequence will be imposed up to or equivalent to a 4-day in-school suspension and/or Friday school or after school extended day.
 - a. Friday School may be defined as after school, 1:50-3:30, or a full Flex Friday

8:00 - 3:00.

- b. Attendance in after school activities/events will not be permitted
- vi. Parents/guardians will be informed that any further truanancies will result in a recommendation to the LPOSD Board for expulsion.

6. Procedure for Sixth Truancy in a school year:

- a. The site administrator will contact the LPOSD Board designee and recommend the student for expulsion

Student Conduct Code

It is the intent of the Board of Trustees that student conduct in Lake Pend Oreille School District #84 be based upon an educational model of discipline. Students have the responsibility to be considerate of the rights of others and to respect and abide by the rules and regulations set forth for them. It follows that students have the further responsibility to conduct themselves in a manner that reflects honor and dignity upon the individual, the school and the community. School administrators and staff will provide an environment that includes clearly defined limits where expected behaviors are systematically taught and modeled. Students have the right to fair and respectful treatment and the responsibility to learn the rules and regulations of the school and District. These rules and regulations shall be presented to and reviewed with students in each class by the teacher as required by School Board Policy. Additionally, all schools, K-12, will conduct lessons teaching to the expected behaviors within the individual schools and classrooms. Each individual school will determine what these essential behaviors are to be within that school and its classrooms. The Student Conduct Code leaflet will be distributed to all students, Grade K through Grade 12, at the beginning of the school year. Student Conduct Code State law charges every teacher and principal with maintaining order and discipline among students; therefore, the Lake Pend Oreille School District has developed rules, regulations and procedures which will establish and maintain an orderly learning environment in each school. The following rules, regulations, sanctions and due process procedures are designed to protect all members of the educational community in the exercise of their rights and duties, in all aspects of their school experience, including participation in extracurricular activities, interschool athletic competition and the school transportation program. Students, parents, teachers and administrators share the responsibility of ensuring appropriate student behavior. The complete statement of Lake Pend Oreille School District Administrative Regulations concerning students is available for review at each school.

Section 1. Student Responsibilities

The district recognizes the constitutionally guaranteed rights and freedom of students. With the exercise of rights come responsibilities and duties. Students are responsible for their own conduct and are expected to contribute positively to the learning environment of the school. No student may infringe on the rights of other students by disrupting the educational process. Specifically, it shall be the responsibility and duty of each student to:

- a. Attend and be prepared with appropriate materials and assignments each day on time.
- b. Make a reasonable and continuous effort to learn.
- c. Respect the rights of others.
- d. Follow the reasonable instructions of district personnel.
- e. Submit to reasonable corrective action or consequences imposed by the District and its staff for violation of its rules.
- f. Comply with the rules of the District and the school.
- g. Obey all federal, state and local laws and ordinances.

Section 2. Prohibited Conduct

The commission of /or participation in any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action. In addition, students at school-sponsored off-campus events and those using District sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials.

A. The following acts are specifically prohibited. In addition, violation of other criminal laws at school or at school-sponsored activities is prohibited. Law enforcement officials may be notified and disciplinary action will be taken by the District, such as suspension or expulsion, whether or not criminal charges result. The definitions given below for each of the prohibited acts shall be in addition to the definitions given for said acts in the Idaho Code:

1. Arson: The intentional setting of fire.
2. Assault: Physical or verbal threats with the intent and apparent ability to carry through violence to persons.
3. Battery: Unwanted or unlawful touching or application of force to another person.
4. Burglary: Unlawful entry with the intent to commit a crime.
5. Disturbing the Peace: Maliciously and purposely interfering with or disturbing persons in the school.
6. Extortion, Blackmail, or Coercion: Obtaining money, favor, or property by violence or threat of violence or causing someone to do something against his or her will by force or threat of force.
7. False Fire Alarms or Bomb Threats: Activating a fire alarm for other than the purpose for which it was intended or falsifying a report of a bomb.
8. Gambling: Playing games of chance for money.
9. Larceny: theft from the school, from its employees or from other students.
10. Robbery: Stealing from an individual by force or by threat of force.
11. Trespass or Loitering: Being present in an unauthorized place or at an unauthorized time or refusing to leave when ordered to do so. Students visiting at other than their assigned school must first obtain permission from the building principal or designee.
12. Alcohol or Drug Abuse: Sale, use or possession of illegal drugs, controlled substances or alcohol. (See Board Policy 3325)
13. Vandalism and Malicious Mischief: Destruction or damage of property.
14. Weapons: Possession or use of weapons or items apparently capable under the circumstances of producing bodily harm. (See Board Policy 3315)
15. Physical, or other communicated threats to District personnel, or other individuals

B. **District Offenses** – Activities that may lead to disciplinary action, or sanctions. Generally, these are acts, which disrupt and interfere with the educational process or with the rights of other members of the educational community.

1. Students attending a school with a closed campus will be required to remain on the school grounds from the time school opens in the morning until school is dismissed at the end of the day. Exceptions may be granted to individual students at the discretion of and in a manner prescribed by the principal.
2. Disobedience, insolence and insubordination: Students must obey the instruction of District personnel.

3. Disruptive Conduct: Conduct which interferes with the educational process.
4. Fighting.
5. Forging hall passes, absence excuses or other school documents.
6. Eating food or beverages at inappropriate times or in inappropriate places.
7. Hazing: Any act which forces another student to undergo a humiliating or abusive ordeal as in initiations.
8. Inappropriate dress and appearance: Dress and appearance must not present health or safety problems or cause disruptions; footwear is required.
9. Spreading false or unsubstantiated information, in writing or verbally, about a person and harming his/her reputation.
10. Misconduct on school vehicles: Any action which creates a safety hazard or distracts the attention of the driver.
11. Plagiarism and cheating.
12. Use of tobacco or any product that contains nicotine on school property.
13. Traffic violations on school grounds.
14. Truancy: Being absent from school without a valid excuse.
15. Soliciting for non-School Sponsored or approved activities on school grounds.
16. Profanity: Using vile or indecent language to disturb the peace of any public school.
17. Threats to students or other individuals.
18. Bullying and cyber-bullying: Intimidating, intentionally degrading, or unsolicited physical and/or verbal abuse of others.
19. Inappropriate use of the internet, district networks or any electronic information services.

C. **School Rules**

In addition to the above rules each school shall adopt and teach to expected behaviors applicable to conditions in that particular school. Non-compliance at the lowest emergent level with these expected behaviors will be met with an intervention. Severe noncompliance will result in other disciplinary action, which may include suspension or expulsion. School rules as established will be reviewed and approved by the Superintendent. A Copy of the approved rules will be available to the Board of Trustees.

- D. **Extra Curricular Activity** – School organizations, clubs and athletic teams may adopt and distribute to their members rules which shall govern student conduct. Infractions of these rules shall result in disciplinary action. Rules for school organizations, clubs and activities will be reviewed and approved by the principal/athletic director.

Section 3. Sanctions

The Board of Trustees authorizes the Superintendent or designee, or the principal to impose sanctions for cause. Each teacher has the authority to remove students temporarily from class or to discipline students for cause. Parents or guardians shall be notified when a sanction is imposed. It shall be the responsibility of the building principal to determine when a student will be referred to the Superintendent and/or Board of Trustees for a hearing. Such referral may result from a serious violation of school and/or school district policy, violations of law or after continued, violations of rules, law, and policies. When it has been

determined that a law, a District regulation or a school rule has been violated, appropriate disciplinary action will be taken. Disciplinary action may include but is not limited to:

- a. Immediate notification of law enforcement officials when it appears that a law may have been violated.
- b. Expulsion
- c. Suspension
 - 1. In addition, a student removed from school may not participate in extracurricular activities during the term of the suspension.
 - 2. The suspension may be reflected in the student's class citizenship or school citizenship grade.
 - 3. Notations of suspensions will be kept on file.
 - 4. Work missed as a result of suspension or truancy may be made up.
- d. Transfer:

The removal of a student from attendance in one of the District's schools and the assignment of the student to another school in the District when a change in the school of attendance is necessary for the welfare of the individual student, the other students, the school, or the school district.
- e. Confiscation of prohibited items.
- f. Restitution for damages shall be made by students and/or parents.
- g. Temporary or permanent removal from school transportation.
- h. Ineligibility to participate in extracurricular activities.

If the prohibited conduct in Section 2a is an offense against persons these procedures will be followed:

NOTE: If the threat is imminent, the student shall be removed from class immediately.

- a. Prohibited conduct will be reported to the building administrator immediately.
- b. The administrator shall meet with the reporting individual as soon as practical, during that school day, to discuss the student's conduct.
- c. The student may be removed from class, parent/guardian and/or law enforcement may be called, and sanctions may be imposed.
- d. An intervention team, composed of at least one administrator, the student's counselor, as many of the student's teachers as possible, the School Resource Officer, and/or the student's Probation Officer, if appropriate, shall conduct a risk assessment.
- e. Depending upon the results of the risk assessment, the student may be referred or required to obtain a psychological and/or substance abuse assessment.
- f. Re-entry requirements may include counseling, behavior contracts, Interim Alternate Educational Setting, anger management or other group counseling.

Section 4. Hearing procedures

Hearing procedures as set forth in Board Policy 3340 will be followed.

Staff Protection

The Board of Trustees will support, protect and aid any employee who suffers physical assault by any person while the employee is acting in the discharge of duties within the scope of the District's written policies.

Should any person physically assault an employee, the incident shall immediately be reported to the building principal or department director. The building principal/department director shall notify the Superintendent or designee, who shall in turn notify the Board of Trustees.

Previous Policy: 405.5, 504.1

Cross Reference:

3055 Truancy

3315 Weapons

3340 Due Process, Corrective Action and Discipline

LEGAL REF.: I.C. § 18-3302D Possessing weapons or firearms on school property I.C. § 20-501 et seq Legislative intent

I.C. § 33-205 Denial of school attendance

I.C. § 33-512(6) Governance of schools

I.C. § 33-1222 Freedom from abuse

Policy History Adopted on: Sept. 12, 1989

Revised on: March 13, 2013

May 23, 2017

INSTRUCTION

Policy #2140

Student and Family Privacy Rights

Surveys - General

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board Policy. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

Surveys Created by a Third Party

Before the District administers or distributes a survey created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey upon request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Surveys Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes ANY survey containing one (1) or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian;
2. Mental or psychological problems of the student or the student's family;
3. Behavior or attitudes about sex;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom students have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The student's parent(s)/guardian(s) may:

1. Inspect the survey within a reasonable time of the request, and/or
2. Refuse to allow their child to participate in any survey requesting personal information.
The school shall not penalize any student whose parent(s)/guardian(s) exercise this option.

Instructional Material

A student's parent(s)/guardian(s) may, within a reasonable time of the request, inspect any instructional material used as part of their child's educational curriculum.

The term "instructional material," for purposes of this policy, means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Collection of Personal Information from Students for Marketing Prohibited

The term "personal information," for purposes of this section only, means individually identifiable information including: (1) a student's or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (4) telephone number, or (5) a Social Security identification number.

The District will not collect, disclose, or use student personal information for the purpose of marketing or selling that information or otherwise providing that information to others for that purpose.

The District, however, is not prohibited from collecting, disclosing, or using personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions such as the following:

1. College or other post-secondary education recruitment or military recruitment;
2. Book clubs, magazines, and programs providing access to low-cost literary products;
3. Curriculum and instructional materials used by elementary schools and secondary schools;
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
5. The sale by students of products or services to raise funds for school-related or education related activities;
6. Student recognition programs.

INSTRUCTION ([BP2140](#))

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability from the administration office upon request;
2. How to opt their child out of participation in activities as provided in this policy;
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled;
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually at the beginning of the school year and within a reasonable period after any substantive change in this policy.

The rights provided to parents/guardians in this policy transfer to the student, when the student turn 18 years of age or is an emancipated minor.

Cross Reference: 2520 Instructional Materials

Legal Reference: 20 U.S.C. 1232h Protection of Pupil Rights

Policy History:

Adopted on: November 11, 2008

Revised on:

Student Conduct and Discipline Policy at Clark Fork Jr/Sr High School

Clark Fork High School, along with Lake Pend Oreille School District, recognizes the constitutionally guaranteed rights and freedoms of students. With the exercise of rights come responsibilities and duties. Students are responsible for their own conduct and are expected to contribute positively to the learning environment of the school. Each student has a right to an orderly learning environment. No student may infringe on the rights of other students by choosing to behave in a disruptive way. There are consequences for violating the student conduct and discipline policy. Each consequence will depend on the violation and whether the violation is a first offense or a repeated act. Depending on the severity of the student's violation of the conduct policy, teachers and school administrators will attempt to solve all problems informally before proceeding to the next level of consequences. It needs to be fully understood that students assigned out-of-school suspension will NOT be allowed to participate in any extracurricular activities (i.e. sports, band, choir, dances, field trips, club activities, etc.) until consequences have been fulfilled.

Description of General Disciplinary Consequences

Detention

(After School): Extra work time under supervision of a staff member. Detention may include duties such as bleacher or campus clean up.

In-School Suspension:

In-school suspension is detention time assigned by the administration to be served on school grounds in a designated and supervised room. Any student assigned in-school suspension shall be allowed to make up classroom assignments in accordance with the homework policy. :

Short-Term Suspension

A short-term suspension occurs when a student is removed from school for 1-5 days. The length of suspension is determined by the severity of the student's behavior.

Long-Term Suspension

A long-term suspension occurs when a student is removed from school for 5 or more days. This occurs when a student's presence at school may interfere with the educational process. Procedures, as outlined in the Lake Pend Oreille School District Policy Manual, will be used for long-term suspension.

Expulsion

When a student's unacceptable behavior is severe, the superintendent, after consultation with the building principal and guardians, may recommend expulsion to the Board of Trustees. State Board of Education regulations will be followed in cases requiring long-term suspension/expulsion.

Habitual Offenders of School Rules

Any student who has been suspended from school multiple times in a school year for any combination of rule infractions may be referred to the Superintendent to be put on a behavioral contract. Failure to follow that contract may result in a referral to the Board of Trustees with a recommendation for expulsion.

Informal Hearing

A meeting occurs between parents, student, and school administrator held at the school or school district office at which time a determination will be made to: a) Reinstatement of the student with a signed contractual agreement. This agreement will clearly state guidelines which the student must follow and consequences that will occur if the student fails to abide by the contract; or b) Refer the student's case to the Superintendent for further action.

Referral for Legal Action

This occurs when the unacceptable behavior is in direct violation of state and federal laws. The case is immediately referred to the police.

Arson: Level 2

Definition: Malicious or willful burning of the school property. The intentional act of setting fire.

Assault: Physical – Level 2; Verbal – Level 1

Definition: Generating fear by threatening to do physical harm to others. Assault is one-sided violence directed toward another person, and it falls into two categories – physical and verbal.

Battery: Level 2

Definition: Causing bodily harm by hostile contact. Unwanted touching or application of force to another person. A second offense for physical battery will result in immediate long-term suspension and administrative hearing. In cases of battery, school resource officers are notified.

Bullying: Level 1 or 2

Definition: Intimidation, intentionally degrading, or unsolicited physical/verbal abuse of others. **Please Note:** *Idaho State Code now looks upon the act of bullying as a misdemeanor offense punishable by law.*

Cellphones: Level 1

Definition: Students are not allowed to have Cellphones on during instructional hours unless used in a lesson. It is strongly encouraged that students do not bring cellphones to school.

Cheating/Plagiarism: Level 1 – Consequences Described Below

Definition: Using any other person's work or ideas as your own work without permission. This includes using your notes during a test, looking at someone else's paper.

1st Offense: Teacher discretion, in regards to grades, mandatory parent/teacher/student conference and other consequences. No credit for assignments or tests.

2nd Offense: Administrative hearing – **Removal with a possibility of failing the class.**

Classroom Disruption: Level 1

Definition: Refusing to comply with reasonable demands or requests by school personnel in places or activities where schools have jurisdiction. This includes lying, refusing to give your name when asked, etc. This includes conduct that interferes with the educational process. This includes, but is not limited to, disobedience, insubordination, failure to comply with classroom rules, and failure to come prepared.

Disrespect to Staff: Level 1

Definition: Engaging in any behavior that shows lack of respect for school personnel. At each level of offense, a written apology is required. This also includes, but may not be limited to, disobedience, insubordination and profanity.

Dress Code Violation: Level 1 or 2 depending on level of severity. See page 14 of the handbook.

Extortion: Level 2

Definition: An attempt to get anything of value from another person by intimidating or threatening them with violence, blackmail, or extortion.

False Fire Alarm/Bomb Threats: Level 2

Definition: Tampering with the fire alarm system to disrupt the education process. Falsely reporting a bomb. (Fire

Department is always contacted).

Forgery: Level 1 (or as determined by administration)

Definition: Signing someone else's name to something on which you are supposed to get your parent/guardian's signature. This includes notes from parents, letters, progress reports, and "How Am I Doing" slips.

1st Offense – Administrator's discretion. If the forgery involved schoolwork, action will include input from classroom teacher. Consequences will depend upon the severity of the offense. Usually, one day of detention for each note forged.

General Insubordination: Level 1 Infraction

Failure to follow reasonable demands of school personnel.

Harassment: Physical – Level 2; Verbal – Level 1 (or as to be determined by school administration)

Definition: Verbal and/or physically abusive actions toward another based on ethnicity, gender, style of dress, etc. See District policy.

Inactivity

Definition: Failure to make a reasonable and continuous effort to learn.

Inappropriate Display of Affection: Level 1

Definition: The only acceptable display of affection at CFHS is holding hands. Offenders will be dealt with on an individual basis, which will include, but not limited to, parent contact and proper warning.

Indecent Exposure: Level 2

Definition: Intentional exposure of part of one's body where such exposure is likely to be an offense to accepted standards of decency.

Possession of Lighters or Matches: Level 1

Definition: Having in your possession lighters or matches.

Profanity: Level 1

Definition: Using non-verbal or verbal expressions that are crude, offensive, irreverent or coarse to demonstrate contempt or disrespect.

Restitution

Restitution will be sought from anyone for damage or for the theft of personal or school property. This includes: damage to school facilities (bathrooms, lockers, desks, etc.), damage or loss of school textbooks, materials, and supplies for which students and parents are responsible, for damage to personal property of school employees or students, or facilities and school grounds.

Level 1 (Less Severe)

First Offense – Teacher/administrator/student conference at administrator's discretion, parent contact, one hour of detention and possible suspension.

Second Offense – One day of in-school suspension.

Third Offense – Two days of in-school suspension.

Fourth Offense – Administrative hearing with a minimum of three days in-school suspension.

School Bus Disruption: Consequences Described Below

Definition: Interfering with the safe operation of a school bus whether it is stopped to gather passengers or whether it is moving.

Consequences: Bus driver's discretion. School bus disruption may result in suspension of school bus privileges.

Suspension of School Bus Privileges: When a student has jeopardized the safe operation of a school bus, they will no longer receive the privilege of riding the bus to school. School officials will meet with guardians to discuss the problem. The school officials will determine the length of this suspension. Specific procedures are described in the District's Student Transportation Procedures document, which will be given to each student by the bus driver.

Setting Off a Fire Extinguisher

Definition: Setting off a fire extinguisher. **Consequences:** This is considered a level 2 infraction and will result in 2 days out-of-school suspension and 5 ½ hours of restitution.

Sexual Harassment: Physical – Level 2; Verbal – Level 1 (as determined by administration)

Definition: Inappropriate or unwelcome behavior or language, which creates a hostile learning environment. No student is to engage in sexual slurs, sexual threats, sexual proposals, or unwanted touching. Examples of sexual harassment include: "*departsing*", reference to a person's sexual orientation, and calling someone a name with sexual connotations. Sexual Harassment could include any type of unwelcome or unwanted conduct of a sexual nature committed by any employee, volunteer, guest, or student of this school district. For consequences see District procedure or talk to school administrator.

Sexual Harassment: Physical

Leads to (5) five days of in or out-of-school suspension.

Sexual Harassment: Verbal

Leads to (3) three days of in-school suspension.

Theft/Robbery: Level 2

Definition: Unauthorized possession of property.

Threat: Level 2

Definition: Threat of bodily harm to others. Will result in 3-day out-of-school suspension. At the discretion of the administration, it may also require a psychological evaluation, at the parents' expense prior to returning to school.

Truancy

Refer to District Policy 3055 BP listed above.

Consequences: Students will not be allowed to make up missed assignments for the date of the truancy and will receive a zero grade for that absence.

Use of Nuisance Products and Disruptive Materials: Level 1 or 2

Definition: Students in possession, use, or distribution of any product that would be considered a nuisance or a disruption to the normal daily functions of school.

Vandalism: Level 2

Definition: Willful, malicious destruction or defacement of school, employee, or student property located on school district property during school or school sponsored activities. Vandalism is reported to the Sheriff's department. Charges will be filed, and a student report is filled out.

Weapons: Level 2

No student is allowed to bring a weapon to school. See School Board Policy 3315

Mace: Level 2

Mace is not allowed in the school during school hours.

Withholding Information: Level 1

Definition: Any student who willfully impedes or withholds pertinent information from an authority figure during an investigation.

Level 1 (Less Severe) Definition: Any student who willfully impedes or withholds pertinent information from an authority figure during an investigation.

First Offense – Teacher/administrator/student conference at administrator's discretion, parent contact, one hour of detention and possible suspension.

Second Offense – One day of in-school suspension.

Third Offense – Two days of in-school suspension.

Fourth Offense – Administrative hearing with a minimum of three days in-school suspension.

Level 2 (More Severe)

First Offense – Parent contact, administrator/parent/student conference at administrator's discretion, in/out of school suspension (3 days or equivalent hours) and restitution. Notification of Law Enforcement officials when appropriate. Possible long-term suspension and/or expulsion depending on severity of behavior.

Second Offense – Parent contact, administrator/parent/student conference at administrator's discretion, in/out of school suspension (5 days or equivalent hours) and restitution. Notification of Law Enforcement officials when appropriate. Possible expulsion depending on severity of behavior.

Third Offense – Administrative hearing with Superintendent of Schools. (Minimum 5 day, out of school suspension)

Possession, Use, or Distribution of Alcohol or Controlled Substances –

[TOBACCO, E-CIGS, VAPING BP #3305](#)

[DRUG, ALCOHOL, BP #3320](#)

INTRODUCTION

It is the Idaho Legislature's intent that parental involvement in all aspects of a child's education in Idaho public schools be part of each school district's policy. Drug prevention programs and counseling for students under the custody and care of the public schools are included in this intent.

Students are prohibited from consumption, delivery of, or being in possession of or under the influence of these substances as herein defined or other intoxicants on school property or at a school function.

PREVENTION

The District believes that prevention is an important key in community responsibility. The District will provide age appropriate, research-based drug and alcohol education for all students K-12. The District will continue to provide parental education on drugs and alcohol, to educate on the effects of uncontrolled substances and to identify symptoms of use within their own home. Parents will also be provided with communication techniques to facilitate further discussion at home.

DEFINITIONS

"Controlled substances" are any drug or chemical substance whose possession and use are controlled by the law. Such drugs include those classified as narcotics, stimulants, depressants, hallucinogens and cannabis.

"Drug" includes any alcohol or malt beverage, any tobacco product or product that contains nicotine, any controlled substance, any illegal substance or mood altering substance, and/or any abused substance.

“Drug paraphernalia” means any equipment, product, or material of any kind which is primarily intended or designed for use in manufacturing, compounding, converting, concealing, producing, processing, preparing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance.

“Intervention trained” staff members include those district employees and independent contractors who have completed a state accredited course related to illegal drugs, their physical characteristics, physiological effects, and how student behavioral changes typically associated with the use of such products may be evidenced in the classroom. Any district employee or independent contractor who has had a minimum of two (2) years of experience as an intervention team member prior to May 31, 1997, is exempt from any additional training requirement.

“Reasonable suspicion” means an act of judgment by an intervention-trained district employee or independent contractor that leads to a reasonable and prudent belief that a student is in violation of “use” or “under the influence” provisions of Idaho Code Section 37-2732C, which defines controlled substances. The fact that a student has previously disclosed use of a controlled substance will not be deemed a factor in determining reasonable suspicion at a later date. An intervention-trained individual will not use reasonable suspicion solely for the purpose of intentional harassment of a difficult student.

“School premises” includes all buildings, facilities and property owned or leased by the district, school buses and other school vehicles, and the location of any school-sponsored activity or function.

POLICY

Students attending school in this district will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, controlled substances, or related paraphernalia, on school premises or at a school function.

VOLUNTARY DISCLOSURE

Any student who voluntarily discloses using or being under the influence of any controlled substances before he or she is reasonably suspected to be in violation of the law and this policy will be provided anonymity to the extent that:

1. Disclosure is held confidential on a faculty need-to-know basis;
2. Notification is provided to parent/guardian; and
3. Notification is provided to the district prevention specialist and/or designee.
4. Available counseling is recommended and offered at the school level.

However, it is not the intention of this policy on confidentiality to protect students who are deliberately violating the law by using, possessing, or distributing drugs on school premises or at school functions.

REFERRAL TO LAW ENFORCEMENT

Any student exhibiting inappropriate behavior that suggests “possessing,” “using” or “being under the influence” of controlled substances will be immediately escorted by a district employee to an administrator or designated intervention trained staff member for interviewing and observation. Except in the case of an emergency, the student will not be left unattended and will not be allowed to leave the school premises.

After a student is reasonably suspected of being in violation of the law and this policy, the building administrator or designee will immediately notify the local law enforcement agency. The district employees will cooperate fully with any law enforcement investigation. This includes but is not limited to providing access to lockers, desks, and other school property. Documentation of the incident, including an oral and/or written record will be provided to the law enforcement agent and placed in the student’s discipline record.

Any student who is reasonably suspected of being in violation of the law and/or this policy and refuses the building administrator’s request to undergo a drug and/or alcohol evaluation by an intervention trained staff member, local law enforcement, or a Nationally Certified Drug Recognition Expert will be considered insubordinate, see Board Policy 504.1, and suspended for up to five days.

ENFORCEMENT PROCEDURES

ALCOHOL AND CONTROLLED SUBSTANCES

FIRST OFFENSE - ALL GRADES

1. Law enforcement will be contacted. The student’s parents/guardian will be contacted as soon as possible following violation of this policy. When police are involved, they make the decision if and when parents/guardians are called.
2. Student will be suspended for 5 days pending a re-entry meeting with the District Superintendent, a building administrator or designee, the district prevention specialist, parent/guardian and student. Re-entry will be at the discretion of the building administrator.
3. Following the re-entry meeting, the Superintendent shall make a written determination based on the severity of the violation. That determination may include but not be limited to the imposition of restrictions singularly or in combination of any of the following: (1) random drug testing; (2) behavioral contract; (3) denial of participation in extracurricular activities for 2 weeks (2370); (4) counseling; (5) In-house suspension; (6) substance abuse intervention classes, (7) community/ school service; or (8) an expulsion from school.
4. The determination of the Superintendent shall be subject to any applicable procedure required by law.

SECOND OFFENSE - ALL GRADES

1. Law enforcement will be contacted. The student's parents/guardian will be contacted as soon as possible following violation of this policy. When police are involved, they make the decision if and when parents/guardians are called.
2. The student shall be referred to the Board of Trustees for expulsion. Student found to be in violation may be expelled for one calendar year.

ENFORCEMENT PROCEDURES

TOBACCO AND/OR PRODUCTS CONTAINING NICOTINE

FIRST OFFENSE - ALL GRADES

1. Law enforcement will be contacted. The student's parents/guardian will be contacted as soon as possible following violation of this policy. When police are involved, they make the decision if and when parents/guardians are called.
2. Student will be suspended, in-house, for two (2) days.
3. Student shall be restricted from any extracurricular performances/contests/events for a period of two (2) weeks. (507.6)
4. Student will be required to attend a tobacco education program provided by appropriate district staff.

SECOND OFFENSE - ALL GRADES

1. Law enforcement will be contacted. The student's parents/guardian will be contacted as soon as possible following violation of this policy. When police are involved, they make the decision if and when parents/guardians are called.
2. Student shall be suspended, in- house, for four (4) days.
3. Student shall be denied participation in extracurricular activities for 2 weeks (507.6)
4. Student shall research and write an essay (length to be determined by school administration) on the dangers of smoking.

THIRD OFFENSE - ALL GRADES

1. Law enforcement will be contacted. The student's parents/guardian will be contacted as soon as possible following violation of this policy. When police are involved, they make the decision if and when parents/guardians are called.
2. Student will be suspended as provided by law pending a re-entry meeting with the District Superintendent, a building administrator or designee, the district prevention specialist, parent/guardian and student.
3. Following the re-entry meeting, the Superintendent shall make a written determination based on the severity of the violation. That determination may include but not be limited to the imposition of restrictions singularly or in combination of any of the following: (1) random drug testing; (2) behavioral contract; (3) be restricted from any extra-curricular performances/contests/events for the remainder of that season and the next two consecutive seasons or one (1) calendar year; (4) counseling; (5) night school; (6) substance abuse intervention classes, (7) community/school service; or (8) an expulsion from school.
4. The determination of the Superintendent shall be subject to any applicable procedure required by law.

STUDENTS WITH DISABILITIES

Suspensions and expulsions of students with disabilities as defined by Public Law 94-142 and subsequent amendments, (Individuals with Disabilities Education Improvement Act of 2004), Section 504 of the 1973 Rehabilitation Act, and the Americans with Disabilities Act will follow federal guidelines as well as the provisions of this policy.

IMMUNITY FOR GOOD FAITH IMPLEMENTATION

Intervention trained specialists who implement this policy in good faith and with appropriate foundation are immune to the extent provided by law from civil liability.

LEGAL REFERENCE:

Idaho Code Sections

- 18-1502 Drug-Free Schools and Communities Act of 1988
- 33-205 Denial of School Attendance
- 20-516 Apprehension and release of juveniles - Detention
- 33-210 Students using or under the influence of alcohol or controlled substances
- PL 100-690 and all subsequent amendments
- Individuals with Disabilities Education Improvement Act of 2004

PL 94-142 and subsequent amendments
Section 504 of the 1973 Rehabilitation Act
Americans with Disabilities Act

CROSS REFERENCE: See Policy 505.3

Policy History
Adopted: July 16, 1991
Revised: October 8, 2013

Possession or Use of Weapons – BP3315

Weapons

It is the policy of Lake Pend Oreille School District #84 that there is zero tolerance for the possession, threat of use, or actual use of weapons on any District property, including transportation equipment (i.e., school buses), in motor vehicles or other forms of personal storage upon school property, or at any activities sponsored by the District.

ABSOLUTELY NO WEAPONS ARE ALLOWED ON DISTRICT PROPERTY OR AT DISTRICT SPONSORED ACTIVITIES AT ANY TIME UNDER ANY CIRCUMSTANCES.

The definition of a weapon includes, but is not limited to: any weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, as defined by 18 United States Code Section 921/930, or any other object capable of being used as a weapon. The use or threat of use of any normally non-dangerous implement as a weapon also falls within this definition.

Any student who brings a weapon or knowingly assists another person (s) to possess, carry, or use a weapon, on school premises, a school function, or on a school bus, in violation of the Gun-Free Schools Act and Idaho Code 18-3302D or this policy may be expelled for one full calendar year. The Board of Trustees may modify the expulsion requirement on a case-to-case basis.

The Principal or designee will immediately confiscate any item identified as a weapon and contact the Superintendent or designee. Students reasonably believed to be in possession of, have used or have intended to use these items may be suspended from school until an investigation is completed. Students found in possession of a firearm, or dangerous weapon as defined by federal and state law, shall immediately be referred to the appropriate law enforcement agency. Parents or legal guardians shall be notified immediately.

Disciplining students with disabilities as defined by Public Law 94-142, and subsequent amendments, and Section 504 of the 1973 Rehabilitation Act under this policy will follow federal guidelines.

The District shall deny admittance of a student who has been expelled from another district for violating the Gun-Free Schools Act until that student has completed the expulsion period. If a student wishes to challenge the decision, the student is entitled to a due process hearing before the Board of Trustees, pursuant to Idaho Code Section 33-205.

In particular situations, the Board of Trustees is mandated to expel a student for violation of federal and/or state law. The Board of Trustees retains the discretion for expulsion for all other violations of this policy.

LEGAL REF.: Idaho Code, §18-3302D; 33-205; 18USC 921 et seq.
Prior policy 504.6.

Policy History
Adopted: January 12, 1993
Revised: February 28, 2005
Reviewed on: June 23, 2015

Student Harassment Policy – BP3295

Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, Menacing

The Board is committed to providing a positive and productive learning and working environment. Hazing, harassment, intimidation, menacing, cyber bullying, or bullying by students-or third parties is strictly prohibited and shall not be tolerated in the District. This includes actions on school grounds and actions at locations outside of school grounds that can be reasonably expected to materially and substantially interfere with

the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students are prohibited, and may be subject to disciplinary consequences.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or Board. Inquiries regarding discrimination or intimidation should be directed to the building Title IX Coordinator (principal or supervisor).

Students or third parties may also be referred to law enforcement officials.

The Superintendent is directed to develop administrative procedures to implement this policy. Procedures shall include descriptions of prohibited conduct, reporting and investigative procedures, as needed, and provisions to ensure notice of this policy is provided to students and third parties.

Legal References: I.C. § 18-917 Hazing

I.C. § 18-917A Student Harassment – Intimidation – Bullying

I.C. § 33-205 Denial of School Attendance

I.C. § 33-512 Governance of Schools

I.C. § 67-5909 Acts Prohibited

20 U.S.C. § 1681, et seq. Title IX of the Educational Amendments

34 CFR Part 106

Cross Reference: Board Policy 3280 Equal Education, Nondiscrimination & Sex Equity

Policy History:

Adopted on: March 13, 2013

Revised on:

It is the intent of the District to train all administrators, managers and other appropriate personnel in Title IX issues and procedures.

Sexual harassment is a form of sex discrimination and is prohibited in the District. An employee, district agent, or student engages in sexual harassment whenever he/she makes unwelcome advances, requests sexual favors, or engages in other verbal, non-verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, opportunities, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with the student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, opportunities of treatment; or
 - d. Making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student.

Examples of sexual harassment include, but are not limited to, unwelcome touching, crude jokes or pictures, discussions of sexual experiences, pressure for sexual activity, intimidation by words, actions, insults or name calling, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The terms "intimidating", "hostile" and "offensive" include conduct, which has the effect of humiliation, embarrassment, or discomfort.

Harassment/bullying/intimidation is defined to include verbal, written, graphic, or physical conduct relating to an individual's sex, race, color, national origin, age, religious beliefs, ethnic background, or disability that is sufficiently severe, pervasive, or persistent so as to interfere with or limit the ability of an individual to participate in or benefit from the District's programs that:

1. Has the purpose or effect of creating an intimidating or hostile environment;
2. Unreasonably interferes with an individual's educational performance;
3. Otherwise adversely affects an individual's educational opportunities.

Harassment/bullying/intimidation includes, but is not limited to:

1. Physical acts of aggression or assault, damage to property, or intimidation and implied or overt threats of violence motivated by the victim's sex, race, color, national origin, age, religious beliefs, ethnic background, or disability;
2. Demeaning jokes, taunting, slurs, and derogatory "nicknames," innuendos, or other negative remarks relating to the victim's sex, race, color, national origin, age, religious beliefs, ethnic background, or disability;
3. Graffiti and/or slogans or visual displays such as cartoons or posters depicting slurs or derogatory sentiments related to the victim's sex, race, color, national origin, age, religious beliefs, ethnic background, or disability; and
4. Criminal offenses directed at persons because of their sex, race, color, national origin, age, religious beliefs, ethnic background, or disability.

Harassment also includes an act of retaliation taken against (1) any person bringing a complaint of harassment, (2) any person assisting another person in bringing a complaint of harassment, or (3) any person participating in an investigation of an act of harassment.

Students who believe that they may have been sexually harassed, bullied or intimidated should communicate to the harasser that you expect the behavior to stop. This may be accomplished verbally or in writing. If this is too difficult to be done alone, seek help from a teacher, counselor, building Title IX Coordinator (principal or supervisor) or administrator you trust. If the behavior is repeated, ask the trusted person for a copy of the Uniform Grievance Procedure and the Harassment Reporting Form for Students. Document exactly what happened, and follow the steps on the Procedure Form. If you wish, he/she will assist you in the complaint process.

Supervisors or teachers who knowingly condone, or fail to report or assist a student to take action to remediate such behavior of sexual harassment, bullying, or intimidation, may themselves be subject to discipline.

The District will make every effort to insure that employees or students accused of sexual harassment or intimidation are given an appropriate opportunity to defend themselves against such accusations.

To the greatest extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Retaliation against persons who file a complaint is a violation of law prohibiting discrimination, and will lead to disciplinary action against the offender.

Any individual seeking further information should contact the Superintendent of Educational Services for the name of the Title IX Coordinator for the District. The Superintendent of Educational Services shall insure that the student and employee handbooks identify the name, address, and telephone number of the individual responsible for coordinating the District's compliance efforts.

An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure.

LEGAL REF: Title IX of the Educational Amendments, 20 U.S.C. 1681, et seq.
34 CFR Part 106
Idaho Code 67-5909 Acts Prohibited

Technology – BP3270

District-Provided Access to Electronic Information, Services, and Networks

General

Internet access and interconnected computer systems are available to the District's students and faculty. Electronic networks, including the Internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication.

In order for the District to be able to continue to make its computer network and Internet access available, all users, including students must take responsibility for appropriate use. The same general rules for behavior apply to students' use of District-provided computer systems. The District's teachers and other staff will make reasonable efforts to supervise use of network and Internet access.

Curriculum

In accordance with this policy and the Board's philosophy to ensure the safety of all students, the District shall provide an appropriate planned instructional component for Internet safety which shall be integrated into the District's regular instructional program. The purpose of the program is to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

The use of the District's electronic networks shall be consistent with the curriculum adopted by the District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and shall comply with the selection criteria for instructional materials and library-media center materials.

Staff members will, consistent with the District's educational goals, use the Internet throughout the curriculum.

Acceptable Uses

1. **Educational Purposes Only.** Use of the District's electronic network must be (1) in support of education and/or research, and in furtherance of the District's stated educational goals; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review and store, at any time and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage.

Unacceptable Uses of Network. The following are considered examples of unacceptable uses and constitute a violation of this policy. Additional unacceptable uses can occur other than those specifically listed or enumerated herein:

1. Uses that violate the law or encourage others to violate the law, including but not limited to transmitting offensive or harassing messages; offering for sale or use any substance the possession or use of which is

2. prohibited by the District's student discipline policy, local, state, or federal law; viewing, transmitting or downloading pornographic materials or materials that encourage others to violate local, state, or federal law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
3. Uses that cause harm to others or damage to their property, person or reputation, including but not limited to engaging in defamation (harming another's reputation by lies); employing another's password or some other user identifier that misleads message recipients into believing that someone other than the actual sender is communicating, or otherwise using his/her access to the network or the Internet; uploading a worm, virus, other harmful form of programming or vandalism; participating in "hacking" activities or any form of unauthorized access to other computers, networks, or other information.
4. Uses amounting to harassment, sexual harassment, bullying or cyber-bullying defined as using a computer, computer system, or computer network to convey a message in any format (audio or video, text, graphics photographic, or any combination thereof) that is intended to harm another individual.
5. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet.
6. Uses that are commercial transactions. Students may not sell or buy anything over the Internet. Students and others should not give information to others, including credit card numbers and social security numbers.
7. Sending, receiving, viewing or downloading obscene materials.
8. Students are prohibited from joining chat rooms unrelated to online classes, using school equipment or school systems for any such activity, unless it is a teacher-sponsored activity with building administrator approval.

Plagiarism and Copyright Infringement

- A. Students will not plagiarize works that are found on the network or Internet. Plagiarism is taking the ideas or writings of others and presenting them as original thought.
- B. Students will respect the rights of copyright owners. Copyright infringement occurs when a person inappropriately reproduces a work or loads software that is protected by copyright, without owner's permission. If a work contains language that specifies appropriate use of that work, you should follow the expressed requirements. If unsure whether or not a work may be used, permission should be requested from the copyright owner. Direct any questions regarding copyright law to a teacher.

Rights

- A. Free Speech – Rights to free speech, as set forth in the school disciplinary code, applies also to communication on the Network. The Network is considered a limited forum, and therefore the District may restrict rights to free speech for valid educational reasons. The District will not restrict rights to free speech on the basis of its disagreement with expressed opinions.
- B. Search and Seizure – Students should expect no privacy of the contents of personal files on the District system. Routine maintenance and monitoring of the system may lead to discovery that policies, school code, or the law have been violated. An individual search may be conducted if there is reasonable suspicion that a student has violated this policy, the school disciplinary code, or the law. The investigation will be reasonable and related to the suspected violation.
- C. Due Process. The District will cooperate fully with local, state, or federal officials in any investigation related to illegal activities conducted through the school district computers. In the event of a claim that a student has violated this policy, the school disciplinary code, or the law in use of the school district computers (Network), he or she will be given written notice of suspected violations and an opportunity to present an explanation according to school code and/or state and federal law. Additional restrictions may be placed on his or her use of the Network Account.

Internet Safety

Each District computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The school will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or other material that is inappropriate for minors. The Superintendent or designee shall enforce the use of such filtering devices.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), and also defined in Section 18-1514(6), Idaho Code

Internet Filtering

Filtering is only one of a number of techniques used to manage student's access to the Internet and encourage acceptable usage. It is not viewed as a foolproof approach to preventing access to material considered inappropriate or harmful to minors. Anything that falls under at least one of the categories below shall be blocked/filtered. This list will be updated/modified as required.

Nudity/ pornography – prevailing U.S. standards for nudity, provocative semi-nudity, sites which contain pornography or links to pornographic sites

Sexuality – sites which contain material of a mature level, images or descriptions of sexual aids, descriptions of sexual acts or techniques, sites which contain inappropriate personal ads

Violence – sites which promote violence, images or description of graphically violent acts that have no educational value, graphic autopsy or crime-scene images

Crime – information of performing criminal acts (e.g., drug or bomb making, computer hacking), illegal file archives (e.g., software piracy)

Drug Use – sites which promote the use of illegal drugs, material advocating the use of illegal drugs (e.g. marijuana, LSD) or abuse of any drug. Exception: material with valid-educational use

Tastelessness – images or descriptions of excretory acts (e.g., vomiting, urinating), graphic medical images outside of a medical context

Language/Profanity – passages/words too coarse to be softened by the word filter, profanity within images/sounds/multimedia files, adult humor

Discrimination/Intolerance – Material advocating discrimination (e.g., racial or religious intolerance), sites which promote intolerance, hate or discrimination

Interactive Mail/Chat – sites which contain or allow inappropriate email correspondence, sites which contain or allow inappropriate chat areas

Inappropriate Banners – advertisements containing inappropriate images or words

Gambling – sites which allow or promote online gambling

Weapons – sites which promote illegal weapons, sites which promote the use of illegal weapons

Body Modification – sites containing content on tattooing, branding, cutting, etc.

Judgment Calls – whether a page is likely to have more questionable material in the future (e.g., sites under construction whose names indicate questionable material)

Filtering should also be used in conjunction with:

- Educating students to be “Net-smart;”
- Using recognized Internet gateways as a searching tool and/or homepage for students, in order to facilitate access to appropriate material;
- Using “Acceptable Use Agreements;”
- Using behavior management practices for which Internet access privileges can be earned or lost; and appropriate supervision, either in person and/or electronically.

The Director of Technology and/or designee shall monitor student Internet access.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.

Review of filtering technology and software shall be done on a periodic basis and is the responsibility of the Director of Technology. It shall be the responsibility of the Director of Technology to bring to the Board

any suggested modification of the filtering system and to address and assure that the filtering system meets the standards of Idaho Code 18-1514 and any other applicable provisions of Chapter 15, Title 18, Idaho Code.

Confidentiality of Student Information

Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and social security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

Internet Access Conduct Agreements

Each student and his/her parent(s)/legal guardian(s) will be required to sign and return to the school at the beginning of each school year the Acceptable Use Policy prior to having access to the District's computer system and/or Internet Service.

Warranties/Indemnification

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet, and any user is fully responsible to the District and shall indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s)/legal guardian(s) agrees to cooperate with the District in the event of the school initiating an investigation of a user's use of his/her access to its computer network and the Internet.

Violations

If any user violates this policy, the student's access to the school's internet system and computers will be denied, if not already provided, or withdrawn and he/she may be subject to additional disciplinary action. The Director of Technology, teacher, and/or the building administrator will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with his/her/their decision being final. Actions which violate local, state or federal law may be referred to the local law enforcement agency.

If the actions of the individual are also in violation of other District discipline policies, said student shall be subject to additional possible disciplinary action based upon these policies.

Public Notification

The Director of Technology shall inform the public via the main District webpage of the District's procedures regarding enforcement of this policy and make them available for review at the District office.

Submission to State Department of Education

This policy shall be filed with the State Superintendent of Public Instruction no later than August 1, 2011 and every five (5) years after initial submission and subsequent to any edit to this policy thereafter.

Cross Reference: 3255 Student Conduct Code

Legal Reference: I.C. § 33-132 Local school boards internet use policy required

Communications Act of 1934 (47 USC Section 254 [h][7])

Section 18-1514(6), Idaho Code

Policy History:

Adopted on: July 27, 2011

Revised on: August 14, 2012

[Complete Board Policy Link](#)

Required Annual Notices

2140	Student & Family Rights
2425	Parental Rights
3280	Equal Education, Nondiscrimination & Sex Equity
3295P	Hazing, Harassment, Intimidation, Bullying, and Cyber Bullying
3320	Substance and Alcohol Abuse
3340	Due Process Corrective Actions and Discipline
3570	Student Records
3575	Student Data Privacy and Security
5120	Equal Employment Opportunity and Non-Discrimination
5265	Employee Responsibilities Regarding Student Harassment, Intimidation, and Bullying
8200	Local School Wellness

The following policies, procedures (delineated with a P), and forms (delineated with a F) shall be distributed to students and their parents/guardians on an annual basis. This requirement may be met by distribution in the District's student handbook. In some cases, additional notices may be necessary to reach staff, applicants, or others.

Note: This list only includes those for which general notice is required in all school districts.

Policy History:

Adopted on: February 14, 2023

Revised on: August 8, 2023

Student/Parent Sign Off Sheet – I/We have read Handbook

I acknowledge receiving and have read the Clark Fork Jr./Sr. High 2007-2008 Student Handbook. I also acknowledge that my parent/guardian has read this handbook. I agree to comply with the rules and regulations of the Lake Pend Oreille School District #84 and Clark Fork Jr./Sr. High School.

_____ Student Name (Printed)

_____ Student Signature Date_____

_____ Parent Signature Date_____

DIRECTORY INFORMATION
Directory information (name, grade, address, and phone number) is generally public information. If you choose not to have this information released, please sign and date below. This also includes your child's work and or photos to be distributed over the Internet. (Last names of students' will be omitted to protect your child's security and privacy).

I do not want directory information on my student released.

_____ Parent Signature Date_____

I do not want my child's work and or photos to be published in the school newspaper or Internet.

_____ Parent Signature Date_____

USER AGREEMENT CONTRACT
As a user of the Lake Pend Oreille School District #84's computers and network, I agree to comply with all the rules of computer etiquette, as noted in the handbook and the District Policy Manual. I understand any violations could result in the loss of access as well as other disciplinary action.

_____ Student Name (Printed)

_____ Student Signature Date_____

_____ Parent Signature Date_____