

Opening Instructions - Lemon

Welcome and Thank you for Volunteering! Start by turning on the following machines:

Hot Dog Roller & Bun Warmer: **After 10:00** Turn it on to high and add 4 hot dogs. After 10 mins turn it to low.

Cheese Dispenser (nacho cheese): Machine should stay plugged in and warm. Open the door to make sure there is cheese in the machine. If not, load a cheese bag in and attach the tube.

Hot Water Kettle: Fill with water, can heat on demand.

Slush Puppie Machine: Empty and rinse the drip trays. Add mixture from the fridge if needed. Mix more solution (both Cherry and Blue Raspberry) and pour into respective containers. Place in the fridge. Machine is set to slush at specific hours. Please refrain from tinkering with the switches and dial.

Unload the following onto the snack bar patio:

- Red chairs, placed in front of the snack bar by the wood railing
- Place snack bar sign on black top facing parking lot & hang snack bar menu on hooks
- Seed cups, a napkin dispenser and condiments (ketchup, mustard, relish, ranch, and small bowl of jalapenos) on the railing next to the snackbar.
- Set up display rack over the metal door and place \$.50 candy clear bins on display table
- Trash can from the back of the snack bar. Please place a large black bag inside. It works in the smaller cans.

Set up inside:

- Take the cash box out of the microwave and count all the bills. There should be about \$60 in small bills. If you need more small bills for change, please text Jamie at 619-855-7205.
- Touch Square CC reader screen to turn on. Code is 0556. You can use the 'keypad' tab for transactions.
- Wipe down the counter with red bucket/sanitizer solution & water. Leave bucket in the sink with solution for later use.
- Set up a paper plate and pour a bag of pretzel salt on it for dipping pretzels in.

Serving Instructions:

- **Dogs:** Serve in a hot dog tray.
- **Fries/Tots:** Offer nacho cheese add-on. Write name of customer on a medium tray (#2). Pour the frozen fries/tots into the tray (to get correct amount) and then add to the fryer basket. Drop the basket and cook until golden (about 5 minutes - set timer). Fries will float when done. Remove them from the basket when done and pour into large metal bowl, add salt from shaker & toss. Pour into the tray and serve.
- **Burgers:** Microwavable! Instructions are on the wrappers and box in freezer.

- **Nachos:** Place a generous serving of chips into large #3 tray, cover with nacho cheese. Jalapenos should be available in a bowl out by condiments.
- **Nuggets:** Deep Fry nuggets for 3-4 minutes or until they turn golden brown. Offer ranch. Serve in 1# tray. They can also be microwaved; see bag for instructions.
- **Pretzel:** Use the air fryer. Preheat 375. Bake for 2-3 minutes.
- **Slush Puppy:** When people order slush puppies, you will ask them what size (12 oz or 16 oz), what flavor (Blue Raspberry or Cherry), and whether they want sour, if it is available. If they ask for sour, you will squirt **three** pumps of the sour at the **BOTTOM** of the cup before adding the slush.

Closing Instructions - Lemon

Turn Off and Unplug Machines (except Nacho Cheese which should always stay plugged in):

Hot Dog Roller: Turn off the hot dog roller. Unplug and wipe down rollers with a sponge with water and dish soap. Rollers are easiest to clean while still warm. Don't forget the drip tray underneath the rollers.

Hot Water Kettle: Make sure button on base is turned to off position. Unplug.

Slush Puppie Machine: Empty the drip pans under the spouts. Ensure there is enough solution so that the silver part is covered inside. Ensure solution is mixed with water and placed in jugs in the fridge.

Load items back in:

- Bring in the snack bar sign, menu, displays, condiments (refrigerate) and small items that are outside of the snack bar. Bring in red chairs. Double check that the managers have taken down the flag.

Clean & Restock:

- Wipe down the counters, machines. Wash dishes & utensils.
- Restock condiments, napkins, candy and drinks if needed. If we are low on any items, please write them down on the shopping list board. Send a text of the shopping needs to Diana (786) 443-0243.
- Sweep & Mop (swiffer wet jet w/ pad) the floor.
- Empty trash cans in and outside the snack bar. Place outside trash can behind the snack bar. The managers are responsible for the trash cans around the fields. Put in dumpster. Code: 1954

Count Cash:

Count the cash in the money box. You don't need to count coins. Leave \$60 in small bills in the cash box. If less than \$60 is left please please text Diana (786) 443-0243) with the amount. Put the excess money in an envelope and print the date and amount on the outside of the envelopment. Place the envelope in the locked safety box in the cabinet over the hot dog machine. Put the cash box with the \$60 in small bills back in the microwave.

Close Up:

- Close and secure all of the locks on the main window of the snack bar.
- Have a manager lock both doors (key is at Minors 3rd base storage) and take the trash to the dumpster in the parking lot. CODE IS 1954.

Thank you for helping! If you have any questions, please text or call Diana Dix (786) 443-0243 (Lemon).

Opening Instructions - Kuhlken

Welcome and Thank you for Volunteering! Start by turning on the following machines:

Hot Dog Roller & Bun Warmer: **After 10:00** Turn it on to high and add 4 hot dogs. After 10 mins turn it to low.

Deep Fryer (fries & tots): Remove foil from the deep fryer. If there is already oil in it, plug it in and turn it on to 250 degrees. Once the oil is heated to 250 the light will turn off. Increase the temperature to 350. When the light is off the fryer is heated to the proper temperature.

Cheese Dispenser (nacho cheese): Machine should stay plugged in and warm. Open the door to make sure there is cheese in the machine. If not, load a cheese bag in and attach the tube.

Hot Water Kettle: Fill with water, can heat on demand.

Slush Puppie Machine: Empty and rinse the drip trays. Add mixture from the fridge if needed. Mix more solution (both Cherry and Blue Raspberry) and pour into respective containers. Place in the fridge. Machine is set to slush at specific hours. Please refrain from tinkering with the switches and dial.

Unload the following onto the snack bar patio:

- Place snack bar menu at front door.
- Seed cups, a napkin dispenser and condiments (ketchup, mustard, relish, ranch, and a bowl of jalapenos with a spoon) on the railing next to the snackbar.
- Set up chip racks on window counters.

Set up inside:

- Take the cash box out of the microwave and count all the bills. There should be about \$60 in small bills. If you need more small bills for change, please text Jamie 619-855-7205 or Lauren at 619-866-5519.
- Open the main window to the snack bar.
- Prepare sanitizing solution and water in Red Bucket. Wipe down the counters.
- Touch Square CC reader screen to turn on. Code is 0556. You can use the 'keypad' tab for transactions.
- Set up a paper plate and pour some pretzel salt on it for dipping pretzels in.

Serving Instructions:

- **Dogs:** Serve in a hot dog tray.
- **Fries/Tots:** Offer nacho cheese add-on. Write name of customer on a medium tray (2#). Pour the frozen fries/tots into the tray (to get correct amount) and then add to the fryer basket. Drop the basket and cook until golden (about 5 minutes - set manual timer). Fries will float when done. Remove them from the basket when done and pour into large metal bowl, add salt from shaker & toss. Pour into the tray and serve.
- **Burgers:** Microwavable! See wrapper or box in the freezer.

- **Burger/Hot dog Meal:** Serve Fries in the same tray (largest, #3) as the entree. Comes with one canned soda.
- **Nachos:** Pour chips into large tray, cover with nacho cheese. Customers place their own jalapenos on using the dish that is set out with condiments.
- **Nuggets:** Deep Fry nuggets for 3-4 minutes or until they turn golden brown. Or microwave for 60-90 seconds.
- **Pretzel:** Ask if customer wants salt or no salt and if they would like nacho cheese for \$1. Use the air fryer. Preheat 375. Bake for 2-3 minutes. Spray with spray bottle of water and press pretzel face down into a plate of pretzel salt. If customer ordered cheese, place cheese in little 2oz plastic cup.
- **Slush Puppy:** When people order slush puppies, you will ask them what size (12 oz or 16 oz), what flavor (Blue Raspberry or Cherry), and whether they want sour, if it is available. If they ask for sour, you will squirt **three** pumps of the sour at the **BOTTOM** of the cup before adding the slush.

Closing Instructions - Kuhlken

Turn Off Machines (except Nacho Cheese which should always stay plugged in):

Fryer: Turn off the deep fryer and turn on the thermostat to the off position. Unplug the deep fryer. Remove the frying baskets. Wash them and leave them drying next to or inside the sink. Once the fryer is cooled, cover tightly with foil.

Hot Dog Roller: Turn off the hot dog roller. Unplug and wipe down rollers with a sponge with water and dish soap. Rollers are easiest to clean while still warm. Don't forget the drip tray underneath the rollers.

Hot Water Kettle: Make sure button on base is turned to off position. Unplug.

Slush Puppie Machine: Empty the drip pans under the spouts. Ensure there is enough solution so that the silver part is covered inside. Ensure solution is mixed with water and placed in jugs in the fridge.

*Make sure the fridge is closed tightly.

Load items back in:

- Bring in the snack bar menu, displays, condiments (refrigerate) and small items that are outside of the snack bar. Double check that the managers have taken down the flag.

Clean & Restock:

- Wipe down the counters, machines and sides of the fryer. Wash dishes & utensils.
- Restock condiments, napkins, candy and drinks if needed. If we are low on any items, please write them down on the shopping list board. Send a text of the shopping needs to Jamie 619-855-7206
- Sweep & mop (swiffer wet jet) the floor.
- Empty trash cans in and outside the snack bar. The managers are responsible for the trash cans around the fields.

Count Cash:

Count the cash in the money box. You don't need to count coins. Leave \$60 in small bills in the cash box. Put the excess money in an envelope and print the date and amount on the outside of the envelope. Text Jamie at 619-855-7205 with amount. Place the envelope in the locked

safety box in cabinet to the left of the left ordering window. Put the cash box with the \$60 in small bills back in the microwave.

Close Up:

- Close and secure all of the locks on the main window of the snack bar.
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- Have a manager lock both doors and take the trash to the dumpster in the parking lot. CODE IS 1954.

Thank you for helping! If you have any questions, please text or call Jamie Jenkins at 619-855-7205 or Lauren Knuth at 619-866-5519.