

How to combine separate files into one PDF using Adobe Acrobat

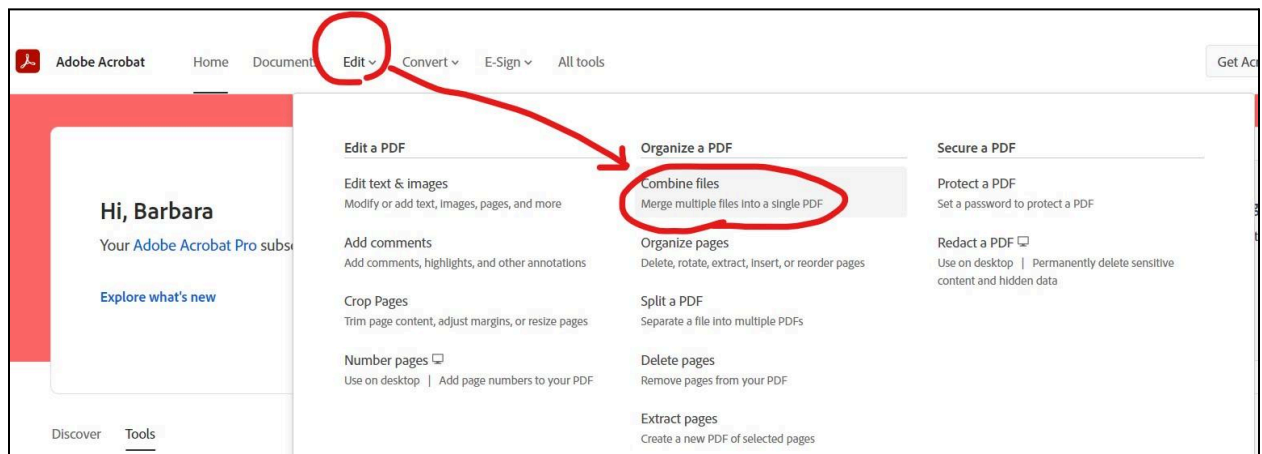
Ensure you are logged in to the Adobe programs (instructions [HERE](#))

Open Adobe Acrobat (acrobat.adobe.com)

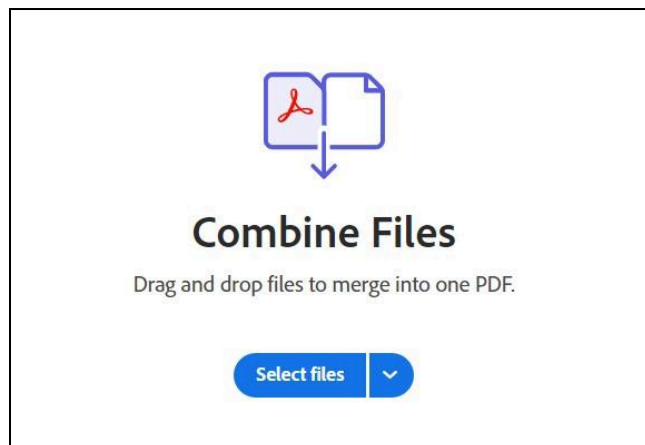
Hover over the Edit tab

Select Combine Files

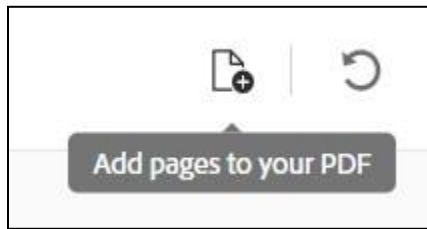
(the direct URL is <https://acrobat.adobe.com/link/acrobat/combine-pdf/?group=group-edit>)



Drag and drop or select files to include in the PDF



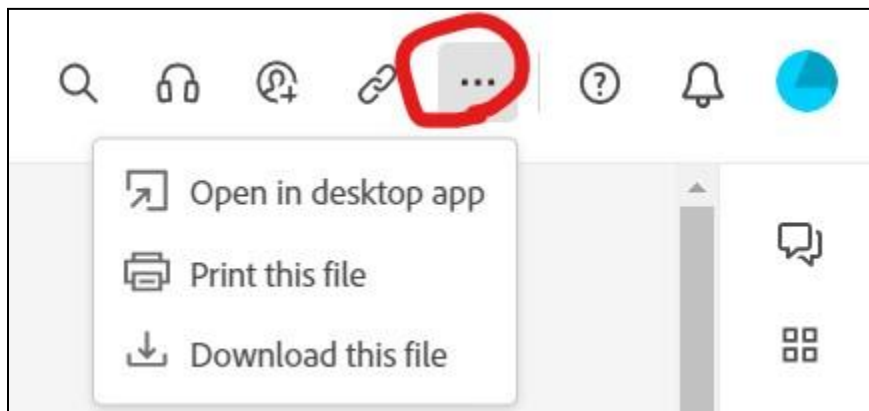
(Optional) Once you have added your files, you can add more using the add pages icon



Click Combine to complete combining the files



On the page that loads, select the three dots in the upper right corner to obtain options to print or download the combined PDF



Finding the combined PDFs

To find your files, go to Adobe Acrobat and select the Documents tab (the direct URL is <https://acrobat.adobe.com/link/documents/files/>)

