

Friends of Allegany State Park Inc.
Agenda of the December 3rd 2022 Board of Directors/Public Meeting
December 3rd, 2022 at 3:00PM at the Camp Allegany Rec. Hall

Attendance:

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|-------------------------|-----------------------|------------------------|
| ▪ Paul Crawford (PC) | ▪ Barb Conklin (BC) | ▪ Kevin Gallineau (KG) |
| ▪ Carol Jackson (CJ) | ▪ Jessica Crouse (JC) | ▪ Kathy Karam |
| ▪ John Luby (JL) | ▪ Joe Ruff (JR) | ▪ Nick Karam |
| ▪ Joe Eberle (JE) | ▪ Jen Kephart (JK) | ▪ Anthony Karam |
| ▪ J.R. Crawford (JRC) | ▪ Louanne Wannamaker | ▪ Chris Tripoli |
| ▪ Jim Schwartzmyer (JS) | (LW) | |

The meeting was called to order by PC at 3:10 PM and seconded by JRC.

A. Reports:

- **Treasurers Report (CJ):**
 - **Checking Account Balance:** \$46,997.43
 - **Savings Account Balance:** \$5,136.70
 - **Budget Status:** Discrepancies in the budget included an emergency allocation of \$3082.51 for the Raccoon trail Cabin roof replacements on cabins 2 & 3. Carol also stated there was an approx. \$200 difference on JE's Mill income report and attributed it to a possible deposit into the checking and not mill-exclusive savings account. We will examine the exact amount and transfer it from the checking to the savings(mill) account. Motion to accept report by PC and seconded by KG
 - **Transition:** CJ served the full term as Board Treasurer and, per FOASP bylaws, provided all transition materials to newly elected Treasurer JL. *Note: Original minutes stated that CJ had resigned 28 days prior to end of term.*
- **Membership Report (JL):** Currently 73 Lifetime, 65 Current (dues-paying) members. 18 pending members that have been emailed. Total of active members is 138. PC motioned to accept report; JRC seconded.
- **Red House Sawmill Raffle Report (JE):** This year's total income was \$1,802.80. The odd amount, \$2.80, was dropped into the box as probable donations. No loss at all three donation boxes; first since JE became Chairperson 3 years ago. This year, boxes at Red House Gift Shop and Quaker General Store, with new venue at the Bear Paw Gift Shop in Salamanca. Bear Paw produced little income but maintained important relationship with the past park concessionaire John Marino who has helped over past decade. JE recommended continuing the raffle. BC agreed to Co-Chair event for the 2023 calendar year. PC motioned to accept the report; JRC seconded.
- **Calendar Report (PC on Behalf of Mark Krengulec):** Efforts brought \$4,192.00 in this year selling all 400 calendars in a record 8 days. Netted FOASP \$23,840.00 since 2017 when Mark started event. Provided these numbers to PC before meeting and published on our social media pages. JRC motioned to accept minutes; LW seconded.
- **Mill Update Report (PC):** Most recent grant provided funding for new mill roof; installed and approved by management. Total cost was \$23,950.00 but less than the original grant as it was changed from shingled to metal roof. Contractor's check sent out by CJ and paid in full. PC to finalize grant to receive the balance of approximately \$9,855, based on 10% of FOASP's payment per grant requirements and initial \$11,700.00 mailed to FOASP. Float pond is still in motion but will require grant submitted in 2023 and awarded in 2024. This will not prevent soft opening for viewing by park patrons. All materials in place for soft opening. Must have interior lining and kiosks installed; park Regional Carpenters have already made safety modifications to interior stairs and landings. JRC motioned to accept the report; JL seconded.

B. Urgent Business:

1. Vote to allow or prohibit "From the Floor" nominations for Officer Elections per Robert's Rules of Order.

- a. Vote preceded with discussion.
- b. CJ argued FOASP bylaws state anything unspecified must defer to Robert's Rules of Order, including "from the floor" nominations. Two or fewer nominations would, per FOASP bylaws, allow anyone to be elected during the meeting no-contest. In addition, per a specific interpretation of FOASP bylaws, up to 4 board members may be elected, rather than 2.
- c. JRC, PC, LW et al. argued that would disenfranchise over 90% of eligible voters (FOASP members in good standing), and that blanket application of Robert's Rules in the specific circumstances would be undemocratic.
- d. Board voted unanimously to hold interim board member elections for additional openings for two weeks prior to 2023. JRC to conduct nominee outreach for candidate bios and electorate notification.

C. Budget Approval:

2023 Annual Budget Approval by Board (Vote on Individual Line Items):

1. **Continued PTNY Donation: \$200**
 - o PC motion to accept; JL seconded
2. **Continued Donation for Each Park Side (Red House & Quaker): \$2,000**
 - o PC motioned to accept; JRC seconded
3. **Operating Costs for Stamps, Envelopes, Ink, Membership Cards, Paper: \$200**
 - o Some confusion on this point as it may have been rolled into our food costs for the events.
 - o PC motioned to accept; JK seconded
4. **Christmas Party Food, First Day Hike Food, I Love my Park Day Food, & Volunteer Event Food: \$400**
 - o PC motioned to accept; JL seconded.
 - o It was concluded at the end of the budget report and discussion that as FOASP grows, this item needs clearer definition.

D. Additional Business:

1. **Board Book Updates:** 3 SOPs (Standard Operating Procedure) created for positions to date. JRC uploaded all components online (Google Drive).
2. **Annual First Day Hike:** Sunday, January 1st, 2023 at Camp Turner. Serving hot dogs, chips, and hot/cold beverages. The event will be from 10 AM to 2 PM EST. Park to provide grill but FOASP requires 5 gallon propane tank; JS offered to bring one. Serving lunch 11 AM to 1 PM w/ hot beverages starting at 10:30 AM.
3. **Board Member Elections:** See discussion above. CJ nominated the following candidates:
 - a. Barb Conklin
 - b. Kevin Gallineau
 - c. Ralph Tidd
4. **New Membership Chairperson:** Per PC, Christina Breen of Jamestown, NY has significant nonprofit experience and will be new Membership Chair. Interviewed and appointed by PC. Board and present members notified. PC will commence with appointment and provide Christina necessary resources.

PC motioned to adjourn meeting at 5:00 PM; KG seconded.