

# *Burlington Township Middle School at Springside*

1600 Burlington Bypass Burlington, New Jersey 08016-4000

## **Title I BTMS School-Level Parental Involvement Policy Burlington Township Middle School at Springside**

The policy describes the means for carrying out the following Title I requirements [Elementary and Secondary Education Act Section 1118(a)-(f) inclusive].

### **Statutory Requirements**

In compliance with ESEA, the following practices have been established at Burlington Township Middle School at Springside:

1. Burlington Township Middle School at Springside will develop, in collaboration with parents of participating students, a BTMS School-Level Parental Involvement Policy.
2. Burlington Township Middle School at Springside will distribute this School-Level Parental Involvement Policy to parents of Title I students each year through U.S. Mail, backpack, and/or electronic communications.
3. Burlington Township Middle School at Springside will make the BTMS Parental Involvement Policy available to the local community.
4. Burlington Township Middle School at Springside will review the BTMS Parental Involvement Policy annually and revise it to meet the changing needs of the parents and school.
5. Burlington Township Middle School at Springside will adopt and distribute the School Parent Compact to Title I families each school year.
6. Burlington Township Middle School at Springside, in collaboration with parents, will annually review and revise the School Parent Compact.

### **Implementation of Parental Involvement Policies and Practices**

Burlington Township Middle School will involve parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.

1. Each year parents of Title I students will receive a letter identifying their student's eligibility for Title I services, and explaining services available to their child.
2. Burlington Township Middle School will convene an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. This meeting is advertised through electronic communications, school's website, and flyer.
3. In addition to distribution through U.S Mail, backpack, and/or "electronic backpack", Title I materials will be available to parents at Title I Parent Meetings, Student Achievement Meetings, and Parent/Teacher Conferences.

4. Parent input will be solicited through Title I Parent Meetings, Parent/Teacher Conferences, and electronic communications.
5. At the annual Title I Parent Meeting Burlington Township Middle School at Springside will make available to parents of participating students a description and explanation of the school's curriculum, assessments used to measure student progress, and proficiency levels that students are expected to meet.
6. If requested by parents of Title I students, Burlington Township Middle School at Springside will provide opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. Parents may make such requests to the school principal or I&RS/504 Coordinator.

### **School-Parent Compact**

Burlington Township Middle School at Springside distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through annual parent-teacher conferences, frequent reports on student progress and access to staff

The School-Parent Compact is included as a component of this School Parent Involvement Policy.

### **Building Capacity for Involvement**

Burlington Township Middle School at Springside engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. Such information is provided during Title I Parent Meetings, Student Achievement Team meetings, use of ParentPortal and Parent/Teacher Conferences.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. Such information may be

distributed through various methods including, but not limited to, Title I Parent Meetings, parent workshops, parent/teacher conferences, letters to parents and newsletters.

- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners. This occurs through regular staff meetings, department meetings, team meetings, and Title I meetings.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities to encourage and support parents in more fully participating in the education of their children. Burlington Township Middle School at Springside encourages parent participation in Family events offered across the district including Family Learning Series and Family Entertainment events.

### **Accessibility**

Burlington Township Middle School at Springside provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

Translators are provided as available with advanced notice. Meetings may be scheduled in the morning or evening to accommodate parents when possible.



## **SCHOOL-PARENT COMPACT**

The Burlington Township Middle School at Springside, and parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards. This school-parent compact is in effect during the current school year.

### **School Responsibilities**

**The Burlington Township Middle School at Springside will:**

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's academic achievement standards as follows:**

The Burlington Township Middle School at Springside will continue to utilize researched based programs to enhance student learning. All academic programs are aligned to the New Jersey Student Learning Standards. Various intervention programs are in place (i.e., Intervention and Referral Services (I&RS), Literacy Lab, Mathematics Lab) to assist struggling learners as we continue to close the achievement gap. Classroom teachers participate in varied professional development opportunities.

2. **Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.** Teachers are available for parent-teacher conferences during scheduled periods in the fall and spring. Teachers are also available to meet with parents by appointment during team and prep periods. This compact was shared between conference periods, but before the close of the first marking period.
3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
  - Report cards are shared four times per year at the conclusion of each marking period.

- Progress reports are shared four times per year.
- Online access to ParentPortal is available.

Teachers also use email, journals and telephone conferences as methods of reporting student progress.

4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:

Teachers are accessible to parents daily via email, telephone, and immediately before arrival and after dismissal. Parents may make appointments to meet with teachers during scheduled prep or team times.

### **Parent Responsibilities**

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance
- Participating, as appropriate, in decisions relating to my child's education
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

### **Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and the State's high standards. Specifically, we will:

- Do assigned homework to the best of our ability
- Give to my parent or guardian any notices given to me at school

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If issued in paper instead of electronically, please detach and return the bottom portion of this compact, verifying your receipt of the document. Retain the top portion for your records. Forms are to be returned to your child's homeroom teacher.

_____	_____	_____
School	Parent(s)	Student
_____	_____	_____
Date	Date	Date