

Title IX: Mandatory Reporters
Fall 2024

Effective August 1, 2024 all faculty and staff are required are to report to the Title IX Coordinator of any knowledge of sexual harassment, discrimination, or assault they come to know of. Or, report to the Deputy Title IX Coordinator if the Title IX Coordinator is not available.

You might come to know of harassment, discrimination, assault, or any misconduct in a number of ways including from a student sharing it with you in person or email, writing about it in an assignment, or talking about it in critique.

Should a student begin to share information regarding misconduct, remind them that you are a mandatory reporter and will need to report to the Title IX Coordinator. Also share that the MCAD counseling staff is a confidential resource (for students- For faculty and staff contact Human Resources).

This should be reported via email and should include the following:

- The students name;
- How you came to know this information;
- Date when you came to know this information
- You do not need to share what you know of the incident on behalf of the student.

The Title IX Coordinator will reach out to the student to share:

- On and off campus resources
- Confidential resources, which are the MCAD counseling staff
- Policy and procedure information, highlighting their rights
- And, to collect information about the incident to assess next steps.

Due to privacy laws, you will not be updated as to the progress of the incident.

Jen Zuccola	Hope Denardo
Title IX Coordinator	Deputy Title IX Coordinator
VP of Student Affairs	Sr. Director of Human Resources
Email: jzuccola@mcad.edu	Email: hdenardo@mcad.edu

Faculty are also required to complete Title IX training annually.
Human Resources will contact faculty to complete the training.

The policy and resources can be found online:

<https://intranet.mcad.edu/department/title-ix>