TARHEEL SWIMMING ASSOCIATION PO BOX 1861, CARY, NC 27512

www.tsa.swimtopia.com

Board of Directors Meeting April 16th, 2024 7:00pm

Virtual meeting:

7:00 PM - 9:00 PM (EST)
Meeting link: TSA BOD Meeting (April 2024) | Microsoft Teams | Meetup-Join

1. Attendance
2. Approval of March minutes
3. Quick ditty on TSA Champs
4. League Requirements
5. Clinics Committee Update - John
6. "Friends of the Pool Deck"
7. Survey discussion
8. Attendance (last call)
9. Adjourn

League Requirements

1. Dues paid in full ~ 30 teams still yet to pay (as of Sunday)

2. Safe Sport – 1 TSA Rep and one Coach minimum
    a. You will find the Safe sport link on the league website (also see Tracey's email). If you are a USA swimming official or have taken SS this calendar year, please send a screen shot of your Certificate of completion to Tracey Mizell
    a. Minimum required, but as many as you would like can take the free Course

0. Coach's Code of Conduct
    a. All coaches must sign the Code of Conduct by June 1st.
    a. Code of Conduct is found on the league website, under 2024 Rule Book. It is the last page.

0. Stroke and Turn Officials – training provided
    a. Free clinics
    a. Online training – paid by club or volunteer
    a. Email credentials of a USA Swimming official prior to June 11th

0. SwimTopia Team and Meet Management
    a. Registration of all TSA swimmers via individual club SwimTopia websites
    a. Use Meet Maestro as Meet Management

. Swimmers will sign up for meets through SwimTopia club websites
. Coaches will seed all dual meets in Meet Maestro
. Scoring of dual meets will be entered into Meet Maestro using times recorded for all main events 1-6th place
. Use of Traditional Scoring pages is optional. You can find the pages on the League website under Printable Forms
. Collecting times other than first place is optional
. Any timing system is welcome, but is at the discretion of the home team
. TSA will not print out scoring pages, pinks/blues or rule book. All forms can be found on league website and printed by club if desired
i. DQ slips will be printed and handed out at the Mega Clinics

Clinics Committee

1. John Martin to present schedule. Will be posted to the league website as soon and as possible
2. Meet attendance will be counted by clubs who send someone to attend this training.
3. Alternatively, if you are familiar with Meet Maestro, your attendance will be counted by picking up DQ slips at the Mega Clinics. Your coach can do this.

"Friends of Pool Deck" – Party on the Pool Deck minus the alcohol with gracious hosts and respectful guests.

Guidance or etiquette on how we approach a meet and treat each other

- Home team TSA Rep will email the visiting team's Rep Thursday before the scheduled Tuesday night meet.
- Content of the email should include
    - Directions to club, and where visiting team sets up on home deck
    - Parking instructions
    - Concessions offered or not
    - Any additional relays offered, i.e. Coach's relay
    - Any other items that may be useful to a guest
- Home and Visiting teams will enter meet line up into Meet Maestro by midnight Sunday evening prior to the scheduled meet
- Home team locks and merges entries by 10:00 am Monday so both teams can print necessary paperwork (or approximately 32 hours prior to meet start)
    - **?? Discuss option of Home team printing all materials for both teams??**

- Home team will leave meet open for additional times to be entered up to Thursday night (or approx. 48 hours after the conclusion of the meet)

- **Any other ideas to help streamline process?**

Next steps and plan to address transgender issues within TSA

- Discuss brief survey to be administered to TSA BOD as first step

On the docket for May meeting:

- DQ slip pickup (staff or coaches pickup at Clinics)
- Possible, brief virtual meeting to discuss survey results

2024 Calendar:

2024 BOD Meetings: Third Tuesday of each month:

1. Tuesday, February 20, 7:00pm Virtual Meeting
2. Tuesday, March 19, 7:00pm –In Person Meeting – Pullen Park Community Center
3. Tuesday, April 16, 7:00pm – Virtual Meeting
4. Tuesday, May 21, 7:00pm – **Possible, short virtual meeting TBD**
5. Tuesday, October 15, 7:00pm – In person Meeting – Location TBD

Notable Events for 2024:

June 3 – Last day of school for Tracks 1

June 12 – Last day of school for Traditional Schools

June 26 - Last day of school for Track 2, 3, 4 calendar

July 8 – First day of school for Year-Round Track 1, 2, and 3

July 29 – First day of school for Year-Round Track 4

August 27 – First day of school for Traditional Calendar

2024 Meet Schedule:

First meet on June 11th – last meet July 16th

Confirmed - Championship meet Sunday, July 21 – Jenny Smith working on logistics

Odds and Ends: **(come find Shawn or Tracey if you need help or demos)**

League Website:

- Demo on How to edit your club page on the league website
- Demo on How to email other TSA reps by name, club or committee assignment

Every TSA Rep or team board member that would like to receive emails from the league needs to use this link to register into the website. Share this link with anyone new who will act as a Rep in 2024. If you receive emails from the league then there is no need to register a second time.

https://tsa.swimtopia.com/private/chqcts

League Wide Team Management Requirements:

League-wide adoption to SwimTopia was approved by BOD vote in October 2021. League fees will cover the cost of this system for all teams. Annual TSA fees are increasing slightly for 2024.

- All clubs had access to full SwimTopia accounts as of the 2022 season. If you have not yet logged on and set up your team's page, please contact SwimTopia for assistance.

- Please make sure all teams have detailed info about your club on your Swimtopia team page (e.g. pool location, light status, number of lanes, concessions, timing system, etc.)

- All teams must use SwimTopia for registration for all swimmers. This is how we will assess TSA dues this summer and in all future seasons.

- Tutorials and demos are available on the league website for topics such as: setting up your team site, registration pages, volunteer registration (template possible this summer just need some great examples), and how to set up meet entries, etc.

- Videos on how to set up your team's website can be found here: Webinar Video Guide - Topic-Focused Training