

RUMBLES MUSIC STUDIO 2026-27 POLICIES

Church-Based Lessons

Teacher Responsibilities:

The teachers will teach students the language of music in a positive and enthusiastic environment. It is our goal to nurture the love of music in each student and give them opportunities to grow and flourish. We will tailor the curriculum to match each student's specific learning needs and abilities.

Student & Family Responsibilities:

To make good progress, daily quality practice is necessary. Families are expected to encourage and support regular practice at home. Please ask questions about assignments whenever clarification is needed so that both the student and family understand the goals for the week. Families are welcome to contact me with questions or concerns about assignments. I am happy to help through text, recorded videos, or brief video chat.

If you're unsure how much your student should be practicing daily, refer to the chart below:

Private Lesson Length	Student Age	Daily Practice Recommendation
30 minutes	5-7 years old	~15 minutes per day
	8+ years old	~30 minutes per day
45 minutes	6-8 years old	~30 minutes per day
	9+ years old	~45 minutes per day
60 minutes	7-9 years old	~30 minutes per day
	10-12 years old	~45 minutes per day
	13+ years old	~60 minutes per day

Parents: If something is happening at home or school that is affecting your child, please let me know. The more information I have, the more I can be sensitive to the needs of your child.

All students are encouraged to perform at the studio recitals. If any opportunities arise outside of the studio, please provide any relevant information as early as possible so I can help your student prepare.

Students must have a quality instrument to practice with at home. If you have questions or would like input on the purchase of an instrument, please let me know.

Lesson Procedures:

Church-based lessons are held at St. James the Less Catholic Church in Highland, IN.

Please arrive at least five minutes before your scheduled lesson time to help ensure that your student receives their full scheduled lesson. Upon arrival, enter through the main church entrance and wait in the classroom hallway until the student is directed to their assigned instructional space. Please do not enter a classroom while the door is closed, as another student's lesson may still be in progress.

For liability purposes, a parent or responsible adult age 18 or older is required to stay on the church campus for the duration of the student's scheduled lesson block. Parents are free to sit in on the lesson or wait in the hallway or parking lot, but must otherwise remain in authorized areas. If young children are present, please ensure they remain occupied and quiet so they do not disturb lessons or other church patrons.

Please remember that we are guests of the church and must conduct ourselves respectfully in all areas of the building. Families should remain quiet in hallways, the sanctuary, and other shared spaces so that lessons, church services, staff, and visitors are not disturbed. Phone calls must be taken outside the building, and church furniture and facilities must be used appropriately. All instructions or requests from church staff, clergy, or studio staff must be followed promptly. Disruptive, disrespectful, or inappropriate behavior toward church property, staff, clergy, patrons, or other studio families will not be permitted under any circumstances.

Food is not permitted in the classroom, including candy, snacks, or meals. Water bottles with secure lids are permitted.

Lesson Schedule:

The studio year is divided into 3 terms: spring, summer, and fall. The spring term runs from January to June; the summer term runs from June to August; and the fall term runs from August to December.

Fall/Spring Terms:

During the fall and spring terms, lessons are paid on a flat-rate tuition schedule. Flat monthly tuition rates are calculated based on several factors: number of guaranteed lessons in the specified terms, assistance outside of the weekly lesson, educational materials, and access to the student/parent portal.

There will be a minimum of 36 lessons offered from August to June, and the weeks where lessons are not held (due to holidays or other conflicts) will be communicated in advance. In the case that there is a 5th weekly lesson in the month, this has been factored into the flat-rate tuition. In the case that there are only 2 or 3 lessons scheduled in a month due to studio closures, this has also been factored into the flat-rate tuition.

2 additional lessons will be built into the calendar, for a total of 38 lessons during the fall and spring terms. In the case of teacher illness, these 2 additional lessons can be cancelled on short notice without a credit. If no illness cancellations occur, these additional lessons are complimentary.

Summer Term:

During the summer term, families will choose one of the following options in order to maintain enrollment through the summer and guarantee your student a spot in the studio for the fall term.

Option 1: Students may enroll in weekly in-home private lessons.

Option 2: Students may purchase a package of à la carte private lessons, which can be scheduled at flexible times throughout the summer.

Scheduled Lesson Times & Placements:

Once the term schedule has been finalized, each student's assigned lesson time and format will remain in effect for the duration of the term. Requests to change an assigned placement are not guaranteed and may be declined due to scheduling limitations, class availability, or compatible student groupings.

If a placement change can be accommodated, it may require a change in lesson time, length, format, or tuition. Any proposed changes will be communicated to the family before the new placement takes effect.

Tuition:

Tuition is billed monthly in advance. Invoices for the upcoming month will be sent during the final week of the current month. Payment in full is due by the 1st of each month. A three-day grace period will be provided, during which no late fee will be incurred. If payment is submitted after the 3rd of the month, a \$25.00 late fee will be added to the following month's invoice.

Lessons will be suspended until payment for the month has been received.

Once payment has been received, it is non-refundable. This includes, but is not limited to, lessons missed or cancelled by the family or termination of the student's enrollment.

Payment may be made through Venmo or Zelle.

Maintaining Enrollment:

Tuition reserves the student's recurring lesson time and placement and must continue to be paid in order for that placement to remain reserved. Enrollment and tuition cannot be paused or suspended at the family's request while retaining the student's scheduled placement.

Families who choose to take an extended break may withdraw from the studio and request re-enrollment at a later date. The student's previous lesson time, format, or placement cannot be guaranteed, and re-enrollment will be subject to the teacher's availability and the term schedule at that time.

Absences/Cancelled Lessons:

Consistent attendance at the scheduled weekly lesson is important for the student's progress.

Lessons missed or cancelled by the family will not be rescheduled, credited, or refunded, regardless of the amount of notice provided or reason for cancellation. No make-up lessons will be offered.

Any lessons cancelled by me beyond the 36 lessons guaranteed annually will be credited to the following month's invoice. As much notice as possible will be provided for studio cancellations.

If the studio is unable to provide a portion of the student's scheduled lesson block, the remaining instructional time will continue as scheduled whenever possible. A prorated credit for the cancelled instructional time will be applied to the following month's invoice.

Illness & Inclement Weather:

For the health and safety of all students, families, church staff, and patrons, students who are visibly ill or who have had a fever within the previous 24 hours may not attend an in-person lesson. With advance notice, students may be permitted to attend online during their regularly scheduled lesson time when an online option is compatible with their assigned lesson format. If an online option is unavailable or the family declines or is unable to attend online, the lesson will be considered forfeited and will not be rescheduled or credited.

In the event of inclement weather or an act of God, such as severe storms, natural disasters, or other unforeseen circumstances, lessons may be moved online to protect the safety of the teacher, students, and families. Families will be notified as soon as possible, and the online lesson will be held during the regularly scheduled lesson time.

Online Lessons:

All attendance and cancellation policies apply to online lessons. Extensions to the reserved lesson time cannot be guaranteed in the case of student technical difficulties. Two devices (ex. phone and computer, tablet and phone, etc.) are recommended for optimal sound quality and in the case of technical issues.

Photo & Video Release:

I often use pictures and videos of my students as examples of great progress on the studio website and in social media posts. These videos and pictures are encouraging to other students and are used in advertising for the studio. If you do not want your child's image(s) to be used, please let me know. The students are identified only by first name.

[PHOTO AND VIDEO RELEASE FORM](#)

If the studio policies are not followed, the student's enrollment in Rumbles Music Studio may be terminated.

By enrolling and paying tuition for my child at Rumbles Music Studio, I certify that I understand and agree to the studio policies.

Student name(s) (print): _____

Parent name (print): _____

Parent signature: _____

Date: _____