

# **FRANKLIN D. ROOSEVELT HIGH SCHOOL**

## **WEEKLY BULLETIN #10 NOVEMBER 3 – NOVEMBER 7, 2025**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
11/3  Teacher/Para Time Early Session 7:45am-2:35pm  Late Session 9:27am-4:17pm	11/4  Election Day/Chancellor's Conference Day- Remote Professional Development  No Students in Attendance  See schedule below	11/5  Teacher/Para Time Early Session 7:45am-2:35pm  Late Session 9:27am-4:17pm  Singing Competition 2:30pm	11/6  Teacher/Para Time Early Session 7:45am-2:35pm  Late Session 9:27am-4:17pm  <a href="#">Family Night 6:00pm</a>	11/7  Teacher/Para Time Early Session 7:45am-2:35pm  Late Session 9:27am-4:17pm  <u>Saturday 11/8</u>  SAT Exam at FDR  ENL Saturday Scholar's Academy  Table Tennis Event 9:00am  <u>Saturday Night Lights</u> 5:00pm  <u>Homecoming 7:00pm</u>
Instructional Day 38		Instructional Day 39	Instructional Day 40	Instructional Day 41
<b>Spirit Week: Disney Day</b>		<b>Spirit Week: Jersey Day</b>	<b>Spirit Week: Twin Day</b>	<b>Spirit Week: Pajama Day</b>

❖ **Election Day, Tuesday, November 4th**

- Tuesday, November 4, 2025 is Election Day/Chancellor's Conference Day.
- There will be no students in attendance.
- All professional development will take place remotely as per the schedule below.
- ***If you are interested in working on site, at FDR, please let your Assistant Principal know so that we have an awareness of who is in the building.***
- Attendance will be generated by the Team's Meeting link.
- **ALL STAFF MEMBERS, INCLUDING SUPPORT STAFF, SHOULD FOLLOW THE SCHEDULE BELOW UP UNTIL THE CHILD ABUSE TRAINING.**
- Please see below for Staff Times:
  - All Teacher/Para Time: 8:00 am-2:50 pm
  - Guidance Counselor Time: 7:45 am-3:00 pm
  - School Psychologist Time: 8:00 am-3:20 pm
  - Social Worker: 8:00 am-3:20 pm
  - Lab Specialist: 7:45 am-2:55 pm
  - Secretary Time: 7:30 am-2:50 pm
  - School Aide Time: You will be notified of your schedule

Time	Activity	Facilitator(s)	Link
8:00 - 9:30	<b>Faculty Conference:</b> ● Moral Compass of Kindness ● Crisis Team Training ● Suicide Prevention ● Special Education Compliance Training	A. Repole A. Gottlieb A. Gottlieb A. Repole/L. Urrico/L. Dave	<a href="#">FDR Town hall   Meeting-Join   Microsoft Teams</a>  Please be sure to log in using your schools.nyc.gov account
9:45 - 10:30	Student Privacy Training	See below for more details	<a href="#">Student Privacy Training for SY25-26</a>
10:45 - 11:30	Language Access Training	See below for more details	<a href="#">NYCPS Language Access Training for School Staff for Fall 2025</a>
11:30 - 12:15	L U N C H		
12:15 - 2:50 (Minus Child Abuse )	- Self-Directed Professional Responsibilities including but not limited to: GAMA, Parent Outreach, Coplanning, IPR Management (GC ONLY), IEP Completion, SESIS Completion, etc. - Staff may consider participating in <a href="#">Professional Learning Opportunities for Election Day</a> offered by NYCPS.		
12:15 - 12:35 <b>or</b> 1:00 - 1:20	Child Abuse Training	See below for more details	<a href="#">Previously registered workshops</a>
1:30 - 1:45	Financial Literacy for Select Teachers	S. Catalano A. Gottlieb	Use link sent in email from facilitators

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**PARAPROFESSIONALS**

Time	Activity	Facilitator	Link
12:15 - 1:20	12:15 – 12:35 = Child Abuse* 12:35 – 1:20 = SESIS Attendance <b>OR</b> 12:15 – 1:00 = SESIS Attendance 1:00 – 1:20 – Child Abuse* * Dependent on the Child Abuse course registered		
1:30 - 2:30	Literacy PD for Paraprofessionals	G. Wolkoff	<a href="https://meet.google.com/vyu-qwqv-kvt">meet.google.com/vyu-qwqv-kvt</a>
2:30 - 2:50	Parent Outreach to Your Student		<a href="#">Google Form for Para Outreach</a>

❖ **Student Privacy Training**

- Each staff member is required to complete the [Student Privacy Training for SY25-26](#). This is an annual training.
- An email was sent by the NYCPS Student Privacy Team notifying you of this requirement.
- Time has been allotted in the schedule above to complete this training.
- **The deadline to complete this training is Friday, November 7th.**
- The training is considered completed once you obtain a score of 100% on the quiz.
- Please send your badge or email from WeLearn to [araza4@schools.nyc.gov](mailto:araza4@schools.nyc.gov) by Friday, November 7th

❖ **Language Access Training**

- Each staff member is required to complete the [NYCPS Language Access Training for School Staff for Fall 2025](#)
- An email was sent by the Office of Language Access notifying you of this requirement.
- Time has been allotted in the schedule above to complete this training.
- **The deadline to complete this mandatory training is Monday, March 30th, 2026.**
- Please send your badge or email from WeLearn to [araza4@schools.nyc.gov](mailto:araza4@schools.nyc.gov) by Friday, November 7th

❖ **Child Abuse Training**

- Each staff member is required to complete the updated curriculum for Identification and Reporting of Child Abuse Maltreatment/Neglect Workshop.
- You should have already registered for one of the [workshops](#) being offered by the UFT using your personal email.
- A registration email should have been received in your personal email account.
- Use the link in the email to access the training.
- Please log into your TEACH account prior to the session to see how your personal information is entered. You will need this for the session.
- **The deadline to complete this training is Monday, November 17th.**

❖ **TEQ/OTIS**

- As a reminder FDRHS has purchased online PD from TEQ/OTIS.
- Staff members can take courses online. You may consider available time during Election Day to take advantage of this platform.
- If you had an account from last year, sign on by using your DOE email and previously used password. If you forgot your password, you can reset it from the login screen.
- If you are new to TEQ/OTIS, you can create an account by visiting [www.otispd.com/signup](http://www.otispd.com/signup)  
**School name: 505K FRANKLIN DELANO ROOSEVELT HIGH SCHOOL**  
**The Group code is: ed3575**  
**Password: Teqonline123**

❖ **Student Grab-and-Go**

- We understand that students may be asking to visit the cafeteria for lunch or snacks. In an effort to make things easier and to provide students with the strength to get through the day, we are piloting **grab-and-go options** which will be available during periods 5, 6, and 7 outside the cafeteria.
  - **When:** Periods 5, 6, and 7
  - **Where:** Outside the cafeteria
  - **What:** Snacks and sandwiches available to grab-and-go
- Students can pick up a snack or sandwich and bring it back to class, minimizing the time they are out of class. This is especially good for students who do not have lunch.

❖ **Cougar Kitchen**

- ACES students will be serving Monday through Friday, Periods 1, 2, 3 & 4 in room 315.
- The Cougar Cart will also be making rounds during Periods 2 & 3.
- **Next Week's Special will be "Spinach Pie"** baked fresh on Wednesday, 11/5 and Thursday 11/6.
- Looking forward to seeing you!

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### Upcoming Events

Tuesday, November 11	Veteran's Day - Schools Closed
Wednesday, November 12	College Workshop 3:30pm
Thursday, November 13	PTA Meeting 6:30pm
Friday, November 14	Immigration Workshop
Saturday, November 15	ENL Saturday Scholar's Academy
Saturday, November 15	Saturday Night Lights
Monday, November 17	Senior Photo Retake
Monday, November 17	Before/After School Conferences
Tuesday, November 18	Touring Tuesdays
Wednesday, November 19	Singing Competition (2nd round)
Friday, November 21	Door Decorating Begins
Friday, November 21	Senior Murder Mystery
Saturday, November 22	ENL Saturday Scholar's Academy
Saturday, November 22	Saturday Night Lights

### **REMINDERS (ANNOUNCED IN PREVIOUS BULLETINS)**

#### ❖ Devices for Remote Work

- In preparation for remote Parent teacher conferences, professional development days and the possibility of pivoting to remote work on snow days/emergency closures, each staff member should ensure that they have a charged working device and connectivity at home.
- Each staff member should have a school device assigned to them.
- It is recommended but not mandatory to bring your school device home, as long as you can ensure that you have access to work remotely when required.
- If a staff member wishes to take a device home, they must complete a "Request for Off-Site Equipment" form on Operoo, prior to taking the device. Don't forget to bring the charger home along with it.
- Devices are scheduled to be returned at the end of each school year for inventory purposes and noted in Operoo.
- Off-Site forms must be completed each school year.

#### ❖ Tutoring Schedule

- Subject area tutoring has begun!
- Tutoring is offered before, after and during school hours.
- If a student is in need of tutoring, please have them see the website for [tutoring schedule](#).
- Please share this information with parents during parent teacher conferences.

#### ❖ Per Session Postings

- Additional Per Session Postings for the School Year 2025-26 can be [viewed here](#) or in the [2025-2026 Per Session Chart](#)
- To apply for a position, please complete the [OP-175 for School Year 2025-26](#) and submit to the person noted at the bottom of the posting.
- All OP-175 forms **must** be submitted with the correct Per Session Program Name listed in the link above. Forms with incorrect program names will be returned.

#### ❖ Lights, Camera, Cougars!

- FDR mainly uses Instagram to connect with our school community, follow us at @fdrcougars!
- If you'd like to be featured in one of our short videos, reach out to Amber at ARaza4@schools.nyc.gov.
- It's a great way to show our students that we know how to have fun too!

#### ❖ Teacher Absences

- If a staff member needs to be unexpectedly absent due to last minute illness or an event, they must report their absence to the school by 6:00 A.M. so that a substitute can be called.
- In order to report an absence, please click on the following link: [Staff Absence Link](#)
- It is strongly recommended that you save this form to the home screen of your phone for easy access.
- Please be sure to see your Payroll Secretary upon your return to school.
- This form **should not** be used for future absences, but for unexpected, last minute or sudden events.
- Reporting a scheduled future absence should be discussed with the payroll secretary (Kelli Killbride or Linda Qualben) in order to review timekeeping options.
- Teachers are required to provide three emergency lesson plans with accompanying handouts and copies to your A.P. Supervision. When an emergency lesson plan is used it must be replaced with an additional emergency lesson plan. This policy is designed to minimize the loss of instructional time for our students.
- *Personnel Memo No. 1 for the 2024-2025 school year will expire at the end of August 2025 and may not be extended. Any updates received will be shared with staff upon receipt.*

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## **WEEKLY BULLETIN #10 NOVEMBER 3 – NOVEMBER 7, 2025**

### **❖ Teacher Leaders**

- This year, the Teacher Leadership Team includes:
  - Geede Baba (Science) [MBaba2@schools.nyc.gov](mailto:MBaba2@schools.nyc.gov)
  - Gregory Bernardi (Social Studies) [Gbernad@schools.nyc.gov](mailto:Gbernad@schools.nyc.gov)
  - Allison Burlingame (ENL) [aburlingame@schools.nyc.gov](mailto:aburlingame@schools.nyc.gov)
  - Jurandir Chan (World Language) [jchan22@schools.nyc.gov](mailto:jchan22@schools.nyc.gov)
  - Joshua Hans (Math) [JHans@schools.nyc.gov](mailto:JHans@schools.nyc.gov)
  - Alisha Marcano (ISS) [amarcano@schools.nyc.gov](mailto:amarcano@schools.nyc.gov)
  - Yesenia Rojas (ELA) [vrojas8@schools.nyc.gov](mailto:vrojas8@schools.nyc.gov)
  - Kevin Zhou (Science) [KZhou@schools.nyc.gov](mailto:KZhou@schools.nyc.gov)
  - Garth Wolkoff (ELA/Teacher Center) [gwkof@schools.nyc.gov](mailto:gwkof@schools.nyc.gov)
- If you would like to schedule time with any of the teacher leaders, please email them at the address listed above.

### **STUDENT GOVERNMENT NEWS**

### **❖ Halloween Costume Contest**

- The vote for the contest will take place next week.
- Be on the lookout for an email.
- Every vote counts.

### **❖ Spirit Week**

- Our first [SPIRIT WEEK](#) of the year will be November 3rd - November 7th!
- Please show your spirit by dressing up alongside the students.
  - Monday: Disney Day
  - Tuesday: No School (Election Day)
  - Wednesday: Jersey Day
  - Thursday: Twin Day
  - Friday: Pajama Day
- If you would like to be featured on our bulletin board or in the slideshows on the TVs you can send an email to [mrabassa@schools.nyc.gov](mailto:mrabassa@schools.nyc.gov).
- We look forward to seeing everyone participating next week!

### **❖ Homecoming**

- Homecoming will be on Saturday, November 8th from 7:00pm - 10:00 pm.
- See [flyer](#) for more details.

### **❖ Announcements**

- If you are interested in having an announcement made, please click on [this link](#).
- All requests should be made by 2:00 p.m, the day before you would like the announcement made.

**CECILIA ACCETTURA – Assistant Principal**

**APPROVED: ANDREA REPOLE – Acting Principal**