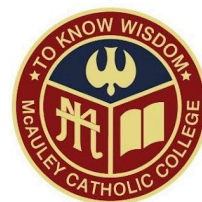


McAuley Catholic College • Grafton •



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18th June 2025

Dear Prospective Employer

WORK PLACEMENT 2025

This letter is to introduce: _____
a Year 10 student at this College, who is seeking a Work Placement from Monday 1 December to Friday 5 December 2025.

Students have been asked to find Work placements and give these details to the Work Placement Coordinator. The College has a compulsory Insurance policy covering all students on Work Placement.

The College sees this program as a valuable learning experience for the student and would be appreciative of your support. If you are willing to participate in this program, please provide the students with the necessary details.

If there are any problems or questions, please do not hesitate to contact me at the College.

Yours sincerely

Maria Rouse

Maria Rouse
Work Experience Coordinator